

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
JULY 17, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, July 17, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams, Larry Osche, and Rick Green were present. Also present was the Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Regis E. Karch, Bob Thompson, Jim Neigh, Jim Henry, Dave Barry, Nolan Thurber, Misty Thurber, Regan Mooney, Drew Mooney, Michael Porter, and Dess Schnur.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**JUNE 19, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL**

Rick Green motioned to approve the June 19, 2024 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

**TREASURER’S REPORT**

<b>FUND BALANCE</b>	
CAPITAL FUND	224,225.23
FIRE HYDRANT FUND	10,315.74
GENERAL FUND	514,864.82
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	8,114.03
STATE FUND	220,169.07
<b>AVAILABLE FUNDS</b>	<b>1,006,303.66</b>
CAPITAL FUND - SAVINGS	157,471.47
GENERAL FUND SAVINGS	486,385.21
GENERAL FUND CD #6157	156,478.68
GENERAL FUND CD #6158	365,116.90
<b>TOTAL FUND</b>	<b>2,171,755.92</b>

<b>ACTIVITY</b>	
BALANCE AS OF 06/19/2024	1,014,482.93
CDs	521,595.58
SAVINGS ACCOUNTS	643,856.68
DEPOSITS/DEBITS	164,227.70
DISBURSEMENTS	172,406.97
<b>AVAILABLE FUNDS 07/17/2024</b>	<b>2,171,755.92</b>

Treasurer, Roxann Stickney, presented the following report.

Deposits included Act 13 Funds, Recorder of Deeds, Tax Claim and Local Services Taxes and Earned Income Taxes.

Disbursements included reimbursement to Jefferson Township for the Bonniebrook Road sealant project, Herman VFC quarterly LST distribution, base repairs project and paving project.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

**GENERAL FUND INVOICES APPROVAL**

Rick Green motioned to approve payment for Ashlar Architecture & Engineering invoice 8017 for the garage re-bidding for \$667.50. Willie Adams voted “no”. Rick Green voted “yes”. Larry Osche voted “yes”. Motion Carried.

Larry Osche motioned to approve the payment for Butler Petroleum Corporation invoice 570050 for on-road fuel for \$2,086.13. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Hei-Way invoice 10338652 for cold patch for \$711.57. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Hei-Way invoice 10338670 for cold patch for \$737.08. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Hei-Way invoice 10338696 for cold patch for \$712.48. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Hei-Way invoice 10338737 for cold patch for \$902.90. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Hei-Way invoice 10338753 for cold patch for \$472.86. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Jerich Insurance Agency invoice 3879 for the Township's liability insurance for \$1,970.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Jerich Insurance Agency invoice 3891 for the Township worker's compensation insurance for \$2,632.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Kenmac Rentals & Sales invoice 178297 for the turbo fan rental for the salt bin painting project for \$408.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Marra Brothers invoice 289 for the salt bin painting project for \$5,503.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for Saxonburg Police services from May 25, 2024 through July 5, 2024 for \$1,189.72. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for State Worker's Insurance Fund for Herman VFC worker's compensation insurance for \$1,236.00. Willie Adams seconded the motion. Motion carried unanimously.

#### **SUMMIT AUTHORITY PAYMENT REQUEST**

Summit Authority submitted a payment request for the following invoices totaling \$1,844.10. The Authority will reimburse the Township upon receiving funding.

Rick Green motioned to approve the payment for Gallagher Law Group invoice 2295 for the Etzel Agreement and easements for \$893.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for LSSE Civil Engineers & Surveyors invoice 202406547 for easement research for \$412.50. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve the payment for LSSE Civil Engineers & Surveyors invoice 202406548 for the public sewage funding for \$538.60. Larry Osche seconded the motion. Motion carried unanimously.

#### **NEIGH SUBDIVISION**

The Supervisors reviewed the Neigh's subdivision. The Planning Commission submitted a recommendation letter of approval contingent upon the contour modification and the soil types waiver being granted. The plan was reviewed by the Township's engineer and Butler County Planning Commission.

Willie Adams motioned to grant the contours modification and soil types waiver. Rick Green seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve the Neigh subdivision as administratively correct. Rick Green seconded the motion. Motion carried unanimously.

#### **TOWNSHIP LOT LINE REVISION**

The Supervisors reviewed the Township's lot line revision. The Planning Commission submitted a recommendation letter of approval contingent upon the contour modification and the waiver for soil types being granted. A North arrow added to the vicinity map and the scale be in inches. The plan was reviewed by the Township's engineer and Butler County Planning Commission.

Willie Adams motioned to grant the contours modification and waiver for soils type. Rick Green seconded the motion. Motion carried unanimously.

The North arrow was added to the vicinity map and the scale was in inches.

Willie Adams motioned to approve the Township's lot line revision as administratively correct. Rick Green seconded the motion. Motion carried unanimously.

#### **SOLICITOR REPORT**

Rick Green motioned to approve the agreements and Consent Order of Court with exhibits for the Gagliardi stormwater case. The stormwater management system is to be completed by November 27, 2024. The financial security will be returned upon the completion of the final inspection of the stormwater system. Willie Adams seconded the motion. Motion carried unanimously.

#### **SPORTSMAN'S SUPPLY**

Sportsman's Supply will be discussed in executive session at the end of the meeting.

#### **EAST BUTLER BASEBALL ASSOCIATION**

Representatives from the East Butler Baseball Association attended the meeting to give an overview of the program and ask the Supervisors as a community to support local children's opportunity to play baseball. The association would like to lease or buy a minimum of five acres to ten acres to create baseball fields. To bring awareness of association need for land, this information will be placed on Township's website and in the Township's newsletter.

#### **RESOLUTION 2024-03 ACT 13 FUNDS**

Willie Adams motioned to approve Resolution 2024-03 for the Act 13 Funds for \$126,873.93. Rick Green seconded the motion. Motion carried unanimously.

#### **RESOLUTION 2024-04 FAIR HOUSING**

Willie Adams motioned to approve Resolution 2024-04 for Fair Housing. Rick Green seconded the motion. Motion carried unanimously.

#### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 3-YEAR PLAN**

Willie Adams motioned to approve the Community Development Block Grant (CDBG) 3-year plan. Rick Green seconded the motion. Motion carried unanimously.

#### **RESOLUTION 2024-05 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 3-YEAR PLAN**

Willie Adams motioned to approve Resolution 2024-05 for the Community Development Block Grant (CDBG) 3-Year plan. Rick Green seconded the motion. Motion carried unanimously.

#### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COOPERATION AGREEMENT**

Willie Adams motioned to approve the Community Development Block Grant (CDBG) cooperation agreement for Butler County to be the administrator of the 2024 grant funds. Rick Green seconded the motion. Motion carried unanimously.

#### **PROBLEM PROPERTIES**

Willie Adams motioned to proceed to the District Magistrate for the East Butler Road property that has a clean-up/dumping issue, and the installation of a fence has far exceeded the completion deadline. Rick Green seconded the motion. Motion carried unanimously.

Willie Adams has motioned to proceed to the District Magistrate for the Portman Road property that has an ongoing clean-up issue that has not been resolved. Rick Green seconded the motion. Motion carried unanimously.

A building permit cannot be issued for the Geibel property until the property clean-up has been completed. The property owner will be contacted and letter of cease and desist will be sent.

A property on Barleyfield Lane that is in a residential zone that is no longer being used for agricultural purposes must be maintained as a yard due to weeds going to seed that is impacting the neighboring property. The property owner will be contacted.

#### **ENGINEER REPORT**

The neigh subdivision was reviewed,

#### **GARAGE BID**

The rebidding of the garage is being researched with builders to discuss cost savings.

#### **SEAL COAT OVERAGE**

A mismeasurement of a road occurred by a PennDOT municipal representative causing an overage of \$49,000.00. Larry Oche motioned to pay the overage out of the Capital fund. Rick Green seconded the motion. Motion carried unanimously.

#### **SMALL WACKER ROLLER**

It will be researched whether to keep the small wacker roller or sell it.

#### **ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Storm clean-up performed.
2. Binsey Road berming has been completed.
3. Potholes patched.
4. Cutting of grass performed.
5. Equipment maintenance performed.

The following bids were received for the Community Development Block Grant (CDBG) Binsey Road project.

CH & D Enterprises	\$510,852.80
Holbein, Inc.	\$336,605.40
Ligonier Construction	\$425,329.00
Plum Contracting, Inc.	\$425,985.76
Wiest Asphalt Products & Paving, Inc.	\$267,517.50

On July 31, 2024 at 10:00 a.m. the bid will be awarded at the Butler County Board of Commissioners public meeting.

The John Deere boom mower engine needs repaired.

Road salt was ordered per the contract.

Salt bin painting project is completed.

The paperwork for the Community Development Block Grant (CDBG) project for Vogleyville Road has been submitted to the grant administrator.

Fog lines will be painted on Stutz Road after seal coated and vacuumed.

The State has been contacted regarding repairs to Hinchberger Road that were caused by PennDOT's culvert pipe project.

#### **ADDITIONAL BUSINESS**

Willie Adams announced an executive session will be held regarding pending litigation. No action will be taken.

#### **OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

Rick Green motioned to add to the agenda Herman VFC request for a letter stating that the fire company provides emergency services to the Township. Willie Adams seconded the motion. Motion carried unanimously.

The letter is a loan requirement for Herman VFC to apply for a SUV for medical responses. The Township will have no financial responsibilities. This item will be added to the August 7, 2024 Agenda for ratification.

Rick Green motioned to authorize Willie Adams to sign the letter confirming that Herman VFC provides emergency services to Summit Township. Willie Adams seconded. Motion carried unanimously.

A resident inquired if Bonniebrook Road to Route 422 will have the same sealant applied as the section of Bonniebrook Road to the Jefferson Township line. If the crack seals do not open, this will be taken into consideration.

#### **MEETING RECESSED INTO EXECUTIVE SESSION**

The meeting recessed into executive session at 8:27 p.m.

#### **MEETING REJOURNED**

Meeting rejourned at 9:01 p.m.

#### **ADJOURNMENT**

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 9:02 p.m.

Respectfully Submitted, Roxann Stickney, Secretary

**NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, AUGUST 7, 2024**