

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JUNE 19, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, June 19, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Rick Green and Larry Osche were present. Also, in attendance the Township’s Solicitor, Michael Gallagher, Secretary, Roxann Stickney, David Barry, Linda Slick, Stephanie Oswald and Jim Henry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE JUNE 5, 2019 PUBLIC MEETING MINUTES

Rick Green motioned to approve the June 5, 2019 minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 6/19/19	
Capital Fund	\$338,562.73
CDBG	\$0.00
Fire Hydrant Fund	\$8,988.64
General Fund	\$460,261.91
Sewage Escrow Fund	\$17,551.77
Sewage Permit Fund	\$7,667.14
State Fund	\$201,803.58
Available Funds	\$1,034,835.77
Capital Fund CD	\$307,904.69
General Fund CD	\$205,294.07
Total Funds	\$1,548,034.53

ACTIVITY	
Available Funds as of 06/05/19	\$1,212,575.91
CD Total	\$513,198.76
Deposits	\$68,375.15
Disbursements	\$246,115.29
Total Funds Available as of 06/19/19	\$1,548,034.53

The Treasurer reported that the Community Development Block Grant (CDBG) checking account was closed because it is no longer necessary due to Butler County being the grant administrator.

Deposits included Earned Income Taxes and Local Service Taxes.

Disbursements included the base repairs, FB binder course and FB wearing course project, Bonnie Drive paving project, pipe for road projects and engineering fees for the design phase of the Act 537 Plan for the public sewage project.

Larry Osche motioned to approve the Treasurer’s Report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 90606008 for cold patch for \$731.20. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Kirk Heavy Truck & Trailer invoice 8466 for the 2003 Peterbilt truck air conditioner repair for \$1,521.81. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 4132 for the Phase II of the Binsey Road Project for \$9,619.06. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Murphy Tractor & Equipment Co., Inc. invoice 1173414 for the backhoe accelerator pedal repair for \$632.54. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment United Rentals invoice 167719541-002 for the roller rental for \$1,938.94. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 19426 for the Brinker Road Paving Project for \$76,787.11. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY INVOICES

Willie Adams motioned to approve the payment request for the following invoices submitted from the Summit Authority for the Act 537 Plan for public sewage project. The Township will be reimbursed upon receiving funding.

Jerich Insurance Agency	Invoice 1341	1 st Installment Liability Insurance	\$ 619.00
Murrin, Taylor & Gallagher		Pump Station Conference Call	\$ 45.00
Senate Engineering Company	Invoice 55323	Act 537 Plan Design Phase	<u>\$26,645.00</u>
		Total	\$27,309.00

Rick Green seconded the motion. Motion Carried Unanimously.

SLICK MINOR SUBDIVISION

The Linda Slick Minor Subdivision Plan, engineer’s review letter, and Planning Commission’s recommendation letter for approval were reviewed.

Rick Green motioned to approve the Linda Slick Minor Subdivision Plan contingent upon receiving approval from the Butler County Planning Commission. Larry Osche seconded the motion. Rick Green voted “yes”. Larry Osche voted “yes”. Willie Adams voted “no”. Motion Carried.

SOLICITOR’S REPORT

The Solicitor contacted Butler Township regarding Source Well Cooperative Purchasing but has not received a response.

The Auditor recommends that the Summit Authority file a 2019 DCED Financial Audit Report. The Solicitor will research the Authority’s incorporation status to ensure that it is active.

The Authority’s Engineer, Rick Barnett, will be submitting the Self-Liquidating Debt Report to the Solicitor for the Borrowing Base Certificate for Summit Authority’s interim financing of the public sewage project.

CYBER SECURITY POLICY

The Cyber Security Policy was discussed. It was determined that the policy will be implemented.

Willie Adams motioned to adopt the Cyber Security Policy. Rick Green seconded the motion. Motion Carried Unanimously.

TRAFFICE LIGHT MEETING

A meeting is scheduled on Friday, June 21, 2019 with Jeremy Dias from Senator Joe Pittman office, Representative Marci Mustello, Butler County Maintenance Department, and PennDOT regarding the upgrading of the overhead and wall mounted lights at the intersection of Route 422, Route 68 and Route 38 to LED lighting. Jeremy Dias recommended for the Township’s Solicitor to attend the meeting.

Larry Osche motioned for the Township's Solicitor, Michael Gallagher, attend the traffic lighting meeting on Friday, June 21, 2019 at the Township building. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The Engineer did not have anything to report.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Water run-off cleanup and tree removal from storms.
2. Road maintenance.
3. Equipment maintenance.
4. Potholes patching.

Binsey Road Phase II project has been inspected and the documentation has been submitted to Butler County Conservation District for reimbursement from the Dirt, Gravel and Low Volume Grant.

Larry Osche is scheduled to meet on Friday, June 21, 2019 with Butler County Conservation District for the stream requirements for piping on the Binsey Road Phase II Project.

The John Deere tractor boom was replaced due to cracking.

Trooper Michel of the State Police was contacted regarding trucks traveling on Linnwood Drive that are over the road's weight limit. The area will be patrolled.

The road department is working on the pull-off area on Bonniebrook Road for Trooper Michel to weight check trucks.

An application for the Dirt, Gravel and Low Volume Road Grant for Stutz Road will be submitted.

Old East Butler Road project is on the schedule.

The bid opening for the Bonniebrook Road Multimodal Transportation Fund Grant is scheduled for July 8, 2019 at 10:00 a.m. The bid award is scheduled for July 9, 2019 at 10:00 a.m.

ADDITIONAL BUSINESS

The 2019 allocation of the Community Development Block Grant (CDBG) was received.

Willie Adams motioned for the 2019 CDBG funds be allocated for the mandatory sewage tap-in fees for eligible low-income residents in the sewage service area.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

There were no public questions or comments.

ADJOURN

With there being no further business to come before the Board of Supervisors Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:05 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, JULY 17, 2019 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary