

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
MAY 1, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, May 1, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Rick Green and Larry Osche were present. Also, in attendance the Township’s Secretary, Roxann Stickney, Regis E. Karch, Sue Adams, Jim Henry, David Barry, Chuck Montag, Harry Breski, Marci Mustello, Robert Bergbigler, Bob Bergbigler, Martin Shulik and Curtis Hortsman.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE APRIL 3, 2019 PUBLIC MEETING MINUTES

Willie Adams motioned to approve the April 3, 2019 minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 5/01/19	
Capital Fund	\$338,519.60
CDBG	\$1.00
Fire Hydrant Fund	\$8,764.14
General Fund	\$574,803.66
Sewage Escrow Fund	\$17,551.77
Sewage Permit Fund	\$7,367.56
State Fund	\$201,777.87
Available Funds	\$1,148,785.60
Capital Fund CD	\$306,410.41
General Fund CD	\$204,175.30
Total Funds	\$1,659,371.31

ACTIVITY	
Available Funds as of 04/03/19	\$1,099,952.19
CD Total	\$510,585.71
Deposits	\$168,202.75
Disbursements	\$119,369.34
Total Funds Available as of 05/01/19	\$1,659,371.31

The Treasurer reported that deposits included the Spring Real Estate Taxes, Earned Income Taxes, Local Services Taxes, Armstrong Cable Franchise quarterly payment and Recorder of Deeds Transfers.

Disbursements included engineering fees for the design phase of the sewage project, traffic lights repair and road project materials.

Larry Osche motioned to approve the Treasurer’s Report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Butler Petroleum Corp invoice 570986 for on-road fuel for \$2,024.49. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Petroleum Corp invoice 570987 for off-road fuel for \$1,782.11. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Cardiac Science invoice 7353196 for the annual renewal of the AED for \$799.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Concrete Coring Company, Inc. invoice 5767 for Brinker Road core testing for \$650.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Elliott's Tire Service Inc. invoice 68839 for backhoe tires for \$651.30. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Green Acres Contracting Co., Inc. invoice 62370 for guide rails on Carbon Center Road for \$5,500.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hampton Concrete Products, Inc. invoice 13459 for grates on Binsey Road for \$2,670.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hampton Concrete Products, Inc. invoice 13540 for grates on Binsey Road and stock pile for \$2,580.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 90418001 for cold patch for \$338.65. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5706688 for Binsey Road Phase I project for \$288.33. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5706689 for Binsey Road Phase I project for \$260.03. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 1294 for the first installment of the Township's liability insurance for \$3,356.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 1295 for the second installment of the Township's liability insurance for \$1,118.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 1314 for the third installment of the Township's liability insurance for \$1,118.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Key Precast Supply, Inc. invoice 125291 for tops and grates for \$966.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Kirk Heavy Truck & Trailer invoice 8391 for the inspection of the 2016 Peterbilt truck for \$261.90. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Louis A. Gagliardi Excavating invoice 19-104 for inlet m-top for \$240.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 3556 for Fallecker Road stone for \$5,359.69. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment the QuickBooks law poster service for \$87.99. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment QuickBooks subscription renewal for \$299.95. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment QuickBooks Intuit payroll service renewal for \$450.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Star Products, LP invoice 9094 for chains for \$264.41. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Stephanian & Menchyk, LLP statement 1 for the Gagliardi Zoning Hearing for \$787.50. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18014761 for the hydraulic truck conveyor (HTC) for the 2016 Peterbilt truck for 412.95. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned approve for payment Traffic Systems and Services, Inc. invoice SR-291115 for Route 38 and Route 68 traffic lights repairs for \$6,519.69. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment United Rentals invoice 167719541-001 for the roller rental for \$2,188.94. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment the postage for the Spring-Summer newsletter for \$427.78. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 19285 for binder for \$675.27. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Guardian dental payment for \$1,867.52. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority submitted a payment request for the \$23,524.00. The amount includes \$23,362.50 for Senate Engineering Company design phase of the sewage project and Solicitor Michael Gallagher fee for a Right-of-Way and Easement Agreement.

Upon reviewing the request and invoices, Willie Adams motioned to approve payment request for the design phase of the sewage project and Right-of-Way and Easement Agreement for the sewage project for a total of \$23,362.50. Rick Green seconded the motion. Motion Carried Unanimously.

BERGBIGLER LOT LINE REVISION

The Supervisor reviewed the Township's Planning Commission recommendation letter of approval, Butler County Planning Commission review letter and the Steven R. Bergbigler, Sr. Plan #1 lot line revision plan.

Willie Adams motioned to approve the Steven R. Bergbigler, Sr. Plan #1 lot line revision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

SHULIK LOT LINE REVISION

The Supervisor reviewed the Township's Planning Commission recommendation letter of approval, Butler County Planning Commission review letter and the John A. Shulik, Mary Lou Shulik, Delores Spino, Martin J. Shulik and Debora Schnur lot line revision known as the "Shulik Lot Line Revision" plan.

Willie Adams motioned to approve the Shulik Lot Line Revision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

SPINNEWEBER PROPERTY

David Spinneweber that owns 524 Bonniebrook Road attended the meeting. His property abuts the Township's property. The Township's trees are impacting the right-of-way ditch line. Mr. Spinneweber agreed to signing a Hold Harmless Agreement to remove the trees in order to approve the right-of-way ditch line.

Willie Adams motioned for David Spinneweber to remove the trees that are impacting the right-of-way ditch line contingent upon a Hold Harmless Agreement is signed for all individuals involved with the project. Rick Green seconded the motion. Motion Carried Unanimously.

PAVING AND SEAL COAT BIDS

Bids for a Superpave Project, Paving Project and Seal Coat Project were opened at 2:00 p.m. on May 1, 2019 at the Township building.

SUPERPAVE PROJECT – The Supervisors reviewed the bids results for the Superpave Project. Wiest Asphalt Products and Paving, Inc. submitted a bid for \$80,695.12. Shields Asphalt Paving, Inc. submitted a bid for \$80,832.75. Wiest Asphalt Products and Paving, Inc. was the low bidder.

Larry Osche motioned for the Superpave project be awarded to Wiest Asphalt Products & Paving, Inc. for \$80,695.12. Rick Green seconded the motion. Motion Carried Unanimously.

PAVING PROJECT – The Supervisors reviewed the bids results for the road repairs and paving project. Wiest Asphalt Products and Paving, Inc. was the only company to submit a bid. The bid amount was \$142,038.82.

Larry Osche motioned for the Paving Project be awarded to Wiest Asphalt Products & Paving, Inc. for \$142,038.82. Rick Green seconded the motion. Motion Carried Unanimously.

SEAL COAT PROJECT – The Supervisors reviewed the bids results the Seal Coat Project. Youngblood Paving, Inc. submitted a bid for \$116,514.12. Russell Standard Corporation submitted a bid for \$120,327.14. Suit-Kote Corporation submitted a bid for \$126,408.65. Youngblood Paving, Inc. was the low bidder.

Larry Osche motioned for the Sealcoat Project be awarded to Youngblood Paving, Inc. for \$116,514.12. Willie Adams seconded the motion. Motion Carried Unanimously.

PLAYGROUND GRANT

The Butler County Park and Recreation grant was awarded to the Township. Larry Osche motioned to accept the Grant Agreement. Rick Green seconded the motion. Larry Osche voted “yes”. Rick Green voted “yes”. Willie Adams voted “no”. Motion Carried.

Larry Osche motioned to authorize Rick Green to sign the Grant Agreement. Rick Green seconded the motion. Motion Carried Unanimously.

CYBER SECURITY POLICY

The Supervisors tabled the decision on the Cyber Security Policy until the next meeting due to a lack of response from the union.

AUTHORITY INTERIM FINANCING

NexTier Bank was approved at the April 3, 2019 meeting to provide the interim financing for the Summit Authority’s sewage project.

Larry Osche motioned to authorize Willie Adams to sign the loan proposal. Rick Green seconded the motion. Motion Carried Unanimously.

CD RENEWAL

The Capital Fund and General Fund CD with NexTier Bank are due for renewal. NexTier Bank and PLGIT were contacted for 3 month and 6 month interest rates. The rates were comparable.

Rick Green motioned to renew with NexTier Bank the General Fund CD for 3 months at 2.32% interest rate contingent that the Capital Fund CD receive the 2.32% interest rate for either 3 months or 6 months. Willie Adams seconded the motion. Motion Carried Unanimously

CDBG CHECKING ACCOUNT

The township was the administrator for the 2014 Community Development Block Grant (CDBG) funds. The funds have been expended. Butler County is now the administrator of CDBG funding. It is no longer necessary for the Township to have a CDBG checking account.

Willie Adams motioned to close the NexTier Bank checking account for the CDBG fund. Rick Green seconded the motion. Motion Carried Unanimously.

LANE ADDRESS

Butler County Emergency Services requested for lanes with 2 or more homes be assigned a name. Property owners were notified of this request and given the opportunity to name their lane. The Supervisors reviewed the lane name requests. The following lane names were approved.

Willie Adams motioned to approve the lane name request for Cripple Creek Lane be assigned to 103 Keck Road and 103A Keck Road. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve the lane name request for Shane Lane be assigned to 108 Linnwood Drive and 108 ½ Linnwood Drive. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve the lane name request for Shallow Creek Lane be assigned to 155 Old East Butler Road and 156 Old East Butler Road. Larry Osche seconded the motion. Motion Carried Unanimously.

No response was received from the property owners of 245 Herman Road and 249 Herman Road. Willie Adams motioned to assign Mopar Lane to these properties. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve the name lane request for Carbo Lane be assigned to 468 Route 422 East and 470 Route 422 East. Willie Adams seconded the motion. Motion Carried Unanimously.

No response was received from the property owners of 74 Grant Avenue, 80 Grant Avenue and Grant Avenue Extension. Willie Adams motioned to assign Ford Lane to these properties. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve the name lane request for Cecelia Lane be assigned to 807 Bonniebrook Road. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve the name lane request for Abby Lane be assigned to 805 Bonniebrook Road, 809 Bonniebrook Road and 813 Bonniebrook Road. Rick Green seconded the motion. Motion Carried Unanimously.

BONNIE DRIVE

Rick Green motioned for the paving, installation of jersey barriers and signs directing PPG Lubricants delivery trucks to use the turn around on Bonnie Drive. Larry Osche seconded the motion. Motion Carried Unanimously.

Mrs. Wise granted permission for the trees on her property to be trimmed or removed.

ROUTE 38 & ROUTE 68 OVERHEAD LIGHTING

Summit Township has a Highway Lighting Agreement with Penn DOT for the Township to receive 50% reimbursement for the maintenance and the monthly electricity bill for the traffic lights. The overhead lights at the Route 38 and Route 68 lights are not working. The Roadmaster has contacted multiple persons from Penn DOT to receive approval to have the overhead lights replaced with LED luminaries. However, he has not received a response as to whether reimbursement will be received for the overhead lighting.

Phone quotes were sought to replace the overhead lights. Bronder Technical Services submitted the lowest quote to replace nine overhead and four wall luminaries to LED luminaries for \$10,730.00.

Rick Green motioned to approve the Bronder Technical Services quote contingent upon the number of lights being replaced is accurate. Willie Adams seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Working on the Fallecker Road.
2. Tree trimming.
3. Equipment maintenance.
4. Patching pot holes.
5. The tractor parking brake is being repaired.
6. Rented a lift to trim Fallecker Road and Valleyview Drive trees.

PA American Water Company has a water project for Philmar Drive. The Township has a 50' right-of-way on that road.

A driveway on Carbon Center Road was not paved to the Township's specifications.

Valley View Drive pipe installation is scheduled for May 7, 2019 and then work will resume on the Binsey Road project.

Phase I of Binsey Road is completed. Documentation will be submitted to Butler Conservation District for reimbursement from the Dirt, Gravel and Low Volume Grant.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

A resident presented a concern with the traffic speed on Herman Road that is East of Dittmer Road during 2:30 p.m. to 5:30 p.m. A request will be submitted to the State Police to patrol this area.

Marci Mustello is a candidate for the Pennsylvania House of Representative District 11. She introduced herself and gave an overview of her qualifications.

ADJOURN

With there being no further business to come before the Board of Supervisors Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:31 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MAY 15, 2019 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary