

**2018 SUMMIT TOWNSHIP AUTHORITY
MEETING MINUTES
MAY 15, 2018**

The Summit Township Authority meeting was held on Tuesday, May 15, 2018, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

In attendance were: Authority members David Barry, Willie Adams, Richard Green and Larry Osche. Member absent Robert Thompson. Authority's engineer, Rick Barnett, Assistant Secretary, Roxann Stickney and Tony Gagliardi.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE APRIL 3, 2018 MEETING MINUTES

Rick Green motioned to approve the April 3, 2018 Summit Township Authority minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

ENGINEERING AGREEMENT

The Engineering Agreement's updates were reviewed.

LIABILITY INSURANCE

The Authority's Solicitor will be contacted for his recommendation as to when to begin liability coverage and should the coverage include errors and omissions for the board members?

PENNVEST – LINE OF CREDIT

Grant funding can be used to reimburse the Township for expenses incurred prior to financing received for the Authority.

The loan for PennVest will be closed within three months of the receiving the required permits for the project.

ENGINEER'S REPORT

The Authority's Engineer, Rick Barnett, present the following engineering report:

1. Rick Barnett will contact PennVest and the DEP to determine a meeting date and location to discuss financing for the sewer plant. The Authority members prefer a morning meeting and any day except for Friday.

He presented a list of items that will be prepared for the meeting which include a project narrative, project map, cost estimate, user/EDUs, existing debt service, environmental issues such as wetlands, endangered animals, etc., and miscellaneous items.
2. Initial mapping is completed except for the area on Geibel Road that will have the pump station.
3. Suppliers have been contacted for equipment and tankage quotes.
4. Pump station EDUs and flows are being finalized for pump and wetwell sizing.
5. The Phase I Archeological Investigation has been submitted and slated for review.
6. When final mapping is completed, wetlands fieldwork will begin.
7. PennDOT requested highway drawings.
8. PA One Calls are being placed.

9. Public notification of surveying activities was discussed. Bob Thompson will distribute door hangers on resident's property that will be surveyed.
10. E-One has been contacted to begin grinder pump system design.
11. The revised Engineering Agreement was submitted for review.
12. Two copies of the Act 537 plan were delivered to the Township for Authority members.

The Township right-of-way widths was submitted to Rick Barnett.

Rick Barnett will bring a larger map of the service area to the next meeting.

ADDITIONAL BUSINESS

Willie Adams motioned to approve membership to Pennsylvania Municipal Authorities Association (PMAA). Rick Green seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

A resident requested information regarding the cost of a grinder pump versus a pump station. A grinder pump cost approximately \$8,000.00 - \$9,000.00. A pump station cost is \$275,000.00.

The initial grinder pump will be installed. The resident will be responsible for the maintenance and future replacement. The Authority has the option to keep additional grinder pumps on-hand.

The grinder pumps location in the service area map is a preliminary estimation. The final location will be determined after the survey is completed.

ADJOURN

With there being no further business to come before the Summit Township Authority, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10:12 a.m.

THE NEXT MEETING WILL BE HELD ON TUESDAY, JUNE 19, 2018 AT 9:00 A.M.

Respectfully Submitted

Roxann L. Stickney, Assistant Secretary