

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
JUNE 19, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, June 19, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams, Larry Osche, and Rick Green were present. Also present was the Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Bob Furar. Tim Bernado, and David Barry.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**JUNE 5, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL**

Rick Green motioned to approve the June 5, 2024 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

**TREASURER’S REPORT**

<b>FUND BALANCE</b>	
CAPITAL FUND	97,351.30
FIRE HYDRANT FUND	11,208.02
GENERAL FUND	553,669.09
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	7,763.83
STATE FUND	315,875.92
<b>AVAILABLE FUNDS</b>	<b>1,014,482.93</b>
CAPITAL FUND - SAVINGS	157,471.47
GENERAL FUND SAVINGS	486,385.21
GENERAL FUND CD #6157	156,478.68
GENERAL FUND CD #6158	365,116.90
<b>TOTAL FUND</b>	<b>2,179,935.19</b>

<b>ACTIVITY</b>	
BALANCE AS OF 06/05/2024	1,051,080.98
CDs	521,595.58
SAVINGS ACCOUNTS	643,856.68
DEPOSITS/DEBITS	10,684.75
DISBURSEMENTS	47,282.80
<b>AVAILABLE FUNDS 06/19/2024</b>	<b>2,179,935.19</b>

Treasurer, Roxann Stickney, presented the following report.

Deposits included local services taxes and earned income taxes.

Disbursements included line painting of Bonniebrook Road, garage/office bid processing and vehicle repairs.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

**GENERAL FUND INVOICES APPROVAL**

Larry Osche motioned to approve the payment for Air-Vac, Inc. invoice 45387 for crack sealer parts for \$236.75. Cranberry Township will reimburse the Township for this invoice. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Butler County Council of Governments (COG) invoice COG01-24 for the crack sealer rental for \$600.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Comanche Manufacturing, Inc. for the 2003 Peterbilt hydraulic repair for \$4,500.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Hei-Way, Inc. invoice 10338609 for cold patch for \$790.83. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the reimbursement to Jefferson Township for the Township's portion of the asphalt sealer for \$24,406.40. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Stephenson Equipment, Inc. for invoice 18078094 for conveyor skirtboard metal for \$922.92. Rick Green seconded the motion. Motion carried unanimously.

#### **STATE FUND INVOICES**

Larry Osche motioned to approve the payment for Wiest Asphalt Products & Paving invoice 22219 for the Portman Road base repairs for \$65,096.15. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Wiest Asphalt Products & Paving invoice 22220 for Linnwood Drive paving for \$30,610.70. Rick Green seconded the motion. Motion carried unanimously.

#### **SUMMIT AUTHORITY PAYMENT REQUEST**

The Summit Authority submitted a payment request for the following invoices totaling \$4,831.58. The Authority will reimburse the Township upon receiving funding.

Rick Green motioned to approve the payment for DEP Annual NPDES Permit fee of \$500.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to ratify the Jerich Insurance Agency invoice 3843 for the Authority's annual liability insurance payment for \$3,177.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202405132 for the public sewage project for \$187.50. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for LSSE Civil Engineers and Surveyors invoice 202405133 for the public sewage project for \$967.08. Rick Green seconded the motion. Motion carried unanimously.

#### **SOLICITOR REPORT**

The Shuler Hardship case is closed. The mobile home has been removed from the property.

The Gagliardi stormwater management case is in progress.

The Sportsman's Supply case is in progress.

#### **MUNICIPAL CODE ASSOCIATION SHORTFALL**

Rick Green motioned for Solicitor, Michael Gallagher, conflict of interest be waived for representing Municipal Code Association and Summit Township. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment of \$445.00 to Municipal Code Association for the Township's share of Municipal Code Association shortfall to wind down its affairs. Larry Osche seconded the motion. Motion carried unanimously.

#### **GARAGE/OFFICE BIDS**

Rick Green motioned to reject all bids for the garage/office building in the best interest of the Township due to the cost. Willie Adams seconded the motion. Motion carried unanimously.

#### **GARAGE FINANCING**

The Township has \$1.5 million borrowing base. This is based upon the 2019 borrowing base certificate.

### **ENGINEER REPORT**

The Township's lot line revision was reviewed.

### **STONE BID RESULTS**

The Stone bid results were as follows:

McKinney Hauling & Excavating	\$26,472.00
M & M Lime Company, Inc.	\$26,750.00
IA Construction Corporation	\$50,730.00

Larry Osche motioned to award to the lowest bidder McKinney Hauling & Excavating the stone bid for \$26,472.00. Willie Adams seconded the motion. Motion carried unanimously.

### **PENN TOWNSHIP WEED CONTROL SPRAYING**

Larry motioned to submit a contribution to Penn Township for the spraying of weeds on guidelines for \$600.00. Rick Green seconded the motion. Motion carried unanimously.

### **219 MORAN ROAD WATER ISSUE**

Rick Green motioned to dig out the mud hole at the top of the asphalt and cold patch the area. The motion died due to lack of second. Motion died. No action will be taken.

### **ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Roads were prepared for the seal coat project.
2. Seal coat project will be tentatively the week of June 24, 2024 or July 1, 2024.
3. Cleaning of catch basins.
4. Cutting of grass.

Contingent upon the results of a financial survey, Vogleyville Road could be a Community Development Block Grant (CDBG) project.

Salt bin was pressured for painting.

### **ADDITIONAL BUSINESS**

Willie Adams announced a conference call was held with Supervisors, Township secretary and Township Solicitor on June 10, 2024 at 10:00 a.m. to discuss pending litigation. No decisions were made.

### **OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

Bob Furar attended the meeting to report that the next-door neighbor has a rooster and chickens free ranging the neighborhood. Roosters are not permitted in residential zones. There was a prior violation for the same issue. A certified letter will be sent to the neighbor informing them that the rooster must be removed within ten days of the notification. If it is not, legal proceedings will begin. Any future poultry violations will be sent directly to the District Magistrate.

### **ADJOURNMENT**

With there being no further business to come before the board, Willie Adams motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:20 p.m.

Respectfully Submitted, Roxann Stickney, Secretary

**NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, JULY 17, 2024**