

**MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
JULY 19, 2017**

The Summit Township Board of Supervisors public meeting was held on Wednesday, July 19, 2017 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present. Also, in attendance for the meeting, Township Solicitor, Michael Gallagher, Representing Senate Engineering Company for the Township engineer, Michael Elisco, Township Secretary, Roxann Stickney, Regis E. Karch, Wilfred Balentine, Bill LaFisca, Jeff Leech, Dave Barry, Lonnie Myers, and Mary Lou Wagner.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE JUNE 21, 2017 PUBLIC MEETING MINUTES

Rick Green motioned to approve the June 21, 2017 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

FUND BALANCE AS OF 07/19/17	
Capital Fund	\$262,182.40
CDBG	\$1.00
Fire Hydrant Fund	\$7,832.39
General Fund	\$524,099.99
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$7,623.52
State Fund	\$310,847.74
Available Funds	\$1,124,838.81
Capital Fund CD	\$300,893.27
General Fund CD	\$200,496.19
Total Funds	\$1,626,228.27

ACTIVITY	
Available Funds as of 06/21/17	\$1,074,083.84
CD Total	\$501,389.46
Deposits	\$160,845.86
Disbursements	\$110,090.89
Total Funds Available as of 07/19/17	\$1,626,228.27

Rick Green motioned to approve the treasurer’s report. Larry Osche seconded the motion. Motion Carried Unanimously.

PENN BID PRESENTATION

Freddy Lutz presented information regarding the e-procurement and bid management program that Penn Bid offers. It a program offered at no cost to municipalities to place bids electronically as opposed to advertising in the newspaper. It is endorsed by PSATS and PMMA. An advertisement is required in the newspaper. However, the size of the ad is dramatically reduced which is a cost savings for the Township.

Penn Bid’s computer program stream lines the bidding process by answering bidder’s questions online, eliminates the need of the municipality to distribute and track the bid packets. The bids are sealed electronically and can only be opened by the Township’s administrator for the Penn Bid program. Bid results are automatically populated.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Bronder Technical Services invoice C-4040-15595 for the 3rd Quarter traffic lights maintenance agreement for \$1,300.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 222 for the 2nd installment of the EMC liability insurance for \$3,743.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Key Precast & Supply, Inc. invoice 122261 for tar sealant for \$220.56. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Key Precast & Supply, Inc. invoice 122337 for Geibel road pipe for \$259.10. Rick Green seconded the motion. Motion Carried Unanimously. XTO Energy has agreed to reimburse the Township for the pipe.

Larry Osche motioned to approve for payment Kirk Heavy Truck & Trailer invoice 7667 for the John Deere tractor parts and labor for the fuel pump for \$963.13. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Kirk Heavy Truck & Trailer invoice 7668 for parts and labor for a hydraulic hose for the backhoe for \$644.47. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Purvis Brothers, Inc. invoice A50279 for off-road fuel for \$1,430.41. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering invoice 51716 for Act 537 Plan Update for \$215.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering invoice 51717 for PTV Stormwater Review for \$358.50. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment SWIF installment 8 of 11 for the fire departments worker's compensation for \$937.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice P91100 for the bearing for the boom mower for \$3,385.23. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 18199 for Geibel Road milling for \$11,760.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 18201 for the paving project for \$186,277.17 contingent upon approval from Dick Knapko of Penn Dot that the project was completed to the State's specifications. Out of the State Fund \$106,724.10 will be paid towards the invoice and the remaining balance of \$79,553.07 will be paid from the General Fund. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR'S REPORT

The Solicitor did not have any activity to report.

SEWAGE ENFORCEMENT OFFICER ALTERNATE

The Township's Sewage Enforcement Officer, Doug Duncan, has requested that the Township's Alternate Sewage Enforcement Officer, David Ice, assist him with sewage inspections. The Supervisors determined that David Ice can assist with sewage inspections.

RESOLUTION 2017-07 ACT 13 IMPACT FEES

Willie Adams motioned to approve Resolution 2017-07 for the 2016 Act 13 Impact Fees of \$106,535.81 be deposited into the Capital Fund and the funds be expended for uses permitted by the 2016 Act 13. Rick Green seconded the motion. Motion Carried Unanimously.

BID AWARDS OIL AND STONE

Larry Osche motioned to award the MC-70, CMS-2 and CRS-2PM oil bid to Russell Standard Corporation. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to award the 2017-2018 stone bid to M & M Lime Company, Inc. Rick Green seconded the motion. Motion Carried Unanimously.

LINE PAINTING

A resident brought to the Supervisors attention that the lines at a bend on Linnwood Drive need repainted. It will be scheduled with the road department to paint the lines on the bend.

SALT ORDER

Larry Osche motioned to order 500 tons of salt. Rick Green seconded the motion. Motion Carried Unanimously.

KECK ROAD RAILROAD CROSSING

The Buffalo Pittsburgh Railroad has a track project scheduled at the Keck Road crossing. Larry Osche motioned to have 50 feet on each side of the railroad crossing paved when the railroad company is working on their project. Willie Adams seconded the motion. Motion Carried Unanimously.

255 ½ SIMON DRIVE CROSS PIPE

A property owner at 255 ½ Simon Drive is experiencing an issue with a cross pipe. Twelve inches of the pipe is in the Township's right-of-way. The resident requested for the pipe to be permitted in the right-of-way.

The Supervisors will grant the request if the resident enters into an agreement with the Township that he will be responsible for the pipe and the Township reserves the right to have the resident move the pipe if necessary. The resident must also agree to pay for the costs of the Township's Solicitor to draw-up the agreement.

ENGINEER'S REPORT

Michael Elisco presented the following engineer report.

1. There were no subdivisions or stormwater managements reviewed.
2. Senate Engineering is waiting for the Butler County Planning Commission's recommendation letter for the Act 537 Plan. If it is not received within 30-days of the notification, the Act 537 Plan will be submitted without it.

ROAD MASTER REPORT

Roadmaster, Larry Osche, presented the following road department report:

1. Trees were removed due to storms.
2. Geibel Road is 90% completed. The milling is anticipated to take a half day.
3. A small excavator was rented for the catch basin repair on Bonniebrook Road.
4. Equipment maintenance was performed.
5. Catch basins cleaned.
6. Road signs replaced.

ADDITIONAL BUSINESS

PA American Water Company put a hole in a Township's stormwater pipe when installing the public water line. The water company repaired the line.

Brinker Road from Bonniebrook Road to the Summit Elementary School is the next area that the PA American Water Company will be installing public water line. Following the water company's completion of the public water line, People's Gas is scheduled to work on the gas line on Brinker Road.

The agreement between the Township and Mr. Rodgers for him to maintain straw at a private right-of-way on Binsey Road is preventing water from running onto road.

The traffic lights at Route 422 and Bonniebrook Road intersection have been ordered. The installation date has not been determined.

Larry Osche will price pipe for next year's Geibel Road project.

By the end of the year, PA American Water Company will submit to residents receiving public water the specifications for their tap-in.

Once the fire hydrants are uncovered, they are ready for use.

Larry Osche met with the CDBG engineer to begin the engineering of the McGrady Hollow Road project. The engineering fees will be paid from the CDBG admin. Penn Bid may be an option for this project.

Willie Adams motioned to request an extension from PTV XXX, LLC for the Freeport Road Dollar General Store land development review be granted no later than August 2, 2017 at 3:00 p.m. If the extension is not granted and the Township's land development requirements have not been, it will not be approved. Rick Green seconded the motion. Motion Carried Unanimously.

PTV XXX, LLC requested to unload two pieces of equipment on Headland Road to access their property for the proposed Dollar General Store. PTV XXX, LLC signed an agreement with the Township that they will be responsible for any damage to Headland Road.

Willie Adams submitted a request for his property map and parcel number 290-2F14-A11A to become Agricultural Security.

INFORMATIONAL MEETING JUNE 27, 2017 AT 1:00 P.M. DRIVEWAY/ROAD AT KAISER ROAD

Willie Adams announced an informational meeting was held on June 27, 2017 at 1:00 p.m. for a drainage issue with a driveway on Kaiser Road. The road department in a couple of weeks will clear stone from the ditch on Kaiser Road to keep a pipe clear. Rick Green seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR

There were no questions or comments from the floor.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:25 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, AUGUST 2, 2017 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary