

**2018 SUMMIT TOWNSHIP AUTHORITY
MEETING MINUTES
JULY 17, 2018**

The Summit Township Authority meeting was held on Tuesday, July 17, 2018, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:05 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

In attendance were: Authority members David Barry, Willie Adams, Robert Thompson and Larry Osche. Member absent Rick Green. Authority's engineer, Rick Barnett, Assistant Secretary, Roxann Stickney, and Regis Karch.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF JUNE 19, 2018 MEETING MINUTES

Larry Osche motioned to approve the June 19, 2018 Summit Township Authority minutes as presented. Robert Thompson seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Jerich Insurance Agency invoice 779 for the Authority's liability insurance for \$583.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering Company invoice 53500 for design activities and Pennvest discussion for \$37,147.25. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned that a letter be submitted to the Summit Township Board of Supervisors requesting the Township to pay \$37,730.25 for the above referenced invoices on the Authority's behalf. Once the Authority's funding, becomes available, the Authority will reimburse Summit Township \$37,730.25 for this payment. Robert Thompson seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The Authority's Engineer, Rick Barnett, present the following engineering report:

Work in Progress

1. All aerial mapping work is completed.
2. The initial Phase 1 Archaeological Investigation information has been submitted to the State. After review of the initial information the State has requested the new mapping with detailed limits of disturbance. Senate will provide that information as soon as the field survey work is completed.
3. The wetlands subconsultant has been authorized to proceed.
4. Field work continues on utility locates and first floor elevation survey, as well survey of other features that were not visible on the aerial photography, i.e. culverts, curb stops,

- hydrants, inlets, etc.
5. Equipment suppliers have been contacted for WWTP equipment and tankage quotes and CAD details of equipment.
 6. PennDOT highway drawings have been received.
 7. Utility One Calls have been placed
 8. E-One continues with grinder pump system design.
 9. Pennvest was contacted to request a pre-consultation meeting. The date will be set after the field survey is complete.

Data/Information Requested

Discussion on alignment issues.

A map showing the alternate alignments was presented.

When the final alignments are determined, a large map and individual 8 ½" x 11" sheets for ease of use to review will be provided.

CDBG Funding

The timeline of the project and mandatory tap-ins were discussed.

David Barry motioned to submit a letter to the Summit Township Board of Supervisors requesting the 2018 Community Development Block Grant (CDBG) funds be allocated for the mandatory tap-in fees for low-income residents. Willie Adams seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

A public meeting is tentatively scheduled for October or November to present details of the project.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Buildings with sewage that are 150' from the sewage line will be required to tap-in.

ADJOURN

With there being no further business to come before the Summit Township Authority, Larry Osche made the motion to adjourn. Robert Thompson seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10:14 a.m.

THE NEXT MEETING WILL BE HELD ON TUESDAY, AUGUST 21, 2018 AT 9:00 A.M.

Respectfully Submitted

Roxann L. Stickney, Assistant Secretary