

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
JULY 17, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, July 17, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors, Willie Adams and Rick Green were present. Supervisor, Larry Osche was absent. Also, in attendance the Township’s Solicitor, Michael Gallagher, Secretary, Roxann Stickney, David Barry and Jim Henry.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE JUNE 19, 2019 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the June 19, 2019 public meeting minutes as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

**APPROVAL OF THE JULY 9, 2019 SPECIAL MEETING MINUTES**

Rick Green motioned to approve the July 9, 2019 special meeting minutes as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 7/17/19</b>	
Capital Fund	\$694,163.11
Fire Hydrant Fund	\$8,677.11
General Fund	\$340,419.27
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$9,018.39
State Fund	\$201,826.80
<b>Available Funds</b>	<b>\$1,272,489.45</b>
Capital Fund CD	\$307,904.69
General Fund CD	\$205,294.07
<b>Total Funds</b>	<b>\$1,785,688.21</b>

<b>ACTIVITY</b>	
Available Funds as of 06/19/19	\$1,034,835.77
CD Total	\$513,198.76
Deposits	\$431,660.16
Disbursements	\$194,006.48
<b>Total Funds Available as of 07/17/19</b>	<b>\$1,785,688.21</b>

The Treasurer reported that the 2018 Act 13 Funds were received in the amount of \$355,561.42. Butler County Conservation District submitted the final Dirt, Gravel and Low Volume Grant installment payment of \$24,500.00 for the Binsey Road Phase III Project.

Disbursements included road repairs and Act 537 Plan design phase for the public sewage project.

Rick Green motioned to approve the Treasurer’s Report as presented Willie Adams seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Willie Adams motioned to approve for payment the Butler Eagle ad 1443206 for the Bonniebrook Road drainage project for the Multimodal Transportation Fund Grant for \$311.00. Rick Green seconded the motion. Motion

Carried Unanimously. Willie Adams motioned for an invoice be submitted to Jefferson Township for reimbursement of half the cost of the ad since Jefferson Township is a co-applicant of the grant. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Butler Petroleum Corporation invoice 75875D for on-road fuel for \$1,994.62. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment TJB Consulting invoice 0000260 for the Township's website update for \$350.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment West Central Equipment invoice 833629 for a leaf blower for \$623.83. Willie Adams seconded the motion. Motion Carried Unanimously.

**SUMMIT AUTHORITY INVOICES**

Willie Adams motioned to approve the payment request for the following invoices submitted from the Summit Authority for the Act 537 Plan for public sewage project. The Township will be reimbursed upon receiving funding.

Murrin, Taylor & Gallagher	Corporation Status & Ordinance	\$ 1,125.00
Senate Engineering Company	Invoice 55431 Act 537 Plan Design Phase	\$36,574.00
Senate Engineering Company	Invoice 55642 Act 537 Plan Design Phase	<u>\$13,131.50</u>
	Total	\$50,830.50

Rick Green seconded the motion. Motion Carried Unanimously.

**SOLICITOR'S REPORT**

The Solicitor did not have anything to report.

**RESOLUTION ACT 13 FUNDS**

Rick Green motioned to approve Resolution 2019-04 for the appropriations of the 2018 Act 13 funds received for \$355,561.42 to the Capital Fund to be expended for uses allowed by Act 13. Willie Adams seconded the motion. Motion Carried Unanimously.

**RESOLUTION TAX COLLECTORS BANK ACCOUNT**

Summit Township's Tax Collector, Kathy Oesterling, has requested for the NexTier Bank be the depository for Township's real estate taxes. NexTier bank requires the designation be passed through a resolution.

Willie Adams motioned to approve Resolution 2017-05 for the NexTier bank be the depository for the Township's real estate taxes. The signors on the account will be the Tax Collector and Township's Secretary/Treasurer. Rick Green seconded the account. Motion Carried Unanimously.

**RESOLUTION CEHELKY SMALL FLOW SYSTEM**

Willie Adams motioned to approve Resolution 2017-06 for Ronald J. Cehelsky small flow treatment system Agreements and Escrow Account at 221 Carbon Center Road, Butler, PA. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve Resolution 2017-07 DEP Resolution for Plan Revision for New Land Development for a small flow sewage system at the property of Ronald J. Cehelsky property at 221 Carbon Center Road, Butler, PA. Rick Green seconded the motion. Motion Carried Unanimously.

**CYBER SECURITY INSURANCE**

PSATS will be contacted for their recommendation for the amount of coverage for Cyber Liability and Data Compromise policy.

**DOTS GRANT SEMINAR**

Willie Adams motioned for the Secretary/Treasurer, Roxann Stickney, to attend the DOT Grants seminar on July 22, 2019. Rick Green seconded the motion. Motion Carried Unanimously.

**AUDITORS**

The services provided by the auditors were discussed.

**ENGINEER'S REPORT**

The Engineer did not have anything to report.

**ROADMASTER REPORT**

Roxann Stickney presented the Roadmaster Report due to the Roadmaster, Larry Osche, absence from the meeting.

1. Stutz Road had an emergency road closure due to a fallen tree.
2. Working on road projects.
3. MC-70 oil for the seal coat project is scheduled for delivery.

**ADDITIONAL BUSINESS**

Rick Green motioned to purchase 4 bicycle trail signs for Bonniebrook Road and Brinker Road. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams announced a meeting with the Summit Authority, Summit Academy and Township Supervisors was held at Summit Academy on July 10, 2019 at 10:30 a.m. regarding the Act 537 public sewage project.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION.**

There were no public questions or comments.

**ADJOURN**

With there being no further business to come before the Board of Supervisors Rick Green made the motion to adjourn. Willie Adams seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:20 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, AUGUST 7, 2019 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary