

**SUMMIT TOWNSHIP
PLANNING COMMISSION MEETING
APRIL 9, 2024**

Summit Township Planning Commission held a meeting on April 9, 2024 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Cynthia Kramer called the meeting to order at 7:05 p.m.

ROLL CALL

Members present were Cynthia Kramer, Kriss Simmons, and Linda Cranmer. Members, Gary Miller, and Dennis Randolph were absent. Also in attendance, Recording Secretary, Roxann Stickney, and Dale Ambrose.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

MARCH 12, 2024 REGULAR MEETING MINUTES

Cynthia Kramer motioned to approve the March 12, 2024 regular meeting minutes as presented. Kriss Simmons seconded the motion. Motion carried unanimously.

CLEARFIELD ACRES SUBDIVISION

The Planning Commission reviewed the Clearfield Acres subdivision plan. All the recommendations from the Township's engineer review letter were met. Butler County Planning Commission did not have any comments on the plan.

Cynthia Kramer motioned to approve the Clearfield Acres subdivision plan as administratively correct. Linda Cranmer seconded the motion. Motion carried unanimously.

A recommendation letter of approval will be submitted to the Board of Supervisors.

SLOPING & GRADING REQUIREMENTS

The updates to the sloping and grading requirements were reviewed. A final review will be done at the next meeting.

OPEN TO THE FLOOR

There were public present for questions or comments from the floor.

ADDITIONAL BUSINESS

The Board of Supervisors approved for the Planning Commission members to attend the Butler County Association of Township Officials (BCATO) Spring Convention on May 16, 2024.

ADJOURNMENT

With there being no further business to come before the Planning Commission, Cynthia Kramer motioned to adjourn the meeting. Linda Cranmer seconded the motion. Motion Carried Unanimously. The meeting was adjourned at 7:50 p.m.

Respectfully Submitted,

Roxann Stickney, Recording Secretary

THE NEXT PLANNING COMMISSION MEETING WILL BE HELD ON MAY 14, 2024