

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
AUGUST 7, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, August 7, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, and Rick Green were present. Also present was the Township Secretary, Roxann Stickney, Regis E. Karch, and Dave Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

JULY 17, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL

Rick Green motioned to approve the July 17, 2024 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER'S REPORT

FUND BALANCE	
CAPITAL FUND	225,099.71
FIRE HYDRANT FUND	9,642.29
GENERAL FUND	504,284.62
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	8,004.23
STATE FUND	221,549.28
AVAILABLE FUNDS	997,194.90
CAPITAL FUND - SAVINGS	159,002.61
GENERAL FUND SAVINGS	491,114.47
GENERAL FUND CD #6157	158,450.74
GENERAL FUND CD #6158	369,718.37
TOTAL FUND	2,175,481.09

ACTIVITY	
BALANCE AS OF 07/17/2024	1,006,303.66
CDs	528,169.11
SAVINGS ACCOUNTS	650,117.08
DEPOSITS/DEBITS	60,103.97
DISBURSEMENTS	69,212.73
AVAILABLE FUNDS 08/07/2024	2,175,481.09

Treasurer, Roxann Stickney, presented the following report.

Deposits included Armstrong quarterly franchise payment, saving account interest, CD interest, earned income taxes, and local services taxes.

Disbursements included fuel purchase, salt bin painting, Binsey Road berming, Route 38 & Route 68 traffic lights repairs/replacements due to an accident. An insurance claim has been submitted for reimbursement.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve payment for Butler Motor Transit invoice 2042314 for the 2003 Peterbilt washer pump for \$235.41. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Butler Motor Transit invoice 2042302 for 2003 Peterbilt lights and fan clutch for \$651.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Hei-Way invoice 10339014 for cold patch for \$327.46. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Hei-Way invoice 10339312 for cold patch for \$307.37. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Holbein invoice 1893 for Binsey Road berming for \$5,745.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3925 for the Township worker's compensation for \$2,632.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3911 for the Township's liability insurance for \$1,970.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for M & R Power Equipment invoice 2051917 for tractor solenoid assembly for \$240.61. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Saxonburg Police services from July 6, 2024 through August 2, 2024 for \$2,398.17. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Traffic Systems and Services invoice CR-3440 for traffic lights repairs/replacements at Route 38 & Route 68 due to an accident for \$19,465.00. An insurance claim has been submitted for reimbursement. Rick Green seconded the motion. Motion carried unanimously.

STATE FUND INVOICES APPROVAL

Larry Osche motioned to approve payment from the State Fund for the following Compass Minerals invoices for road salt totaling \$77,665.22.

Invoice 1354699	\$ 2,009.83
Invoice 1355129	\$12,291.42
Invoice 1356832	\$ 2,109.33
Invoice 1356411	\$ 8,305.22
Invoice 1355887	\$16,595.00
Invoice 1357194	\$ 6,379.46
Invoice 1357507	\$10,859.75
Invoice 1357895	\$ 6,440.36
Invoice 1358273	<u>\$12,674.85</u>
Total	\$77,665.22

Rick Green seconded the motion. Motion carried unanimously.

CONSTRUCTION AGREEMENT FOR BINSEY ROAD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT

Larry Osche motioned to approve and authorize Chairman, Willie Adams, to sign the Construction Agreement for the Community Development Block Grant (CDBG) Binsey Road project. Rick Green seconded the motion. Motion carried unanimously.

HERMAN VOLUNTEER FIRE COMPANY SUV LOAN

Willie Adams motioned to ratify from the previous meeting the authorization for Willie Adams to sign a letter for Herman VFC stating that the fire company provides emergency services to the Township. The letter is required for the fire company to obtain a loan for an SUV for medical responses. The Township has no financial responsibilities. Rick Green seconded the motion. Motion carried unanimously.

LINE PAINTING

Larry Osche motioned to approve the line painting of Linnwod Drive, Stutz Road, and Bonniebrook Road from Route 422 to the Herman Road intersection for a cost of \$10,220.28. Rick Green seconded the motion. Motion carried unanimously.

LINNWOOD DRIVE

A water drainage issue at Linnwood Drive was discussed and no action was taken.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Storm damage clean-up performed.
2. Salt bins loaded.
3. Equipment maintenance performed.

Binsey Road has a vehicle chasing dog issue. The Roadmaster has spoken to the dog owner's relative multiple times requesting that the dog be contained on its' property so not get hit by a vehicle. The relative agreed to relay this request. The issue has not been resolved. A letter will be sent to the dog owner explaining that the dog is not allowed to roam at large and the safety issue it is causing.

The 2023 Ford F-550 engine is being replaced. It is under warranty.

A driveway permit has been obtained for 290 Bonniebrook Road. An agreement will be drafted with the property owner and the Township for an 18" drainage pipe project. The property owner will be responsible for the legal costs of drawing up the agreement and the Butler County recording fees.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

The SUV for Herman Volunteer Fire Company medical responses is being outfitted.

The Herman Volunteer Fire Company Relief Audit has been completed and the report should be submitted either September or October.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Larry Osche seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:45 p.m.

Respectfully Submitted, Roxann Stickney, Secretary

NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, AUGUST 21, 2024