

SUMMIT AUTHORITY MEETING MINUTES

MAY 14, 2024

The Summit Authority meeting was held on Tuesday, May 14, 2024 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

Authority members present were David Barry, Rick Green, Jim Henry, and Larry Osche. Member Robert Thompson was absent. Also present, was the Authority engineer, Drew Null, and the Authority Secretary, Roxann Stickney. There was no public present.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no public present.

APPROVAL OF FEBRUARY 20, 2024 & MARCH 19, 2024 MEETING MINUTES

APRIL 16, 2024 INFORMAL DISCUSSION OVERVIEW

Larry Osche motioned to approve the February 20, 2024 meeting minutes as presented. David Barry seconded the motion. Motion carried unanimously.

David Barry motioned to approve the March 19, 2024 meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

An overview of the April 16, 2024 informal discussion was submitted.

ENGINEER'S REPORT

The engineer presented the attached report. The following items were discussed.

The Congressman Kelly grant application will be awarded March/April 2025.

TREASURER REPORT

The Treasurer presented the following report.

There were no deposits or disbursements. The account balance is \$216,039.68.

Rick Green motioned to approve the Treasurer report as presented. David Barry seconded the motion. Motion carried unanimously.

INVOICES

David Barry motioned to ratify payment for Gallagher Law Group invoice 2203 for the Butler Township property for \$133.00. Rick Green seconded the motion. Motion carried unanimously.

David Barry motioned to ratify payment for LSSE Civil Engineers and Surveyors invoice 202403039 for the public sewage project for \$4,214.20. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to table LSSE Civil Engineers and Surveyors invoice 202404116 for clarification of the Authority's retainer fee. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for LSSE Civil Engineers and Surveyors invoice 202404117 for permits and funding coordination for \$805.05. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for LSSE Civil Engineers and Surveyors invoice 202404118 for the public sewage project for \$2,004.86. Rick Green seconded the motion. Motion carried unanimously.

David Barry motioned to submit a payment request to the Summit Township Board of Supervisors for the above referenced invoices for a total of \$7,157.11. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion carried unanimously.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There was no public present.

ADJOURN

With there being no further business to come before the Summit Township Authority, Rick Green made a motion to adjourn. Jim Henry seconded the motion. Motion carried unanimously. The meeting was adjourned at 9:40 a.m.

Respectfully Submitted, Roxann Stickney, Secretary

REGULAR AUTHORITY MEETING WILL BE HELD ON JUNE 18, 2024 AT 9:00 A.M.

**SUMMIT TOWNSHIP AUTHORITY
ENGINEER'S REPORT**

May 14, 2024

Discussion Items	Board Consideration/ Action Items
<p>1. Project Design</p> <p>A. <i>The DEP Water Quality Management (WQM) Part 2 application has been submitted to DEP as approved at the December 2023 meeting. The application is in the administrative completeness review process. WQM Part 2 received from DEP, task complete.</i></p> <p>B. Project Easements:</p> <ul style="list-style-type: none"> • We will be sending a cost proposal for easement preparation, public meetings, etc. for consideration. <p>2. Funding</p> <p>A. <i>A meeting was held with Pennvest, RUS, Authority and LSSE representatives on 2/27/2024 to discuss joint funding of the sewer project.</i></p> <ul style="list-style-type: none"> • <i>Both funding sources indicated that a joint funding effort was feasible.</i> • <i>A key consideration is to determine if the project can incorporate at least 1 customer from a second municipality to increase the eligibility for Pennvest funding to \$20M. PENNVEST has advised that 117 Herman Road (commercial lot, located in both Summit Township and Butler Township but taxed in Butler Township Ward 1) would be deemed service in a second municipality.</i> • <i>RUS will arrange a meeting with their inhouse engineer, the Authority, and LSSE to discuss technical issues of RUS funding and how much of the work already completed can be used to meet RUS funding requirements. We will proceed on this at the end of May.</i> <p>B. <i>Funding applications are being prepared for submission to Senators Casey and Fetterman for FY 2025 Federal Appropriations funding. Applications were submitted to request \$2.0M in funding.</i></p> <p>C. <i>Congressman Kelley to accept applications, submission to be discussed with Kelley's office. Application submitted and selected by Congressmen Kelley.</i></p> <p>D. <i>The November 2023 PA DCED Statewide Local Share Account grant application was submitted by the Authority for extension of the collection system in Phase 2/3. LSSE provided the map and cost estimate of \$996,710. The maximum grant amount is \$1,000,000. PA DCED is anticipated to consider in September.</i></p>	

End of Engineer's Report