

**SUMMIT AUTHORITY MEETING MINUTES
JULY 16, 2019**

The Summit Township Authority meeting was held on Tuesday, July 16, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

In attendance were: Authority members David Barry, Willie Adams, and Larry Osche. Members absent were Rick Green and Robert Thompson. The Authority's engineer, Rick Barnett, Assistant Secretary, Roxann Stickney, Tony Gagliardi, Laura Martin, Fred Martin and Brad Badali were present.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF JUNE 18, 2019 MEETING MINUTES

Larry Osche motioned to approve the June 18, 2019 meeting minutes as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The Authority's Engineer, Rick Barnett, presented the attached engineer report.

Senate Engineering determined that it is cost effective to include the Vogleyville area in the project. Willie Adams motioned to keep Vogleyville in the sewage project service area. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned for the rails-to-trail pipeline to remain an 8-inch service line. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Barnett presented the draft of the Self-Liquidating Debt Report that will be submitted to NexTier Bank for the Authority's interim financing. It was determined that administrative fees be removed, and the amount financed be \$1,000,000.00. Willie Adams motioned to approve the submission of the Self-Liquidating Debt Report to NexTier Bank upon completion of the afore mentioned updates. Larry Osche seconded the motion. Motion Carried Unanimously.

Chris Ziegler of the Allegheny Valley Land Trust and Butler Freeport Community Trail contacted Rick Barnett with questions regarding the impact that the sewage service line will have on rails-to-trails. Willie Adams motioned that permission is granted for Rick Barnett to communicate with Chris Ziegler regarding the public sewage project. Larry Osche seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

The following invoices were reviewed.

Murrin, Taylor & Gallagher	Corporation Status & Ordinance	\$ 1,125.00
Senate Engineering Company	Invoice 55431 Design Phase	\$36,574.00
Senate Engineering Company	Invoice 55642 Design Phase	<u>\$13,131.50</u>
	Total	\$50,830.50

David Barry motioned to approve the above referenced invoices for a total of \$50,830.50.00 and a payment request be submitted to the Summit Township Board of Supervisors for this amount. The Authority will

reimburse the Township for this payment upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

Rick Barnett will contact PennVest to determine whether the Township owns the grinder pumps until the loan is paid and how far back the Township can request to be reimbursed for expenses incurred for the Act 537 Plan.

Rick Barnett will research the replacement cost of a grinder pump.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Residents attended the meeting requesting information pertaining to the cost to tap into the sewage service line. The mandatory tap-in fee is \$6,000.00 and the property owner is responsible for the connection from the service line to their home. All properties within 150 feet of the service line are required to tap-in.

Tony Gagliardi presented options for the elimination of a grinder pump to his house at 120 Dittmer Road, Herman, PA. Mr. Gagliardi is willing to contribute to the cost for a manhole for his home instead of a grinder pump and Mr. Gagliardi is willing to pay for the engineer review fee for his proposal.

David Barry motioned for the Authority's Engineer, Rick Barnett, review Tony Gagliardi's option to eliminate a grinder pump at his home at 120 Dittmer Road, Herman, PA and for Mr. Gagliardi to pay for the engineering review fee for a cost comparison to determine if this is financially feasible. Larry Osche seconded the motion. Motion Carried Unanimously.

ADJOURN

With there being no further business to come before the Summit Township Authority, David Barry made a motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10:33 a.m.

THE NEXT MEETING WILL BE HELD ON TUESDAY, AUGUST 20, 2019 AT 9:00 A.M.

Respectfully Submitted

Roxann L. Stickney, Assistant Secretary

**SUMMIT TOWNSHIP AUTHORITY
ENGINEER'S REPORT**

SENATE #12068

July 16, 2019

Work in Progress

1. A collection system layout review meeting was held with the Authority on 6/28/2019. Responses to review comments to be discussed at the 7/16/2019 Board meeting for:
 - a. Cost per house for Vogleyville area
 - b. Additional capacity in trail pipeline and area opposite the WWTP
 - c. Effect of cost per EDU if EDUs are decreased
2. A Herman Pump Station site visit was conducted on 7/10/2019 with Board members and members from the Summit Academy. Verbal permission was received to conduct geotechnical investigations and a written confirmation was to follow.
3. Wetlands delineation fieldwork is completed. The WWTP and pump station sites are not affected by wetlands. Impacts to the pipeline design will be identified once the report and mapping are received from Ecotunes. The report and data forms are in progress.
4. The initial Phase 1 Archaeological Investigation is complete. Five sites of interest were identified. One site of interest required a Phase II investigation which is nearly complete and another site will need a closer look but is not expected to require a Phase II. Report is scheduled to be completed for submission to State by the middle of August with a 30 day review period by the State.
5. The Self Liquidating Debt Report (SLDR) for NextTier bank has been updated to include revised figures for legal and property costs (additional services) and costs to be reimbursed. The SLDR will be submitted pending approval by the Authority.
6. Senate has provided information to begin ROW and Easement acquisition for the pump stations on the Summit Academy and Mr. Paul Voelker properties. As discussed at the April meeting the Authority and Solicitor will make initial contacts with Mr. Voelker and Summit Academy, respectively, for the right to access the properties for geotechnical investigations.
7. Senate is now authorized to act as an Applicant Agent to prepare the highway occupancy permits (HOPs) and that work is underway in areas not subject to revisions due to archaeological or wetland conflicts.
8. Senate is designing a well for the STP potable water supply as approved at the May 2019 Board meeting.
9. The pump station parcels and layouts are being designed with the intent of getting zoning variances under Chapter 12.07 Zoning Variances for Public Utilities as discussed and approved at the April meeting.
10. The NPDES Part I application for the WWTP discharge permit has been submitted to DEP to get design discharge limits. DEP was contacted to determine the permit status and Senate was told to expect the draft permit in August. Once the draft permit is issued there will be a 30-day comment period if the Authority takes exception to the proposed limits.
11. A detailed design of the collection system has been provided to the Authority for review and comment prior to any public review or meetings.

12. In March 2016 M. Gallagher contacted the attorney for Buffalo Township regarding use of the trail for locating the sewer line. At that time the Township indicated it was interested but would require a written agreement with the Authority to review and coordinate the work. Senate recommends the agreement and review process be initiated once the Authority approves the collection system layout.
13. A preliminary layout of the WWTP area and building was presented to the Authority for comment. Design of the WWTP is proceeding based on the dimensions and other design criteria of a Xylem Sanitaire SBR facility with UV disinfection. Detailed design of the STP is proceeding based on presumed criteria that will be finalized by the NPDES Part 1 permit.
14. Meeting was held with Pennvest and DEP in New Castle to discuss the Pennvest funding source and details of the program were discussed. Since the project construction cost exceeds \$11M it will be necessary to phase the project to bring each phase under the \$11M limit for a single municipality project. Pennvest indicated that Summit Township may be eligible for grant funding to get closer to the area affordability rate.
15. Design of the pump stations is proceeding as below ground structures with above-grade weather-proof enclosures for the electrical and control panels based on direction at the 1/15/2019 Board meeting. Preliminary layouts have been presented to the Authority and approved at the March Board meeting. Once the geotechnical work is completed and found acceptable the property owners will be contacted for purchase of the 2 pump station ROWs.
16. Direction was provided at the January 2019 Board meeting that basement service should be provided to all homes where possible, and the design is proceeding with that intent. Potential exception(s) to be identified.
17. The field survey for utility locates, first floor elevations, culverts, curb stops, hydrants, inlets, etc. is complete with a potential need for verification of individual areas as the alignments are finalized.
18. The WQM Part II permit application, General information form, Engineers Report, sewage modules, specifications, drawings, GP-5 and other permit applications are underway.

Data/Information Requested

1. Direction on inclusion of Vogeleyville area
2. Direction on pipe size increase on trail and area opposite WWTP
3. Direction on which costs to include in funding reimbursement figures
4. Landowner agreements for geotech work at Geibel Road and Herman area pump stations.
5. Approval to submit SLDR to Nextier Bank once completed.
6. Update on coordination with Buffalo Township for trail use agreement/ approval to contact AVL T for coordination.

END OF ENGINEER'S REPORT