

**MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
JULY 20, 2016**

The regular meeting of the Summit Township Board of Supervisors was held on Wednesday, July 20, 2016 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Vice-Chairman, Rick Green, called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Rick Green and Larry Osche were present. Supervisor, Willie Adams, was absent. Also, in attendance for the meeting township's solicitor, Michael Gallagher, Mike Elisco from Senate Engineering Company representing the township's engineer, Rick Barnett, secretary, Roxann Stickney, David J. Barry, Gary Miller, Ron Olsen and Jim Henry.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

Rick Green opened the meeting to the floor for any questions or comments on the agenda. There were no questions or comments.

APPROVAL OF THE MINUTES OF THE JULY 6, 2016 PUBLIC MEETING MINUTES

Larry Osche motioned to approve the July 6, 2016 public meeting minutes as presented. Rick Green seconded the motion. Motion Carried Unanimously.

TREASURER'S REPORT

The Treasurer's Report was read by the Secretary/Treasurer.

The fund balance totals are as follows:

FUND BALANCE	
Capital Fund	\$455,235.95
CDBG	1.00
Fire Hydrant Fund	\$7,474.89
General Fund	\$574,890.65
Sewage Escrow Fund	\$10,301.77
Sewage Permit Fund	\$6,945.28
State Fund	182,869.42
Total	\$1,237,718.96

ACTIVITY	
BALANCE AS OF 7/6/16	\$1,341,173.21
DEPOSITS/DEBITS	\$11,570.11
DISBURSEMENTS	\$115,024.36
BALANCE AS OF 7/20/16	\$1,237,718.96

Rick Green motioned to approve the Treasurer's Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

PPC LUBRICANTS PARKING LOT AND STORMWATER MANAGEMENT REQUIREMENTS

Ron Olsen from Olsen & Associates, LLC presented a stormwater management plan for a parking lot expansion for PPC Lubricants, Inc. at 210 Bonnie Drive, Butler, PA. The Planning Commission submitted a recommendation letter for approval of the stormwater management plan because the township's requirements are met.

Rick Green motioned to approve the stormwater management plan contingent upon the submission of a Performance Bond in the amount of \$40,345.80, an Operation and Maintenance Agreement and the Butler County Conservation District recommendation letter. Larry Osche seconded the motion. Motion Carried Unanimously.

Mike Elisco representing the township's engineer, Rick Barnett, presented that Rick Barnett would recommend that stormwater management plans that are under one acre not require the Butler County Conservation District review.

SOLICITOR'S REPORT

The Solicitor had nothing to report.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Bronder Technical Services invoice C-3835-14307 for the 3rd Quarter maintenance agreement for \$1,245.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Purvis Brothers, Inc. invoice 10-7062 for gasoline for \$227.20. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment SWIF installment 8 of 11 for the fire departments' worker compensation for \$840.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment TJB Consulting invoice 000076 for the road department's computer for \$459.99. Larry Osche seconded the motion. Motion Carried Unanimously.

PLANNING COMMISSION SPECIAL MEETING

Planning Commission member, Gary Miller, presented a letter from the commission requesting that whenever the Planning Commission holds a Special Meeting to accommodate a development that a fee of \$85.00 be charged to cover the advertising, utilities and administration costs for the meeting. The commission feels that tax payers should not be absorbing the costs for special meetings. The individual requesting the special meeting should pay the fee by the Friday before the meeting.

It was determined that the fee schedule resolution will be updated to include the Special Meeting fee of \$85.00 and the payment deadline be the Friday before the meeting.

HARRIS ROAD PIPE

Larry Osche motioned to purchase 3 joints of 48" pipe for \$3,200.00 to replace a rusted pipe at the bottom of Harris Road. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

Mike Elisco representing Senate Engineering presented the engineer's report.

1. PPC Lubricants, Inc. stormwater management final review letter was sent to the Planning Commission on June, 28, 2016.
2. Senate Engineer conducted a site visit to Geibel Road and contacted Butler County Conservation District to discuss the bank protection for the project. A permit is required. Senate Engineering will be surveying Geibel Road on July 22, 2016 for a site plan and other pertinent documentation for the permit.

It was determined that a request for an emergency permit be submitted to expedite the starting of the project. A meeting with DEP and Butler County Conservation District at the site will be scheduled to review the erosion issue.

3. The township received a denial letter for the Sewage Facilities Grant.
4. Aerial photography was completed. The final mapping area will be identified upon the township's approval of alternate layouts.
5. Summit Academy submitted their flow data.
6. Work is continuing on the Act 537 Plan. The Supervisors requested that Senate Engineering submit to them a projected date for the submission of the Act 537 Plan.

The Supervisors requested that when Senate Engineering is surveying Geibel Road that they do a preliminary review of the middle section of Keck Road.

The solicitor was contacted by Summit Academy's academy attorney to meet to discuss zoning issues. Rick Green motioned to allow the township's solicitor, Michael Gallagher, meet with Summit Academy's attorney regarding zoning issues. Larry Osche seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

Larry Osche stated the Road department worked on the following:

1. Old Route 422E project is completed and invoices have been submitted to XTO, Energy.
2. Work on Binsey Road has begun.
3. The Ford truck is at Walsh Equipment for a bearing repair.
4. The 2003 Peterbilt frame and sub-frame is being painted.
5. Patching of potholes.
6. The brush hog had to be repaired.
7. The mower deck cylinders need repaired and the road department is able to do the repair.
8. Penn Dot has scheduled the week of July 25, 2016 to begin the Hinchberger Road project.
9. A telephone wire was hit during the Binsey Road project.

It has been determined that the pipe on Collins Lane is in the township's right-of-way. The Township is responsible for the pipe repair.

ADDITIONAL BUSINESS

Feller Heider emailed the township requesting to metal detect on the township's property.

Rick Green motioned to permit Feller Heider to metal detect on the township's property contingent that he sign a waiver and hold harmless agreement. Larry Osche seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR

Resident, Jim Henry, attended the meeting to thank the Township for contacting the State to repair of the catch basin at the intersection of Dittmer Road and Herman Road.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:30 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, AUGUST 3, 2016 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary