

MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
MAY 18, 2016

The regular meeting of the Summit Township Board of Supervisors was held on Wednesday, May 18, 2016 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors, Willie Adams, Rick Green and Larry Osche were present. Also, in attendance for the meeting the township's solicitor, Michael Gallagher, township's engineer Rick Barnett, secretary, Roxann Stickney, Ted Donald of Penntex Ventures, LLC, David J. Barry, Kriss Simmons, Jim Henry and Gerard Green.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

Willie Adams opened the meeting to the floor for any questions or comments on the agenda. There were no questions or comments.

APPROVAL OF THE MINUTES OF THE MAY 4, 2016 PUBLIC MEETING MINUTES

Rick Green motioned to approve the May 4, 2016 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER'S REPORT

The Treasurer's Report was read by the Secretary/Treasurer.

The fund balance totals are as follows:

Total Deposits	\$106,560.27
Total Disbursements	\$32,043.23
FUND BALANCE	
Capital Fund	\$276,146.15
CDBG	\$1.00
Fire Hydrant Fund	\$8,238.36
General Fund	\$670,899.11
Sewage Escrow Fund	\$10,301.77
Sewage Permit Fund	\$7,746.28
State Fund	\$264,908.62
Total	\$1,238,241.29

Rick Green motioned to approve the Treasurer's Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

SOLICITOR'S REPORT

The Solicitor presented the following:

The job description for the Road Department Foreman is acceptable.

The PA Water Company requires a liability form to be submitted before the Summit Academy students can paint the fire hydrants. The Solicitor reviewed the form and determined that it is a standard liability form. The liability form is acceptable because the students are not employees. They are volunteers.

Buffalo Township's attorney, Lawrence Lutz, submitted to our solicitor, Michael Gallagher, the Rails-to-Trail Agreement for the sewage lines. Our solicitor recommended only one revision that fees and costs be updated to say "reasonable fees and reasonable costs".

Rick Green motioned to submit to Buffalo Township the Agreement requesting that fees and costs be updated to say "reasonable fees and reasonable costs". Larry Osche seconded the motion. Motion Carried Unanimously.

Michael Gallagher will contact Attorney Lutz requesting this update.

INVOICES

Larry Osche motioned to approve for payment Bronder Technical Services invoice C-3835-lwL-2 for the quarterly maintenance agreement. Invoice C-3835-13949 and invoice C-3835-14027 will be placed on hold until a meeting is held with Bronder Technical Services to discuss the terms of the maintenance agreement. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment ad 1327771 for the advertising of the 2015 Financial Statement for \$236.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Concrete Coring Company, Inc. invoice 004817 for hole boring and a pipe for \$800.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hunter Truck Sales & Service, Inc. invoice 1-1062316 for the 2003 Peterbilt step fuel tank for \$206.08. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Insight Pipe Contracting, Inc. invoice 7758 for the Bonniebrook Road pipe re-lining project for the additional 58 feet of 15-inch pipe for \$6,333.75. Rick Green seconded the motion. Larry Osche voted "yes". Rick Green voted "yes". Willie Adams voted "no". Motion Carried.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5546904 for fabric for the Old Route 422E Road project for \$320.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Co., Inc. invoice CS229050116 for stock and Old Route 422E Road project stone for \$11,733.19. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Barnett of Senate Engineering Company confirmed that invoice 49337 for staking the Sechan Property for \$240.00 does not have to be paid due to the cost being included in the subdivision fee.

Larry Osche motioned to approve for payment the SWIF fire departments worker's compensation installment payment of \$840.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice P78982 for pipe for \$5,505.68. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wine Concrete Products, Inc. invoice 76101 for catch basins for \$2,348.00. Rick Green seconded the motion. Motion Carried Unanimously.

DOLLAR GENERAL SUBDIVISION AND LAND DEVELOPMENT

The Supervisors discussed with Ted Dowers of Penntex Ventures, LLC the outstanding items for the Dollar General land development. The items were as follows:

1. Utilities Service
2. Permits
3. Site Lighting Plan

4. Bond
5. Stormwater Operation & Maintenance Agreement.

Ted Donald agreed that Penntex Ventures, LLC will submit to the township documentation for the outstanding items.

Willie Adams motioned to grant preliminary approval for the Dollar General land development. Larry Osche seconded the motion to open the motion for discussion.

Larry Osche requested clarification regarding bonds for the project. There will be a public improvements bond and a stormwater facilities bond. The stormwater facilities bond is an estimate of the cost. The township's engineer will review the information before the bond is issued. No permits will be issued before the bond is received.

Upon recommendation of the township's solicitor, Larry Osche rescinded his second motion. Willie Adams rescinded his motion. This enabled the subdivision to be reviewed before the land development.

The subdivision plan, Butler County Planning Commission's letter and the Summit Township Planning Commission's recommendation letter for the subdivision was reviewed by the Supervisors. Willie Adams motioned to approve the Dollar General subdivision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to grant preliminary approval of the land development subject that all the conditions that the township will outline in a letter to Penntex Ventures, LLC are met. The township engineer and solicitor will review the information. Rick Green seconded the motion. The motion was opened to the floor for discussion.

Kriss Simmons had a concern with traffic congestion at the Dollar General's entrance. Ted Donald of Penntex Ventures, LLC responded that Penn Dot did an in-depth traffic study of the feasibility of the store location. It was determined that the location was feasible.

Motion was voted upon and Carried Unanimously.

GAGLIARDI DRIVEWAY

Willie Adams motioned to grant Tony Gagliardi's modification request to the township's driveway specifications. He will insert a 20-foot barrier between the existing driveway and the new driveway. The new driveway will be 50 feet wide to accommodate truck and trailers.

Rick Green seconded the motion for the purpose of discussion.

It was determined that the barrier will be at least 20 feet x 14 feet.

The Supervisors are going to request that the Planning Commission update the driveway specifications for the township.

Tony Gagliardi's driveway permit will reference the motion for the driveway modification.

Motion was voted upon and Carried Unanimously.

Mr. Gagliardi requested that the barrier be made of fabric and wood chips. It was determined that the barrier should be made obvious not to drive on it.

Rick Green motioned to amend Willie Adams' motion to include the previous motion regarding the driveway modification to include that the barrier shall be raised and obvious that it is a non-drivable barrier. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to refer the current driveway diagram to the Planning Commission for review and recommendations to update for possible adoption by the supervisors. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned for moratorium on using the existing driveway diagram for driveway permits. Any driveway in excess of the existing driveway diagram must come before the Board of Supervisors for approval. Larry Osche seconded the motion. Motion Carried Unanimously.

RAILS-TO-TRAIL SIGNS

The Supervisors reviewed pictures of two trailhead signs that the Butler-Freeport Community Trail would like install on rails-to-trail. Buffalo Township submitted to the Board of Supervisors a letter granting their approval for two trailhead signs.

Willie Adams motioned for the rails-to-trail signs be approved subject to the approval of the placement by the Roadmaster. Rick Green seconded the motion. Motion Carried Unanimously.

BRONDER CONTRACT

Was discussed when invoices were reviewed.

STORMWATER MANAGEMENT

Discussed in additional business.

ENGINEER'S REPORT

The township engineer presented the following:

1. The Dollar General land development and subdivision was reviewed and comments were submitted to the township.
2. PPC Lubricant stormwater management plan was reviewed in accordance with Butler County Act 167 Ordinance as adopted by the township. There are optional items that may or may not be consistent with needs of the township. Rick Barnett proposed that the Supervisors and Senate Engineering Company conduct a workshop to review the optional items. Rick Barnett will confirm with Senate Engineer Company their availability to meet with the Supervisors on May 31, 2016 at 10:00 a.m.
3. The decision for the DCED Sewage Facilities Grant Program is scheduled for June 12, 2016.
4. Aerial photography has been completed. The final mapping area will be identified upon the completion of the approval of the alternate layouts by the township.
5. Summit Academy has not provided Rick Barnett the sewage flow and water use data that he requested. Solicitor, Michael Gallagher, will contact Summit Academy's attorney for an update on the status of this information.
6. Work is continuing on the alternative sewer alignments, cost estimates, environmental clearances and the Act 537 Plan. Senate Engineering Company would like to schedule a workshop with the Supervisors for the Act 537 Plan. Rick Barnett will confirm with Senate Engineer Company their availability to meet with the Supervisors on June 14, 2016 at 10:00 a.m.

Rick Barnett has not heard anything from the PA Water Company regarding public water service for the Herman area. Roxann Stickney will contact the PA Water Company for an update.

Larry Osche requested an update on the Act 537 Plan. Senate Engineering is determining if Moran Road will be included in the plan. Moran Road was not included in the maps from the previous engineer. At the workshop, prices will be presented.

XTO ENERGY KOZIK B UNIT 07H

XTO Energy submitted a letter to the township pertaining to Division Order. Clarification is needed for the NRI number. Roxann Stickney will email XTO Energy requesting clarification.

STONE BID

Larry Osche motioned to put out for a bid for stone for 2016/2017. The type and quantity will be the same as this 2015/2016 bid. Rick Green seconded the motion. Motion Carried Unanimously.

PROTZMAN ROAD SEAL COAT

Larry Osche motioned to single seal coat Protzman Road for approximately \$6,300.00. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

Larry Osche stated the Road department worked on the following:

1. Prepping Old Route 422E for the road project.
2. Moran Road catch basin.
3. Equipment repairs.

ADDITIONAL BUSINESS

Larry Osche motioned for John Marra to become the road department foreman. John Marra was presented with the job description for the road department foreman and is willing to accept the duties. The contract states that the foreman will receive \$1.00 an hour more in pay. Rick Green seconded the motion. Larry Osche voted "yes". Rick Green voted "yes". Willie Adams voted "no". Motion Carried. This will become effective May 23, 2016.

A fatal accident occurred on Route 422. A motorist was stopped on Route 422 waiting to turn onto Keck Road. The motorist was rear ended by the vehicle following her. Rick Green motioned to petition Penn Dot to request turning lanes on Route 422. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams announced that an informational meeting was held with Dave Hazlett on May 17, 2016 to discuss Stormwater Management. An informational meeting is scheduled on May 24, 2016 with Allen Williams from Penn Dot for the Bonniebrook Road grant.

Willie Adams motioned for Dave Hazlett to be the third party inspector for the township's residential and commercial stormwater management. Rick Green seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR

Kriss Simmons suggested the following to the Supervisors:

1. Keck Road have right in and right out access onto Route 422 to prevent another fatal accident at this road.
2. Keck Road has an area that has the potential for an industrial park. The construction of a bridge from Heist Road to Keck Road would enable safe access to the industrial park.
3. Route 8 has from Butler to Allegheny County turning lanes the entire distance. Would it be possible to have more turning lanes on Route 422?

Jim Henry is concerned with speeding motorists on Dittmer Road. There are more bicyclists and pedestrians in this area due to the rails-to-trails. Traffic is traveling too fast at the corner near the store and he is concerned there is going to be an accident. To address this concern, the State Police will be contacted to request that officers patrol this area.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 9:00 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, JUNE 1, 2016 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary