

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
JULY 19, 2023**

The Summit Township Board of Supervisors public meeting was held on Wednesday, July 19, 2023, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams, Larry Osche and Rick Green were present. Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Regis E. Karch, Jim Henry, Duane McKee representing Butler Area Sewer Authority (BASA) Samuel Miller representing PA American Water, Henry Andrews, Dave Barry Jon Plaisted and Shelia Plaisted.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**JULY 5, 2023 REGULAR PUBLIC MEETING MINUTES APPROVAL**

Rick Green motioned to approve the July 5, 2023 regular public meeting minutes as presented. Larry Osche seconded the motion. Willie Adams abstained from voting due to being absent from the meeting. Motion Carried.

**ADDED AGENDA ITEM: JUNE 21, 2023 REGULAR PUBLIC MEETING MINUTES**

Willie Adams motioned to add to the agenda the June 21, 2023 regular public meeting minutes. The minutes were not approved at the previous meeting due to a lack of quorum.

Willie Adams motioned to approve the June 21, 2023 regular public meeting minutes as presented. Rick Green seconded the motion. Larry Osche abstained from voting due to being absent from the meeting. Motion Carried.

**TREASURER’S REPORT**

<b>FUND BALANCE</b>		<b>ACTIVITY</b>	
AMERICAN RESCUE PLAN	15,724.94	BALANCE AS OF 07/052023	1,292,957.48
CAPITAL FUND	496,254.00	CDs	500,000.00
FIRE HYDRANT FUND	7,433.06	SAVINGS ACCOUNTS	625,501.06
GENERAL FUND	381,976.42	DEPOSITS/DEBITS	21,238.47
SEWAGE ESCROW FUND	28,614.77	DISBURSEMENTS	79,260.59
SEWAGE PERMIT FUND	12,979.72	<b>AVAILABLE FUNDS 07/19/2023</b>	<b>2,360,436.42</b>
STATE FUND	291,952.45		
<b>AVAILABLE FUNDS</b>	<b>1,234,935.36</b>		
CAPITAL FUND - SAVINGS	152,982.14		
GENERAL FUND SAVINGS	472,518.92		
GENERAL FUND CD	350,000.00		
GENERAL FUND CD	150,000.00		
<b>TOTAL FUND</b>	<b>2,360,436.42</b>		

The treasurer presented the following report.

Deposits included Earned Income Taxes, Local Services Taxes, Tax Claim, and Recorder of Deeds.

Disbursements included guiderails for Bonniebrook Road and Carbon Center Road. Purchase of stone for the stockpile. Local Services quarterly distribution to Herman Volunteer Fire Company and Lick Hill Volunteer Fire Department. Design for the garage.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**GENERAL FUND INVOICES APPROVAL**

Larry Osche motioned to approve payment for Blacks Auto Parts invoice 23917 for 2003 Peterbilt battery and shop supplies for \$474.60. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve payment for Butler Petroleum Corp. invoice 686315 for unleaded fuel for \$1,342.11. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve payment for Butler Petroleum Corp. invoice 686316 for unleaded fuel for \$490.24. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve payment for Butler Petroleum Corp. invoice 686317 for on-road fuel for \$2,351.02. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve payment for M & R Power Equipment invoice BUT-2043685 for the roller solenoid for \$267.19. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve payment for the State Workers' Insurance Fund for the volunteer fire companies' worker's compensation policy for \$1,017.00. Rick Green seconded the motion. Motion Carried Unanimously.

**CAPITAL FUND INVOICES**

Larry Osche motioned to approve payment for Wiest Asphalt Products & Paving, Inc. invoice 21739 for Headland Road base repairs for \$106,089.49. Rick Green seconded the motion. Motion Carried Unanimously.

**STATE FUND INVOICES**

Larry Osche motioned to approve payment for the following Compass Minerals invoices for road salt.

Invoice 1196707 for 98.76 tons road salt \$ 7,806.98  
Invoice 1197709 for 237.68 tons road salt \$18,788.60  
Invoice 1197151 for 143.34 tons road salt \$11,331.03  
Invoice 1198233 for 96.98 tons road salt \$ 7,666.27  
Invoice 1198644 for 23.81 tons road salt \$ 1,882.18  
Total 600.57 tons road salt \$47,475.06

Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve payment for Wiest Asphalt Products & Paving, Inc. invoice 21739 for FB-2 Binder Course for Stutz Road for \$160,057.50. Rick Green seconded the motion. Motion Carried Unanimously.

**SUMMIT AUTHORITY PAYMENT REQUEST**

Larry Osche motioned to approve Summit Authority's payment request for Gallagher Law Group invoice 1852 for the Summit Academy support letter for the Act 537 Plan for public sewage for \$171.00. The Summit Authority will reimburse the Township for the invoice upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

**SOLICITOR REPORT**

The Solicitor addressed Basa Act 537 Plan. Duane McKee representing Butler Area Sewage Authority (BASA) and Samuel Miller representing PA American Water requested the approval of a resolution for the Act 537 update for the sale of BASA to PA American Water.

Willie Adams motioned to table the resolution decision until the next public meeting. Rick Green seconded the motion. Motion Carried Unanimously.

The Solicitor presented the following report.

1. The Gagliardi stormwater issue has three agreements to be signed and a construction timeline to be submitted. Once these items are obtained, construction will begin.
2. The following items will be discussed in the executive session. No action will be taken in the executive session.
  - a. The Butler Area Sewer Authority sale to PA American Water.
  - b. Geibel property clean-up.
  - c. Township general personnel.
  - d. Saxonburg Police personnel.

#### **BASA ACT 537 PLAN**

This item was addressed in the Solicitor report.

#### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 3-YEAR PLAN**

Willie Adams motioned for a financial survey be performed on Binesy Road to see if the road qualifies for the Community Development Block Grant (CDBG). Rick Green seconded the motion. Motion Carried Unanimously.

#### **PROPERTY CLEAN-UP**

Due to lack of progress at the Trufley property, the lawsuit will be pursued.

The property owners of the East Butler Road property will be contacted regarding the status of their cleaning up.

#### **ENGINEER REPORT**

There was nothing to report.

#### **FULL-TIME ROAD LABORER WITH CDL**

Rick Green motioned to hire a full-time road laborer with wages and benefits that Larry Osche, Supervisor/Roadmaster, will present in an executive session. Union approval must be granted before the hiring process can begin. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **2024 MACK TRUCK**

Larry Osche motioned to approve payment for the Stephenson Equipment, Inc. invoice 18067830 for the 2024 Mack truck hydraulics for \$98,205.00. The remaining American Rescue Plan funding will be used, and the Capital Fund will be used to pay the invoice. Rick Green seconded the motion. Motion Carried Unanimously.

#### **BRINKER ROAD PUBLIC WATER SERVICE**

Henry Andrews requested access to the Township's right-of-way at 109 Brinker Road for the installation of his public water line.

Larry Osche motioned to grant Henry Andrews access to the Township's right-of-way at 109 Brinker Road for his public water service line. This is contingent upon Mr. Andrews signing a Hold Harmless Agreement with the Township. Rick Green seconded the motion. Motion Carried Unanimously.

#### **BONNIEBROOK ROAD CRACK SEAL**

The crack sealing of Bonniebrook Road by Shields Asphalt Paving, Inc. did not meet Penn DOT specifications.

After the paving season, a letter will be sent to Shields Asphalt Paving, Inc informing them that Summit Township will no longer accept their bids.

**BONNIEBROOK ROAD GUIDERAILS**

Due to depreciation claimed by the insurance company, the Township will not be fully reimbursed for the repair/replacement of guiderails that was caused by an accident.

The insurance company will be contacted requesting written documentation on how guiderails depreciation is determined.

**ROADMASTER REPORT**

The Roadmaster presented the following Report:

1. Grass cutting performed.
2. Potholes patched.
3. Road equipment maintenance performed.
4. Checking of roads and signs was performed.

The seal coated roads will be vacuumed and Binsey Road will be broomed.

Green Acres Contracting Company, Inc. will be contacted for guiderails quote for Stutz Road.

**ADDITIONAL BUSINESS**

There was no additional business.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

The property owners at 400 Herman Road will be building a new home and would like to live in the existing home until the new home is completed. An agreement with the demolition date of the existing home must be submitted to the Township.

**ADJOURN**

Rick Green motioned to adjourn into executive session at 7:55 p.m. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to reconvene the meeting. Larry Osche seconded the motion. No decisions were made in the executive session. Meeting adjourned at 9:17 p.m. Motion Carried Unanimously.

Respectfully Submitted, Roxann L. Stickney, Secretary

**NEXT MEETING BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, AUGUST 2, 2023**