

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JULY 21, 2021**

The Summit Township Board of Supervisors public meeting was held on Wednesday, July 21, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons presents stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Rick Green and Larry Osche were present. Also, in attendance, Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Merlan Lang, Robert Ray, Dave Barry, Michael Hickman, Regis E. Karch, Pete Gall and Jacob Trufley

.OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

JULY 7, 2021 REGULAR PUBLIC MEETING MINUTES

Willie Adams motioned to approve the July 7, 2021 regularly scheduled public meeting minutes as presented. Larry Osche seconded the motion. Rick Green abstained due to being absent. Motion Carried.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 07/21/2021	
American Rescue Plan	\$243,722.26
Capital Fund	\$677,977.86
Fire Hydrant Fund	\$8,839.10
General Fund	\$729,566.45
Sewage Escrow Fund	\$26,114.77
Sewage Permit Fund	\$12,643.45
State Fund	\$212,732.78
Available Funds	\$1,911,596.67
General Fund CD #64	\$210,122.13
Total Funds	\$2,121,718.80

ACTIVITY	
Available Funds as of 07/07/2021	\$1,751,158.02
CD Total	\$210,122.13
Deposits	\$497,487.14
Disbursements	\$337,048.49
Total Funds Available as of 07/21/2021	\$2,121,718.80

The Treasurer presented the following report:

Deposits included American Rescue Plan Act funding for \$243,722.26.

Disbursements included the transfer of engineering fees for the Act 537 Plan for the public sewage project and the milling of Bonniebrook Road.

Rick Green motioned to approve the Treasurer’s report as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICE APPROVAL

Willie Adams motioned to approve for payment the 2022 Orkin pest control for \$1,015.72. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Lane Enterprises, Inc. invoice 522324 for Stutz Road box culvert for the Dirt, Gravel, and Low Volume Grant for \$16,163.882. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment the 8th installment for the volunteer fire companies worker's compensation for \$1,076.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Williams & Willman invoice 17802 for the yellow line painting on Bonniebrook Road for \$11,974.68 contingent Jefferson Township's portion of the invoice for the Multimodal Transportation Fund Grant is received. Willie Adams seconded the motion. Motion Carried Unanimously.

CAPITAL FUND – BONNIEBROOK ROAD MULTIMODAL TRANSPORTATION FUND GRANT INVOICE

Larry Osche motioned to approve for payment Shields Asphalt Paving, Inc. application number 1 for the paving of Bonniebrook Road for \$568,043.38 contingent upon receiving Jefferson Township's portion of the invoice for the Multimodal Transportation Fund Grant project. Rick Green seconded the motion. Motion Carried Unanimously.

SEWAGE AUTHORITY PAYMENT REQUEST

Summit Authority submitted a payment request totaling \$24,684.45 for the following invoices for the Act 537 Plan for public sewage. The Authority will reimburse the Township upon receiving funding.

Rick Green motioned to approve reimbursement to Buffalo Township for Bankson Engineers, Inc. review of the Rails-To-Trails Agreement for \$987.20. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Gallagher Law Group invoice 931 for Rails-To-Trails Agreement for \$54.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering Company invoice 59606 for the public sewage system for \$13,089.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering Company invoice 59720 for the public sewage system for \$10,554.25. Rick Green seconded the motion. Motion Carried Unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) MANDATORY TAP-IN & PUBLIC MEETING POSTCARD

Willie Adams motioned to approve for payment Minutemen Press invoice 233528 for the printing of a postcard for \$180.75 and postage for \$83.04 for a postcard to notify residents of a public meeting for the Act 537 Plan public sewage project. The Township's Community Development Block Grant (CDBG) administrator will present the procedure for low-moderate income residents to apply for financial assistance with the mandatory tap-in fee through the grant. The Township will be reimbursed through the CDBG grant for the total cost of the postcard mailing of \$263.79. Rick Green seconded the motion. Motion Carried Unanimously.

GEIBEL SUBDIVISION

The Supervisors reviewed the Joseph V. Geibel and Geraldine L. Geibel minor subdivision plan at Osche Road, the Planning Commission recommendation letter of approval, and Butler County's Planning Commission review letter. All items of the Senate Engineering Company review letter were met.

Willie Adams motioned to approve the Geibel minor subdivision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

LANG SUBDIVISION

The Supervisors reviewed the Merlan Lang minor subdivision plan for 260 Bonniebrook Road. Jefferson Township was the lead Township for the plan due to the majority of the subdivision being in Jefferson Township. The remaining portion had minimal impact in Summit Township.

Jefferson Township approved the portion of the minor subdivision in their Township.

The Township’s Planning Commission submitted a recommendation letter of approval for the portion of the minor subdivision in Summit Township as administratively correct.

Willie Adams to motion to approve the portion of the Lang minor subdivision in Summit Township as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR REPORT

The Township’s Solicitor, Michael Gallagher, presented the following report.

The court case paperwork for the Trufley property clean-up case is in the process of being served.

The updated pension ordinance is required by the State for continued participation in the pension plan. Only administrative changes were made.

ORDINANCE #83 PENSION & AGREEMENT

Larry Osche motioned to adopted Ordinance #83 for the Township’s pension plan and to authorize Chairman, Willie Adams, to sign the pension agreement. Rick Green seconded the motion. Motion Carried Unanimously.

AGENDA LAW

The State requires the agendas for the public, planning, authority, organizational meetings for the Township Board of Supervisors, auditors and zoning hearing board be advertised 24 hours before the meeting. The agenda will be posted at the Township’s municipal building and website.

CONTROL BURN

The procedure for a controlled burn was discussed.

MARCELLA LANE ADDRESSES

Butler County Emergency Services has requested for the properties located on Marcella Lane, Edward Lane, Sandi Lane, and Horseshoe Lane be changed from Kaiser Road addresses.

Willie Adams motioned for the Township to start the process for the properties on Marcella Lane, Edward Lane, Sandi Land and Horseshoe Lane addresses change from Kaiser Road. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

The Joseph V. Geibel and Geraldine L. Geibel minor subdivision was reviewed.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Stutz Road box culvert was installed.
2. Cutting of grass.
3. Road maintenance.

ROAD CLOSED SIGN WITH STANDS

Larry Osche motioned to purchase four road closed signs with stands. Herman Volunteer Fire Company and Lick Hill Fired Department will receive two sets of signs. Rick Green seconded the motion. Motion Carried Unanimously.

BONNIEBROOK ROAD SHOULDER WORK

The shoulder work on Bonniebrook Road can be performed by Wiest Asphalt Products and Paving or a Mutual Aid Agreement for Jefferson Township and Summit Township road department employees to work in each Township.

Larry Osche motioned for a Mutual Agreement Aid Agreement between Summit Township and Jefferson Township for the road department employees to work in each Township for the road shoulder work on Bonniebrook Road. The work performed in Summit Township will be to the Township's specifications. If it is not, the Mutual Aid Agreement will be voided. Rick Green seconded the motion. Motion Carried Unanimously.

FRONT & BACK DOOR BUILDING AWNINGS

Larry Osche will obtain pricing for front and back door awnings for the Township's building.

ADDITIONAL BUSINESS

Larry Osche is scheduled to meet with Shields Asphalt Paving, Inc. on July 22, 2021 regarding the Bonniebrook Road paving project.

Stone was delivered for the seal coat project. The project will begin in approximately two weeks.

The need for the small roller will be evaluated.

Willie Adams announced the Supervisors had an informational meeting with the Township's Emergency Management Coordinator and Lick Hill Fire Department on July 14, 2021. No decisions were made.

Butler County Tourism & Convention Bureau is seeking letters of support for the nomination of Butler, Pennsylvania as an American World War II Heritage City for the role that the Jeep had in the war. Willie Adams motioned for a letter support from the Township be submitted. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned for Roxann Stickney to attend the Butler County Hazard Mitigation Planning Process meeting on August 11, 2021. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green will research security cameras for the Township building.

A property at Dittmer Road has water running onto the Township's right-of-way and road. A letter will be sent to property owners to inform them that water is not permitted to run onto the Township's right-of-way and road. It is the property owners responsibility to fix the water issue.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

Pete Gall from Lick Hill Fire Department informed the Supervisors that Engine #8 pump has been repaired and back in service.

Dave Barry the Township's Emergency Management Coordinator is working on the Hazardous Mitigation Plan.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:25 p.m.

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, AUGUST 4 , 2021

Respectfully Submitted,
Roxann L. Stickney, Secretary