

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
JUNE 7, 2023**

The Summit Township Board of Supervisors public meeting was held on Wednesday, June 7, 2023, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors, Willie Adams, Larry Osche, and Rick Green were present. Also, present Township Secretary, Roxann Stickney, Regis E. Karch, Dale Hetrick, Tim Connell, David Barry, and Jim Henry

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**JUNE 7, 2023 REGULAR PUBLIC MEETING APPROVAL**

Rick Green motioned to approve the June 7, 2023 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

<b>FUND BALANCE</b>	
AMERICAN RESCUE PLAN	15,677.91
CAPITAL FUND	291,113.45
FIRE HYDRANT FUND	8,210.13
GENERAL FUND	447,069.85
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	11,469.26
STATE FUND	291,258.22
<b>AVAILABLE FUNDS</b>	<b>1,093,413.59</b>
CAPITAL FUND - SAVINGS	151,578.69
GENERAL FUND SAVINGS	468,184.05
GENERAL FUND CD	350,000.00
GENERAL FUND CD	150,000.00
<b>TOTAL FUND</b>	<b>2,213,176.33</b>

<b>ACTIVITY</b>	
BALANCE AS OF 05/17/2023	1,058,120.67
CDs	500,000.00
SAVINGS ACCOUNTS	619,762.74
DEPOSITS/DEBITS	100,093.87
DISBURSEMENTS	64,800.95
<b>AVAILABLE FUNDS 06/07/2023</b>	<b>2,213,176.33</b>

The Treasurer presented the following report.

Deposits included funds received for the DCNR grant for the Summit Elementary Playground, Earned Income Taxes, and Local Services Taxes.

Disbursements included payment to Butler County Park and Recreation for the DCNR grant for the Summit Elementary Playground, fuel, Binsey Road project, newsletter mailing and mandatory sewage tap-in postcard mailing for properties in the service area.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**GENERAL FUND INVOICES APPROVAL**

Willie Adams motioned to approve payment for Jerich Insurance Agency invoice 3403 for the Township’s liability insurance for \$1,690.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve payment for Jerich Insurance Agency invoice 3418 for the Township worker’s compensation insurance for \$1,079.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve payment for Minutemen Press invoice 236719 for the newsletter printing and mailing for \$1,241.41. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve payment for Orkin 2024 pre-payment discount for pest control for \$1,175.04. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve payment for Senate Engineering Company invoice 63141 for the Gagliardi stormwater review for \$307.50. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve payment for Stephenson Equipment, Inc. invoice 18065849 for chevron signs for \$981.06. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve payment for Stephenson Equipment, Inc. invoice 18066185 for sign breakaway hardware for \$462.50. Rick Green seconded the motion. Motion Carried Unanimously.

**CAPTIAL FUND INVOICE**

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3399 for the Summit Authority liability insurance for \$3,163.00. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

**DITTMER ROAD**

Rick Green motioned to table the Dittmer Road drainage issue until the next meeting because the review had not been completed. Willie Adams seconded the motion. Motion Carried Unanimously.

**STONE BID RESULTS**

Larry Osche motioned to re-advertise the stone bid because no bids were received. The re-advertised bid will have lower quantities that are closer to actual usage. Rick Green seconded the motion. Motion Carried Unanimously.

**FEDERAL SURPLUS REPRESENTATIVES**

Willie Adams motioned to authorize the submission of the updated representative certification form for the surplus program. Rick Green seconded the motion. Motion Carried Unanimously.

**RECYCLE BIN**

It was determined that paper recycling container will not be placed on the Township property.

**COMMUNITY DEVELOPMENT BLOCK GRANT POSTCARD MAILING**

Willie Adams motioned to approve payment for Minutemen Press invoice 236774 for the Community Development Block Grant (CDBG) postcard printing and mailing for the mandatory sewage tap-in grant funding for low to moderate income residents for \$183.73. The postage fee was \$97.48. The total cost was \$281.21. The Township will be reimbursed through the CDBG administrative fee. Rick Green seconded the motion. Motion Carried Unanimously.

The Township will receive \$100,162.00 for 2023 CDBG allocation.

**ADDITIONAL BUSINESS**

The Roadmaster reported the following:

1. Crack sealing was performed on Bonniebrook Road by Shields Asphalt Paving, Inc.
2. Guiderails weeds were sprayed.
3. Work was performed on Schnur Road.

4. Four inches of pavement was placed on Hinchberger Road for the drainage issue.
5. Grass cutting was performed.

Larry Osche announced that the Supervisors will hold an executive session after the meeting.

The hydraulics for the new Mack truck is scheduled.

Headland Road is scheduled for milling on June 12, 2023.

The Township will research speed limit signs that have a flashing light that indicates to motorists their speed.

Additional item included a discussion regarding the Butler Eagle editorial and PUC hearing regarding the sale of Butler Area Sewer Authority (BASA) to PA American. It was stated that the BASA sale is equitable distribution for every BASA customer which includes Summit Township. However, the proposed proceeds from the sale will be used for Butler City and Butler Township so that they will not have to raise taxes. No benefit for Summit Township was indicated.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

Tim Connell attended the meeting to discuss the clean-up of his 174 Portman Road, Butler, PA. It was determined that if he stacks the landscaping stones and pavers and removes weeds on his property the court case will be closed after 6 months of keeping the property maintained, clean, free of junk and debris.

**ADJOURN**

Rick Green motioned to adjourn the meeting. Larry Osche seconded the motion. Motion Carried Unanimously. The meeting was adjourned at 7:45 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

**NEXT MEETING BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, JUNE 21, 2023**