

**MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
APRIL 6, 2016**

The regular meeting of the Summit Township Board of Supervisors was held on Wednesday, April 6, 2016 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:50 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors, Willie Adams, Rick Green and Larry Osche were present. Also, in attendance for the meeting the secretary, Roxann Stickney, Chuck Montag, Gerard Green and David J. Barry.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

Willie Adams opened the meeting to the floor for any questions or comments on the agenda. There were no questions or comments.

APPROVAL OF THE MINUTES OF THE MARCH 16, 2016 PUBLIC MEETING MINUTES

Rick Green motioned to approve the March 16, 2016 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

The fund balance totals are as follows:

Total Deposits	\$51,679.57
Total Disbursements	\$288,166.72
FUND BALANCE	
Capital Fund	\$278,893.04
CDBG	\$1.00
Fire Hydrant Fund	\$5,236.87
General Fund	\$520,573.43
Sewage Escrow Fund	\$10,301.77
Sewage Permit Fund	\$7,539.22
State Fund	\$264,908.62
Total	\$1,087,453.95

Larry Osche motioned to approve the Treasurer’s Report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

The treasurer submitted to the Supervisors the checks that she signed.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Butler County COG invoice COG10-16 for \$2,020.00 for the crack sealer rental and a pallet of material. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hunter Truck Sales & Service, Inc. invoice 1-1056891 for \$248.14 for the grease line repair on the 2009 Peterbilt truck. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Jerich Insurance Agency invoice 63317 for \$659.00 for the vehicle insurance update to remove the 1993 International truck and add the 2016 Peterbilt truck. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 63339 for \$992.00 for worker's compensation payroll update. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Olsen & Associates, LLC invoice 14623 for \$261.00 for CDBG Admin. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice P77375 for \$324.08 for the boom mower bushing. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice P77739 for \$1,045.83 for signs. Rick Green seconded the motion. Motion Carried Unanimously.

HAZARDOUS MITIGATION PLAN UPDATE RESOLUTION

The Butler County hazardous mitigation plan was updated. Larry Osche motioned to adopt Resolution 2016-02 for the Butler County 2015 Hazardous Mitigation Plan. Rick Green seconded the motion. Motion Carried Unanimously.

FUNDING FIRE AND EMS SERVICES TRAINING

Dave Barry, the township's Emergency Manager, requested to attend the Collaborative Approaches to Funding Fire and EMS Services training. The cost is \$50.00. Larry Osche motioned for the township to pay the training registration fee and reimburse Dave Barry for his mileage. Rick Green seconded the motion. Motion Carried Unanimously.

FIRE DEPARTMENT CABLE SERVICE

Armstrong Cable is no longer able to provide free cable service to the township, Herman Volunteer Fire Department and Lick Hill Volunteer Fire Company but can offer discounted rates. Larry Osche contacted Armstrong Cable for the rates. The rates are the same for the township and fire departments. Larry Osche motioned that a letter be sent to the Herman Volunteer Fire Department and Lick Volunteer Fire Company stating that since the rates are the same, there will be no benefit to the fire departments for Summit Township to pay for their cable service and have the fire department reimburse the township. Therefore, the township will not pay for the fire companies' cable service. Rick Green seconded the motion. Motion Carried Unanimously.

KEEL LANE UPDATE

Butler County Mapping has changed Cemetery Lane to Keel Lane on the county map. The internet has not been updated. This impacts emergency services ability to locate Keel Lane. The internet will be monitored.

BCATO SPRING CONVENTION

The 101st Annual Spring Convention of the Butler County Association of Township Officials will be held on May 19, 2016 at the Butler Country Club. Willie Adams motioned for the township's Supervisors, Secretary, Treasurer, Tax Collectors, Auditors and Planning Commission members be permitted to attend the convention. The township will pay the attendance fee. Rick Green seconded the motion. Motion Carried Unanimously.

PUBLIC MEETING APRIL 20, 2016 CANCELLATION

Willie Adams motioned to cancel the April 20, 2016 Public Meeting due to two members attending the PSATS Convention in Hershey, PA. Rick Green seconded the motion.

The office door will be posted and the website will be updated to inform the public of the meeting cancellation.

PRINTER

The laser printer has broken. Willie Adams motioned for the printer to be replaced with a HP printer at a cost of \$239.00 and a toner cartridge for \$79.99 be purchased. Rick Green seconded the motion. Motion Carried Unanimously.

GAGLIARDI DRIVEWAY PERMIT

Tony Gagliardi has constructed a building with a large stoned area on Vetta Drive. The township’s solicitor will be contacted to determine if the driveway needs a designated entrance. Larry Osche will measure the township’s right-of-way to determine if it has been disturbed.

SEAL COAT BID RESULTS

Seal Coat bids were opened and read publically at the Summit Township municipal building on April 6, 2016 at 2:00 p.m. Three bids were received. The results were as follows:

Russell Standard Corporation	\$76,183.63
Suit-Kote Corporation	\$94,360.73
Youngblood Paving, Inc.	\$81,442.15

Larry Osche motioned to award the Seal Coat bid to Russell Standard Corporation. Rick Green seconded the motion. Motion Carried Unanimously.

NEW HIRES

Three individuals submitted resumes for the part-time truck driver/labor position. None of whom were Summit Township residents. Larry Osche motioned to hire William Renner, Jr. as a truck driver/laborer at a rate of \$15.00 an hour as a temporary, on-call, part-time employee with no benefits and a four-hour callout minimum. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to hire Daniel Hay as a truck driver/equipment operator/laborer at a rate of \$18.35 an hour as a temporary, on-call, part-time employee with no benefits and a four-hour callout minimum. Rick Green seconded the motion. Motion Carried Unanimously.

OLD ROUTE 422 ROAD DRAINAGE

Summit Township Board of Supervisors approved \$80,000.00 for the road reconstruction of Old Route 422E Road at a previous meeting. XTO, Energy has this road bonded. Larry Osche submitted a letter to XTO, Energy requesting assistance with the road reconstruction project. XTO, Energy replied and is willing to contribute \$40,000.00 towards the road reconstruction project.

With the additional funding, Larry Osche requested \$15,000.00 for drainage and pipe cleaning. The PA Water Company will supply the water free of charge for the pipe cleaning. However, the township will responsible if the meter is damaged.

Larry Osche motioned for the approval of \$15,000.00 as a plan estimate for the Old Route 422E Road reconstruction project for drainage and pipe cleaning. Rick Green seconded the motion. Motion Carried Unanimously.

STONE ORDER

The stone bid contract ends on May 20, 2016.

Larry Osche motioned to order 250 tons of 2B limestone and 250 tons 2A limestone at the contracted price. Rick Green seconded the motion. Motion Carried Unanimously.

INSIGHT PIPE CONTRACTING

There is approximately a \$4,400.00 discrepancy with Insight Pipe Contracting for the Bonniebrook Road pipe re-lining project due to the installation of 58 feet of 15-inch pipe. Larry Osche will check the measurements. If the

measurements equate, this will be paid. A new invoice for this amount will be requested from Insight Pipe Contracting.

ROADMASTER REPORT

Larry Osche stated the Road department worked on the following:

1. Snow fencing was taken down.
2. To prepare for summer road projects, the winter equipment was removed from the trucks.
3. The 2009 Peterbilt was inspected and the grease line repaired.
4. Potholes were patched.
5. Catch basins were cleaned.
6. The road department is scheduled for a PA One Call training.

The equipment installation on the 2016 Peterbilt has been completed. To protect the frame from corrosion, a price will be obtained for the painting of the frame.

The salt bin will be power washed and linseed oil applied to the inside walls to protect the cement. Summit Academy will be contacted to see if students would be available for the project.

ADDITIONAL BUSINESS

Willie Adams announced that the Supervisors held informational meetings on the following days:

- April 4, 2016 at 9:00 a.m. for roads.
- April 5, 2016 at 9:30 a.m. for the Bonniebrook Road Grant.
- April 12, 2016 is scheduled for a meeting with Summit Academy for an update on the Act 537 plan.

OPEN TO THE FLOOR

The Aerial Mapping for the Act 537 Plan was completed on March 27, 2016.

Dave Barry, the township's Emergency Manager, would like to receive the hydrant flow report and would like to know the annual maintenance schedule. The fire hydrants need painted. If the water company supplies the paint, the township will contact Summit Academy to see if students are available to paint the hydrants. Roxann Stickney will email Joel Hilliard of PA American Water regarding these matters.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:20 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MAY 4, 2016 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary