

**MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
JUNE 21, 2017**

The Summit Township Board of Supervisors public meeting was held on Wednesday, June 21, 2017 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present. Also, in attendance for the meeting, Township Solicitor, Michael Gallagher, Representing Senate Engineering Company for the Township engineer, Michael Elisco, Township Secretary, Roxann Stickney, David Barry, Wilferd Balentine, Gerard Green, Randall Feehan, Jeff Leech, and Chuck Montag.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE JUNE 7, 2017 PUBLIC MEETING MINUTES

Rick Green motioned to approve the June 7, 2017 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

FUND BALANCE AS OF 06/21/17	
Capital Fund	\$155,627.40
CDBG	\$1.00
Fire Hydrant Fund	\$8,074.93
General Fund	\$579,656.80
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$7,662.52
State Fund	\$310,809.42
Available Funds	\$1,074,083.84
Capital Fund CD	\$300,893.27
General Fund CD	\$200,496.19
Total Funds	\$1,575,473.30

ACTIVITY	
Available Funds as of 06/07/17	\$1,075,881.08
CD Total	\$501,389.46
Deposits	\$22,707.18
Disbursements	\$24,504.42
Total Funds Available as of 06/21/17	\$1,575,473.30

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Bronder Technical Services invoice C-4040-T-2 for \$4,426.10 for the back-up batteries for the traffic signals at Route 422, Route 38 and Route 68 intersection. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 70607013 for cold patch for \$580.25. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 70608024 for cold patch for \$593.94. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 70613007 for cold patch for \$614.12. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 70614013 for cold patch for \$1,008.39. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering Company invoice 51596 for PTV stormwater review for \$879.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering Company invoice 51597 for Weichey stormwater review for \$783.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering Company invoice 51598 for Gagliardi stormwater management review for \$480.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice P90749 for boom mower parts for the John Deere tractor for \$282.31. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 18146 for Geibel Road for \$55,450.72. Rick Green seconded the motion. Motion Carried Unanimously.

RANDY FEEHAN MYLAR

The Township's Planning Commission recommendation letter, Butler County review letter and the Feehan lot line revision was reviewed. Willie Adams motioned to approve the Feehan Lot Line Revision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

BONNIE JARDIN MYLAR

The Township's Planning Commission recommendation letter, Butler County review letter and the Jardin lot line revision was reviewed. Willie Adams motioned to approve the Jardin Lot Line Revision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR'S REPORT

The Solicitor presented the following report:

1. J.B. Mills Fabricating, Inc. has not satisfied the requirements of their Road Bond Agreement. The Roadmaster on multiple occasions contacted J.B. Mills Fabricating, Inc. regarding a ditch line issue but it has not been repaired.

The Solicitor recommended that a letter be sent to J.B. Mills Fabricating, Inc. stating that the ditch lines needs repaired by a specific date. If it is not, the Township will repair the ditch line and place a claim against the bond for the costs.

2. It was determined that setbacks are to be placed on Mylars. It is the responsibility of the property owner to know if there is a building line on the property.
3. It was determined that lawn maintenance should not be in the Zoning Ordinance but be its own separate ordinance.
4. A Highway Occupancy Permit (HOP) Application was received from PennTex Ventures, LLC for the Freeport Road Dollar General. The HOP application has the Township as the applicant. It was determined before the Township signs the HOP application that the Solicitor will draw-up an Agreement for PennTex Ventures' responsibilities for the HOP permit.

ACT 537 RESOLUTION

A recommendation letter from the Planning Commission has not been received for the Act 537 Plan is consistent with the Township's requirements.

The Act 537 response letter to the public comments were reviewed. Rick Green motioned to approve the response letters with the update to the Andrews letter. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve Resolution 2017-06 for the adoption and submission of the Act 537 Plan to the DEP. Rick Green seconded the motion. Larry Osche voted "yes". Rick Green voted "yes". Willie Adams voted "no". Motion Carried.

CDBG MEETING

The Federal Government is considering the elimination of the Community Development Block Grant. A meeting is scheduled on August 18, 2017 with Butler County and Representative Mike Kelly correspondent seeking for Representative Mike Kelly to advocate for the Community Development Block Grant.

Larry Osche motioned for Roxann Stickney to represent the Township in addition to Supervisors that can attend the meeting. Willie Adams seconded the motion. Motion Carried Unanimously.

PENN BID

Larry Osche presented information from Penn Bid which is a company that streamlines the bidding process to save on costs. Bid ads are not advertised in the newspaper. Penn Bid will be contacted to schedule a presentation of their services for the July 19, 2017 Public Meeting.

TRAFFIC SIGNALS

Prior approval was granted for the traffic light replacement and battery back-up for the Bonniebrook Road and Route 422 intersection. Larry Osche contacted the following companies for a phone quote:

1. Fuellgraph Electric Company does not provide this service.
2. Bruce & Merrilees Electric Company did not submit a quote.
3. Bronder Technical services submitted a quote for \$15,080.99.

Larry Osche will contact Bronder Technical Services to schedule the installation of battery back-ups and replacement of traffic lights.

RE-ZONING

The re-zoning ordinance is still in progress. Michael Lincheck of the Michael Baker International will be contacted regarding a couple of updates to the SALDO.

Michael Elisco of Senate Engineering Company is going to check if it is necessary to have the utility providers on minor land development plans.

ENGINEER'S REPORT

Michael Elisco presented the following engineer report.

1. Subdivision Review:
 - A. The Feehan and Jardin Lot Line Revisions were submitted to the Township.
 - B. The PTV (Freeport Road Dollar General) land development is under review and will be submitted to the Township next week.
2. Stormwater
PTV (Freeport Road Dollar General), Weichey and Gagliardi stormwater were completed and comments sent to the Township. The Engineer is working with the applicants to address the comments.
3. Act 337 Plan Update
 - A. Revised responses to the public comments were submitted to the Supervisors for review.
 - B. The Act 537 Plan is ready for Township approval and submission to the DEP.

ALBERT SCHNUR

Albert Schnur contacted the Township requesting to be reimbursed for \$140.00 to replace a gas well valve that was knocked off. Mr. Schnur thinks this occurred when the Township mowed the embankment. The Roadmaster took pictures of the area. The pictures show that the valve connection to the pole was rusted and the mowing lines are

not in proximity of the valve. A call for a motion was made to reimburse Mr. Schnur for \$140.00 for the valve. No motion was made. Motion Died.

PRAGER WELL DRIVEWAY

Gannett Fleming submitted a request for a driveway modification to access the Prager well pad.

Larry Osche motioned to grant the driveway modification. Willie Adams seconded the motion. Motion Carried Unanimously.

ROAD MASTER REPORT

Roadmaster, Larry Osche, presented the following road department report:

1. Grass mowing.
2. Tractor hydraulic hose was repaired.
3. Main bearing on mower deck was repaired.
4. A soft spot on Eastern Heist Road was repaired.
5. Mud and stones from a private right-of-way damaged Binsey Road. Mr. Rodgers installed hay bales on the private right-of-way to prevent mud and stones from coming onto road. An invoice will be sent to him from the Township for the costs to repair Binsey Road.
6. Pipe on Geibel Road was cleaned.
7. Geibel Road project is in progress.
8. Western Heist Road has been paved.
9. A resident on Geibel Road would like for the Roadmaster to look at his driveway for a recommendation on a water issue he is experiencing.
10. Cleaning of catch basins.

ADDITIONAL BUSINESS

It has been determined that PA American Water Company will bore under Bonniebrook Road for the installation of the water line.

A meeting is scheduled on June 30, 2017 to meet with an engineer for the CDBG McGrady Hollow Road project.

In four to five weeks, Penn Dot will be replacing the "no left turn" signs for Keck Road and Geibel Road from Route 422. The Carbon Center Road turning lane sign will be moved to give motorists ample notice of the lane.

Willie Adams announced that informational meetings with PA American Water Company and Graziani Construction, Inc. for the installation of the public water line were held on June 12, 2017 at 1:00 p.m., June 14, 2017 at 11:00 a.m. and June 15, 2017 at 12:30 p.m.

Willie Adams motioned to cancel the July 5, 2017 public meeting. Rick Green seconded the motion. Motion Carried Unanimously.

1,000 gallons of off-road diesel fuel was ordered.

The Township website will be updated to inform residents of the Healing Heroes' Project that provides service dogs for veterans with post traumatic stress disorder (PTSD), traumatic brain injuries, seizure disorders, etc. The contact person for the program will be contacting to request permission to post the information.

OPEN TO THE FLOOR

A resident at 180 Kaiser Road is having a water issue with his driveway. It was determined that the Supervisors will meet to look at and discuss the issue.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:33 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, JULY 19, 2017 AT 6:45 P.M.

Respectfully Submitted, Roxann L. Stickney, Secretary