

**MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
JUNE 15, 2016**

The regular meeting of the Summit Township Board of Supervisors was held on Wednesday, June 15, 2016 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors, Willie Adams, Rick Green and Larry Osche were present. Also, in attendance for the meeting the township solicitor, Michael Gallagher, township engineer, Rick Barnett, secretary, Roxann Stickney, David J. Barry, and Gerard Green.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

Willie Adams opened the meeting to the floor for any questions or comments on the agenda. There were no questions or comments.

APPROVAL OF THE MINUTES OF THE JUNE 1, 2016 PUBLIC MEETING MINUTES

Rick Green motioned to approve the June 1, 2016 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

The fund balance totals are as follows:

FUND BALANCE	
Capital Fund	\$269,849.00
CDBG	\$1.00
Fire Hydrant Fund	\$7,724.16
General Fund	\$680,231.08
Sewage Escrow Fund	\$10,301.77
Sewage Permit Fund	\$6,728.28
State Fund	\$265,058.58
Total	\$1,239,839.87

ACTIVITY	
BALANCE AS OF 6/1/15	\$1,254,802.25
DEPOSITS/DEBITS	\$17,268.92
DISBURSEMENTS	\$32,177.30
BALANCE AS OF 6/15/16	\$1,239,839.87

Larry Osche motioned to approve the Treasurer’s Report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR’S REPORT

The Solicitor had no report to present.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Butler Eagle ad 1330038 for stone bid for \$182.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment DuBrook, Inc. invoice 398611 for linseed oil for the salt bin for \$240.00 and approve \$120.00 for an additional 5 gallons of linseed oil for the project. The total payment to DuBrook, Inc. will be \$360.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 63146 for the commercial insurance package for \$3,669.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Jerich Insurance Agency invoice 62832 for the township's worker's compensation for \$1,905.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Kenmac Rental Sales account 349 for the rental of an air compressor for crack sealing for \$315.50. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Co., Inc. invoice CS229060116 for stone for Old Route 422E for \$2,986.84. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Senate Engineering Company invoice 49844 for PPC Stormwater Management Plan Review for \$475.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Senate Engineering Company invoice 49843 for the Act 537 aerial photography for \$4,830.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Senate Engineering Company invoice 49842 for the Dollar General review for \$270.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment SWIF worker's compensation for the fire departments for \$840.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice P79826 for a cylinder for the mower for \$561.20. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 17269 for binder and top for Old Route 422E for \$42,597.89. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 17274 for equipment rental for \$18,395.00. Rick Green seconded the motion. Motion Carried Unanimously.

STONE BID RESULTS

The stone bids were opened at 2:00 p.m. on June 15, 2016 at the township building. It was determined the bid will be awarded according to the lowest delivery price for each type of stone. The motions were as follows:

Larry Osche motioned to award 8-1B stone to Brady's Bend at \$21.58 per ton. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to award 9-1B Special stone to M & M Lime, Co., Inc. at \$20.60 per ton. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to award 67-(2) stone to Brady's Bend Limestone at \$18.75 per ton. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to award 2A stone to M & M Lime, Co., Inc. at \$17.35 per ton. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to award 3 stone to M & M Lime, Co., Inc. at \$18.35 per ton. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to award Screenings to Brady's Bend Limestone at \$14.08 per ton. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to award #4 Rip Rap to M & M Lime, Co., Inc. at \$22.50 per ton. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to award 57-2B limestone to Brady's Bend Limestone at \$18.75 per ton. Rick Green seconded the motion. Motion Carried Unanimously.

SALT

Larry Osche motioned to order 600 ton of salt by July 31, 2016 at the 2015-2016 contract price. Rick Green seconded the motion. Motion Carried Unanimously.

GEIBEL ROAD

Geibel Road has water from the stream running on it. Willie Adams will contact the Butler County Conservation District for them to come look at the situation.

LINDSAY LANE

Residents are piling dirt and construction materials on the township's right-of-way at Lindsay Lane. The residents were operating a skid loader and damaged the road by leaving marks in the pavement. Roadmaster, Larry Osche, spoke to the property owners and requested that the dirt and debris be moved because it is causing a safety issue. However, the residents have not abided.

It was determined that the zoning officer will send a letter requesting the dirt and debris be moved within 30 days or the matter will be brought before the magistrate.

The residents are planning to add an addition on the home and driveway to access their property from the Lindsay Lane. Larry Osche told the residents that they have to contact the Township for the requirements of the projects before any work begins. Lindsay Lane has a 10-ton weight limit. The residents will need to bond the road for construction vehicles that surpass the weight limit.

Larry Osche motioned for the zoning officer to send a letter requesting the removal of dirt and construction materials from the township's right-of-way and that they are to abide the 10-ton weight limit on the road for all vehicles accessing their property. If they do not, they will be required to bond the road. Rick Green seconded the motion. Motion Carried Unanimously.

LOCKATON AUTO

Lockaton Auto Wreckers has debris and vehicles parked to close to the road. An agreement between Lockaton Auto Wreckers and Summit Township indicates that debris and parking of vehicles shall not be beyond the building line facing Herman Road. Larry Osche motioned send a reminder letter requesting the debris and vehicles be moved. Rick Green seconded the motion. Motion Carried Unanimously.

ARELE GRANT AND GO LIGHT GRANT

Willie Adams motioned for the submission of the ARLE and Go Light grants for the traffic lights. Rick Green seconded the motion. Motion Carried Unanimously.

COMPUTER MAINTENANCE

TJB Consulting can come once a year for an annual maintenance on the computers for approximately \$70.00. Rick Green motioned for TJB Consulting to perform a once year maintenance on the computers. Willie Adams seconded the motion. Motion Carried Unanimously.

COMPLAINT FEES

It was discussed whether to charge a fee for the submission of complaints. It was determined that instead of charging a fee, on a case by case basis, the complaint will be discussed at a Public Meeting for a solution.

STORMWATER MANAGEMENT PLAN

PPC Lubricants is paving a large area that requires a stormwater management plan. It needs to be determined if the plan needs to be reviewed by Butler County. Rich Craft of Olsen and Associates, LLC will be contacted to inform him that Butler County should be made aware of the project. Joel MacKay of Butler Planning Commission will contact the township of his determination.

RESOLUTION 2016-04

Willie Adams motioned to approve Resolution 2016-04 for commercial and institutional holding tanks. Rick Green seconded the motion. Motion Carried Unanimously.

SEWAGE PERMIT ADMIN FEES

It was discussed whether Sewage Permit Funds administration fees should be transferred periodically into the General Fund to reimburse the township. Carol Achezinski of Nextier Bank will be contacted to determine if the account requires a minimum balance be maintained. Administration fees can be used for complaint costs. It needs to be determined the amount to remain in the account for complaints.

GOATS

Herman Road has chicken and goats in a residential zoning district. The zoning ordinance requires five acres for the animals. The residents have enough acreage, however, it takes the combination of the three adjacent lots in which they own to meet the requirement. Willie Adams motioned if the residents are willing to sign an Agreement and reimburse the township for the attorney's fees to draw-up the agreement, the goats and chickens are permitted contingent that the building housing the animals be at least 100' from a neighbor's property. If any of properties are sold, the animals will not be permitted. Willie Adams withdrew his motion for further discussion.

It was determined that the property owners will be contacted to determine if they are willing to enter into the agreement and pay the solicitor's fees. The solicitor's fees will not exceed \$320.00. The agreement will require that the building housing the animals will be at least 100' from a neighbor's property. If any of the lots are sold, the animals will not be permitted.

ENGINEER'S REPORT

The township engineer presented the following:

1. PPC Lubricant's stormwater management plan was reviewed. The plan has some outstanding items and will not be recommended for approval.
2. A meeting with the township was held to review stormwater management.
3. An update was given on the ACT 537 plan as follows:
 - A. The DCED Sewage Facilities Grant has not been awarded.
 - B. Aerial photography was completed and mapping will be completed upon approval of the alternate layouts by the Township.
 - C. Summit Academy has not submitted their sewage flow and water usage data to Senate Engineering. The township solicitor has emailed Summit Academy's attorney requesting this information but has not received a response. He is going to call and request this information.
 - D. A meeting with the Supervisors was held to discuss the alternatives and completion of the Act 537 Plan.
 - E. The DEP will be contacted to discuss their last comment letter and the steps to be taken to complete the Act 537 Plan.
 - F. Work is continuing with finalizing the alternatives, cost estimates, environmental clearances and draft of the Act 537 Plan.

ROADMASTER REPORT

Larry Osche stated the Road department worked on the following:

1. Tar and chip preparation.
2. Mowing roads.

3. Great Belt and Protzman Road tar and chip was completed on June 15, 2016.

Larry Osche requested that a gas fill-up pump be purchased.

ADDITIONAL BUSINESS

A "school bus stop" sign was installed on Bonniebrook Road to the state regulation of 500' on each side of the bus stop. However, the resident does not want the sign on his property. The road department will re-measure the sign location to determine if it can be moved.

Dittmer Road was posted with "no parking" signs.

Garbage and a wooden frame has been dumped on the Sechan property.

The grader was appraised at \$20,000.00 trade-in value. The pay loader could be replaced. It was discussed to trade-in the pay loader and grader to purchase a new pay loader. The grader is only being used once or twice a year. It is economical to rent a grader. Larry Osche will research trading-in the grader and pay loader for either a smaller grader or pay loader.

Edgar Snyder & Associates submitted a notification letter of the accident on Route 422. The letter did not indicate legal action. The letter was submitted to the solicitor and will be sent to the township's insurance company.

A meeting was held with Penn Dot pertaining to the accident on Route 422. It is Penn Dot's recommendation that no left turn be permitted onto Keck Road.

Willie Adams requested a bid specification be drawn-up to install drainage, patch pot holes and double seal Keck Road from the township engineer. The bid specifications will cost approximately \$5,000.00. Larry Osche will contact contractors for their specifications. If requested, Senate Engineering will send a representative to look at the road with the Supervisors to determine the extent of the project.

Willie Adams presented an updated drawing for single family dwelling roof drainage. It will be approved through Resolution at the next Public Meeting.

Willie Adams announced the following informational meetings:

June 9, 2016 meeting with Penn Dot to discuss the possibility of a left turn lane on Route 422 at Keck Road.

June 21, 2016 a meeting is scheduled with Bronder Technical Services to review the maintenance agreement.

June 28, 2016 a meeting is scheduled with Allen Williams from Penn Dot to continue to work on the Bonniebrook Road grant.

Maps are not organized. Roxann Stickney will price storage racks for the maps.

It was discussed if it is necessary to keep Gateway Engineers and Olsen & Associates, LLC information for the sewage facility. Rick Barnett recommended to keep the information until the project begins.

It was determined that the township should be forming a Sewage Authority.

OPEN TO THE FLOOR

There was no questions or comments from the floor.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:42 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, JULY 6, 2016 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary