

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
MAY 15, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, May 15, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, and Rick Green were present. Also present was the Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Shanda Rossi, Rege Karch, Kelly Konyha, Greg Konyha, Tim Bernado, and David Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

MAY 1, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL

Rick Green motioned to approve the May 1, 2024 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER'S REPORT

FUND BALANCE		ACTIVITY	
CAPITAL FUND	101,913.72	BALANCE AS OF 05/01/2024	939,385.15
FIRE HYDRANT FUND	11,577.87	CDs	521,595.58
GENERAL FUND	516,085.76	SAVINGS ACCOUNTS	643,856.68
SEWAGE ESCROW FUND	28,614.77	DEPOSITS/DEBITS	99,661.05
SEWAGE PERMIT FUND	7,873.63	DISBURSEMENTS	57,920.66
STATE FUND	315,059.79	AVAILABLE FUNDS 05/15/2024	2,146,577.80
AVAILABLE FUNDS	981,125.54		
CAPITAL FUND - SAVINGS	157,471.47		
GENERAL FUND SAVINGS	486,385.21		
GENERAL FUND CD #6157	156,478.68		
GENERAL FUND CD #6158	365,116.90		
TOTAL FUND	2,146,577.80		

Treasurer, Roxann Stickney, presented the following report.

Deposits included real estate taxes, local services taxes, and earned income taxes.

Disbursements included public sewage project engineering fees, Harris Road project, CPA fee for the 2023 Audit, and newsletter mailing.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve payment for Butler Petroleum Corp. invoice 786311 for on-road fuel for \$2,205.68. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Butler Petroleum Corp. invoice 786312 for unleaded gasoline for \$1,330.30. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Hei-Way, LLC invoice 10338024 for cold patch for \$514.55. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Hei-Way, LLC invoice 10338052 for cold patch for \$726.53. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for the following Interstate Pipe & Supply Company invoices for pipe for the Harris Road drainage project.

Invoice 5983535	\$ 595.00
Invoice 5983536	\$1,309.00
Invoice 5983881	\$ <u>476.00</u>
Total	\$2,380.00

Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3807 for the Township's liability insurance for \$1,970.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3817 the Township worker's compensation insurance for \$2,632.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for McKinney Hauling and Excavating Incorporated invoice 1532 for stone for the Harris Road drainage project for \$3,738.33. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Minuteman Press invoice 238274 for the newsletter mailing for \$1,974.89. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Orkin pre-payment for 2025 pest control for \$1,267.08. Larry Osche seconded the motion. Motion carried unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority submitted a payment request for the following invoices for a total of \$7,157.11. The Authority will reimburse the Township upon receiving funding.

Rick Green motioned to ratify the payment for Gallagher Law Group invoice 2203 for Butler Township property for the public sewage project for \$133.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to ratify the payment for LSSE Civil Engineers and Surveyors invoice 202403039 for the public sewage project for \$4,214.20. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for LSSE Civil Engineers and Surveyors invoice 202404117 for permits and funding coordination for \$805.05. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for LSSE Civil Engineers and Surveyors invoice 202404118 for the public sewage project for \$2,004.86. Larry Osche seconded the motion. Motion carried unanimously.

SOLICITOR REPORT

The Solicitor presented the following report.

The Trufley property clean-up Status Conference is scheduled for May 17, 2024.

The Sportsman's Supply storage container Status Conference is scheduled for June 3, 2024.

STONE BID ADVERTISEMENT APPROVAL

Larry Osche motioned to approve the advertisement of the stone bid. Rick Green seconded the motion. Motion carried unanimously.

HARRIS ROAD

Larry Osche motioned to ratify the decision to spend funds on the Harris Road drainage project. Willie Adams seconded the motion. Motion carried unanimously. The project is completed.

ENGINEER REPORT

The engineer had nothing to report.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Potholes were patched.
2. Road edges repaired.
3. Removal of trees from storm damage.
4. Cleaning of catch basins.
5. Crack sealing performed.
6. Equipment maintenance performed.

Wiest Asphalt Products and Paving is tentatively scheduled for the beginning of June for the Linnwood Drive and Portman Road projects.

The Community Development Block Grant (CDBG) Binsey Road agreement has been signed and will be going out for bid upon the engineering completion.

Larry Osche motioned for a load of stone to be applied at Brinker Road for a drainage issue. Rick Green seconded the motion. Motion carried unanimously.

Garage bids were higher than anticipated.

ADDITIONAL BUSINESS

Willie Adams announced the following informational meetings with were held and no decisions were made.

The Supervisors and Township Secretary met with representatives from NexTier Bank on May 14, 2024 at 1:00 p.m. regarding garage financing.

An executive session was held at the public meeting to discuss pending litigation.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Kelly Konyha and Greg Konyha attended the meeting inquiring about the feasibility of temporarily living in an RV while a home is being built. This will be researched.

Tim Bernado attended a meeting to discuss a drainage issue at 219 Moran Road. The Supervisors will research this.

ADJOURNMENT

The meeting recessed into executive session at 8:00 p.m. and rejournd at 9:00 p.m.

With there being no further business to come before the board, Willie Adams motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 9:01 p.m.

Respectfully Submitted, Roxann Stickney, Secretary

NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, JUNE 5, 2024