

**2018 SUMMIT TOWNSHIP AUTHORITY
MEETING MINUTES
JUNE 19, 2018**

The Summit Township Authority meeting was held on Tuesday, June 19, 2018, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:03 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

In attendance were: Authority members David Barry, Willie Adams, Richard Green and Larry Osche. Member absent Robert Thompson. Authority's engineer, Rick Barnett, Assistant Secretary, Roxann Stickney, Tony Gagliardi and Rege Karch.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF MAY 15, 2018 MEETING MINUTES

Willie Adams motioned to approve the May 15, 2018 Summit Township Authority minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Senate Engineering Company invoice 53237 for design activities for \$2,196.25. Rick Green seconded the motion. Motion Carried Unanimously.

The invoice will be submitted to Summit Township to pay on the Authority's behalf. Upon the establishment of funding, the Authority will reimburse the Township for this invoice.

ENGINEER'S REPORT

The Authority's Engineer, Rick Barnett, present the following engineering report:

Work in Progress:

1. The initial mapping work is completed. An additional area for the Geibel Road pump station location is in progress.
2. Equipment suppliers have been contacted for WWTP equipment and tankage quotes.
3. The paper work for the Phase I Archeological Investigation has been completed and submitted to the State for review.
4. Wetlands field work will be started when final mapping is available.
5. Highway drawings have been requested from PennDOT..
6. PA One calls have been placed.
7. The surveying for sewer alignment stakeout/utility locations/first floor elevation is continuing. The surveyed lines will be compared to the Act 537 layout to plan the most cost-effective alignments for the project.
8. E-One continues with grinder pump system design.
9. The revised Engineering Agreement was provided to the Authority for approval.
10. PennVest was contacted for a pre-construction meeting. A meeting date has not been determined.

A cost Comparison of grinder pumps vs. pump station for Schnur Road was completed. It will cost approximately \$260,00.00 for a grinder pump and \$650,000.00 for the pump station.

Once the mapping and piping is completed, a Public Meeting will be held tentatively in September or October to discuss the proposed pipe and manhole locations.

The Township did not receive any negative comments regarding the field surveying activities.

A collaboration with the Township will be done regarding pipe locations that impact the Township's roads and rights-of-way.

ENGINEERING AGREEMENT

Rick Green motioned to approve the Engineering Agreement. Larry Osche seconded the motion. Motion Carried Unanimously.

LIABILITY INSURANCE

Larry Osche motioned to approve Jerich Insurance Agency Inc. quote for liability insurance for the Authority. Rick Green seconded the motion. Motion Carried Unanimously.

PUBLIC CONTACT WITH ENGINEER AND SOLICITOR

Rick Green motioned that any public comments or questions for the Engineer or Solicitor be addressed at the monthly Authority meeting. If the individual is unable to attend the meeting, the question or concern should be submitted in writing to the Authority for review. Larry Osche seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

The Solicitor, Michael Gallagher, will be contacted for an update on the status of the By-laws and Employer Identification Number (EIN) for the Authority.

When the mapping is completed, a cost estimate will be submitted to Pennvest.

The estimated cost for Schnur Road was verified.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Tony Gagliardi inquired if a handbook will be available for the project. If so, he suggested that Saxonburg Authority and Butler Area Sewer Authority (BASA) be contacted for their handbook to compare to our project.

ADJOURN

With there being no further business to come before the Summit Township Authority, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 9:50 a.m.

THE NEXT MEETING WILL BE HELD ON TUESDAY, JULY 17, 2018 AT 9:00 A.M.

Respectfully Submitted

Roxann L. Stickney, Assistant Secretary