

**MINUTES  
SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING  
MAY 4, 2016**

The regular meeting of the Summit Township Board of Supervisors was held on Wednesday, May 4, 2016 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors, Willie Adams, Rick Green and Larry Osche were present. Also, in attendance for the meeting the secretary, Roxann Stickney, David J. Barry, Janie Heasley and Gerard Green.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

Willie Adams opened the meeting to the floor for any questions or comments on the agenda. There were no questions or comments.

**APPROVAL OF THE MINUTES OF THE APRIL 6, 2016 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the April 6, 2016 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

The fund balance totals are as follows:

Total Deposits	\$110,950.17
Total Disbursements	\$44,595.24
<b>FUND BALANCE</b>	
Capital Fund	\$278,893.04
CDBG	\$1.00
Fire Hydrant Fund	\$7,370.96
General Fund	\$595,014.64
Sewage Escrow Fund	\$10,301.77
Sewage Permit Fund	\$7,234.22
State Fund	\$264,908.62
<b>Total</b>	<b>\$1,163,724.25</b>

Rick Green motioned to approve the Treasurer’s Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

The treasurer submitted to the Supervisors the checks that she signed.

**KURT YOST SUBDIVISION**

Willie Adams motioned to approve the Kurt Yost subdivision Mylar as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

### **INVOICES**

It needs to be determined if labor charges on Bronder Technical Services' invoice C-3835-13949 and invoice C-3835-14027 are included our in maintenance agreement. Roxann Stickney will contact Bronder Technical Services before the next meeting for clarification. The quarterly maintenance agreement invoice C-3835-1wL-2 will be reviewed at the next meeting.

Larry Osche motioned to approve Guardian invoice (no invoice number listed) for dental coverage for \$1,587.78. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Hosack, Specht, Muetzel & Wood, LLP invoice 21773 for the 2015 audit for \$4,000.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Noble Industrial Supply Corporation invoice SI-113439 for weed killer for \$592.38. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Phil Hay & Sons, Inc. invoice 2016-49 for the road berming project for \$8,737.50. Rick Green seconded the motion. Motion Carried Unanimously. The total cost of the project with labor was approximately \$10,500.00. Clearfield Township donated one of their trucks for an entire day in exchange for us berming 60 feet of their road.

Larry Osche motioned to approve for payment Purvis Brothers, Inc. invoice A488340 for on-road fuel for \$1,083.52. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Purvis Brothers, Inc. invoice A488341 for off-road fuel for \$1,094.71. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering Company invoice 49559 for Dollar General Store subdivision review for \$672.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Sir Speedy invoice 37895 for the printing of the Spring-Summer Newsletter for \$1,043.61. Rick Green voted "yes". Larry Osche voted "yes". Willie Adams voted "no". Motion Carried.

Larry Osche motioned to approve for payment Walsh Equipment invoice P78157 for a cylinder for the broom for \$426.85. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wine Concrete Products, Inc. invoice 76044 for catch basins for \$1,528.00. Rick Green seconded the motion. Motion Carried Unanimously.

### **BATES SMALL FLOW SYSTEM**

Willie Adams motioned to approve Resolution 2016-03 for the township's approval of a Small Flow Treatment System for Raymond Bates with an Installation and Maintenance Agreement and the posting of a 10% escrow of the cost of the system for the life of the system with Summit Township.

The DEP requires a Resolution for Plan Revision for New Land Development for Raymond Bates to have a Small Flow Treatment Facility on his property at 248 Carbon Center Road, Butler, PA. Willie Adams motioned to approve Resolution 2016-04 for Raymond Bates' Small Flow Treatment System. Rick Green seconded the motion. Motion Carried Unanimously

### **STORMWATER**

The EPA has mandated the State to implement new stormwater management requirements. It was determined that the township engineer will review commercial stormwater management plans and complete the necessary inspections to meet the stormwater management plan. The township's residential building inspector will review stormwater management plans and complete the necessary inspections for residential properties.

Roxann Stickney will contact Dave Hazlet, the township's residential building inspector, for a meeting with the Supervisors to review the procedure for stormwater management.

#### **DITTMER ROAD COMPLAINT**

The township received complaints regarding parking on Dittmer Road. It has been determined that a resident is causing the issue. The police will respond to the parking situation if it is causing a safety issue. Installing "No Parking" signs will limit the park area. Rick Green motioned for the installation of "No Parking" signs and authorizing the State Police to be contacted if the vehicles are causing a safety issue. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **SCHOOL BUS STOP SIGN**

The resident at 680 Bonniebrook Road has requested for the installation of a "School Bus Stop" sign at this location. The school district has to approve the sign. Roxann Stickney will contact the resident to let her know that she has to inform the school district that a "School Bus Stop" sign is necessary at this bus stop.

#### **FIRE HYDRANT MAINTENANCE**

PA American Water was contacted regarding the painting of the township's fire hydrants. The water company is will provide the paint and supplies for the project. A liability form needs to be submitted before the work can begin.

Larry Osche has left a message at Summit Academy requesting for students to do the fire hydrant painting and to pressure wash and treat the walls of the salt bin. but has not heard anything. He will do a follow-up call.

#### **ROADMASTER REPORT**

Larry Osche stated the Road department worked on the following:

1. Berming
2. Patching potholes.
3. Equipment and truck maintenance.
4. Catch Basin and pipe cleaning.
5. Crack sealing.
6. Ordering materials for the road projects.

#### **ADDITIONAL BUSINESS**

Upper Protzman Road from Portman Road to Route 422 is need of seal coating. Dick Knapko of Penn Dot was contacted regarding the project. He determined it will cost approximately \$12,300.00 for a double seal coat on this road. He said that Russell Standard needs to be contacted for a change order to the seal coat project. Larry Osche motioned to add approximately \$12,300.00 to the seal coat project for Protzman Road contingent that the township's solicitor will be contacted to make sure that there are no legalities for the cost overage of the project. Willie Adams seconded the motion. Motion Carried Unanimously.

Pipes are in need of cleaning for the road projects. The pricing through SHACOG will be approximately \$5,500.00. Larry Osche motioned that approximately \$5,500.00 be approved for the cleaning of pipes for the road projects. Rick Green seconded the motion. Motion Carried Unanimously.

Two residents have contacted the township due to the berming project. Mr. Convery of Headland Road said that concrete has been removed from his driveway. The concrete was in the township's right-of-way. Mr. Green of Harris Road says that cars are bottoming out at his driveway. It is the property's owner's responsibility to maintain their driveways.

Willie Adams announced that an Executive Session was held on May 3, 2016 at 10:00 a.m. with Allen Williams of Penn Dot regarding the Bonniebrook Road grant project.

### **OPEN TO THE FLOOR**

Janie Heasley gave an overview the Butler Area Multi-Municipal Management meeting that she attended.

1. At the meeting, Senate Engineering Company received a good recommendation for sewage projects. They are up-to-date on available grants.
2. Officers election was held.
3. Grants requirements were reviewed. It is important that recommendation letters be professionally written.
4. It was discussed that Bonniebrook Road is on the list for the Southwest Corridor repairs.
5. The former Sheetz building on Freeport Road is being used as a warehouse for Sheetz.

Janie Heasley complimented that the berming on Headland Road was very well done. She inquired if the township would consider the following:

1. Purchasing a pick-up for the road department to complete errands instead of using the small dump truck.
2. Constructing a building to shelter the equipment from the weather. She has several economical buildings on her property to store equipment. She offered for the Supervisors to come to her property and she will show them the buildings.
3. If the grader is no longer of use to the township, would the Supervisors consider selling the grader? The Supervisors determined that they will explore selling the grader. Walsh Equipment will be contact for an appraisal of the grader's value.

### **ADJOURN**

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:57 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MAY 18, 2016 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary