

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
AUGUST 16, 2017**

The Summit Township Board of Supervisors public meeting was held on Wednesday, August 16, 2017 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present. Also, in attendance for the meeting, Township Solicitor, Michael Gallagher, Township Engineer, Michael Elisco, Secretary, Roxann Stickney, Wilfred Balentine, W.C. LaFisca, Jeff Leech, Brando Wiechey and Mary Weichey.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE AUGUST 2, 2017 PUBLIC MEETING MINUTES

Larry Osche requested that the Miller Pipe Tech invoice for the Geibel Road pipe and catch basin cleaning be reflected in the minutes that XTO Energy has agreed to reimburse the Township

Rick Green motioned to approve the August 2, 2017 public meeting minutes as presented with the notation added that XTO Energy has agreed to reimburse the Township for the Miller Pipe Tech invoice for the Geibel Road pipe and catch basin cleaning for \$760.00. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

FUND BALANCE AS OF 08/16/17	
Capital Fund	\$262,213.61
CDBG	\$1.00
Fire Hydrant Fund	\$7,152.08
General Fund	\$487,505.13
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$8,443.93
State Fund	\$204,163.24
Available Funds	\$981,730.76
Capital Fund CD	\$301,464.13
General Fund CD	\$200,875.21
Total Funds	\$1,484,070.10

ACTIVITY	
Available Funds as of 08/02/17	\$947,229.31
CD Total	\$502,339.34
Deposits	\$60,828.84
Disbursements	\$26,327.39
Total Funds Available as of 08/16/17	\$1,484,070.10

The Treasurer presented that the Capital Fund CD earned \$570.86 interest and the General Fund CD earned \$379.02 interest.

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment from the State Fund the following American Rock Salt Company LLC invoices for rock salt.

<u>Invoice</u>	<u>Amount</u>
0518477	\$ 2,619.11
0518467	\$ 4,015.37
0518483	\$ 3,920.27
0518505	\$ 3,755.25
0518518	\$ 3,871.60
0518532	<u>\$ 5,175.56</u>
Total	\$23,357.16

Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment from the Capital Fund Bronder Technical Services invoice 4040-15701 for the Route 422 and Bonniebrook Road traffic signal upgrades and battery back-ups for \$15,080.99. Rick Green seconded the motion. Motion Carried Unanimously.

The following invoices will be paid from the General Fund:

Larry Osche motioned to approve for payment Black’s Auto Parts invoice dated July 25, 2017 for trailer tires for \$340.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 70731020 for cold patch for \$1,777.49. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 70801013 for cold patch for \$623.49. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 70802003 for cold patch for \$604.03. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 70807019 for cold patch for \$1,217.44. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 70808020 for cold patch for \$556.45. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 70809016 for cold patch for \$1,272.93. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Phil Hay & Sons, Inc. invoice 14-113 for Mini-Case Excavator rental for \$400.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment SWIF installment 9 of 11 for the fire departments worker’s compensation for \$937.00. Larry Osche seconded the motion. Motion Carried Unanimously.

SOLICITOR’S REPORT

1. Implementing a Zoning Complaint Fee was discussed. It was determined that instead of charging a fee, each complaint will be determined on a case-by-case whether the Zoning Field Officer will be dispatched.
2. Impact Fees for development was discussed. Implementation of Impact Fees entails the hiring of a professional consultant to establish the impact areas, an ordinance will need to be enacted and individual or committee assigned for impact fees. The fees need to be spent in impacted area within five years. This process can be costly and difficult to maintain. Impact Fees best serves densely populated areas.

3. Larry Osche sought clarification for the \$19,700.00 phone quote requirement for equipment rental. It was determined that if the Township supplies 50% or more of the labor for the project, the phone quote amount does not apply.

WEICHEY STORMWATER MANAGEMENT PLAN

The Supervisors reviewed Senate Engineering Company, Butler County Planning Commission and Summit Township Planning Commission recommendation letters for the stormwater management plan for the construction of a garage for Weichey's Auto Glass at 426 Route 422 E., Butler, PA.

Rick Green motioned for the Weichey stormwater management plan be approved contingent upon the Operation and Maintenance Agreement being filed at the Butler County Courthouse and the Financial Guarantee be submitted to the Township. Larry Osche seconded the motion. Motion Carried Unanimously.

FLOODPLAIN ADMINISTRATOR TRAINING

Willie Adams motioned for Roxann Stickney to attend a Floodplain Administrator Training on October 5, 2017 for the cost of \$25.00. Rick Green seconded the motion. Motion Carried Unanimously.

McGRADY HOLLOW ROAD ENGINEERING FEES & 3-YEAR PLAN

Larry Osche motioned for approval of the Price Proposal from Widmer Engineering, Inc. for the engineering of the CDBG McGrady Hollow Road project for \$28,690.00. The fee will be paid from CDBG administration. Rick Green seconded the motion. Motion Carried Unanimously.

The Supervisors will be reviewing the CDBG 3-year plan.

ENGINEER'S REPORT

Michael Elisco from Senate Engineering Company presented the following report:

1. The Gagliardi stormwater comments have been received and being reviewed by the Engineer.
2. The Act 537 was submitted to the DEP For review.

TRACTOR TIRES

Larry Osche motioned for two turf style tread tractor tires be ordered from Elliott Tire Service for the John Deere Tractor for approximately \$4,000.00. Willie Adams seconded the motion. Motion Carried Unanimously.

PIPE FOR GEIBEL ROAD AND KECK ROAD

Larry Osche presented the following projects:

1. The Buffalo and Pittsburgh Railroad Company would like to coordinate with the Township the repair to the Keck Road railroad crossing repair. The binder and milling preparation cost for the Township is \$11,350.00.

Larry Osche motioned to schedule Wiest Asphalt & Paving, Inc. for the binder and milling of the Keck Road railroad crossing. Rick Green seconded the motion. Motion Carried Unanimously.

2. The pipe for lower Keck Road for \$5,977.80 and pipe for middle Geibel Road is \$26,639.32.

Larry Osche motioned to order the pipe for lower Keck Road and middle Geibel Road. Rick Green seconded the motion. Motion Carried Unanimously.

HINCHBERGER ROAD TREES

The trimming of trees on Hinchberger Road was discussed.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following road department report:

1. Edge of roads were repaired.
2. Catch basins were cleaned.

3. Equipment maintenance.
4. Pot holes patched.
5. A soil sock was placed below the last row of straw on Binsey Road for sediment control.
6. PA American Water Company repaired a drop-off near a catch basin on Hinchberger Road that is not acceptable. Larry Osche will contact the water company to have the drop-off properly repaired.
7. The 2009 Peterbilt truck steering and front brake needed repaired.
8. Larry Osche will price fog lines on Geibel Road.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR

An update on Reed Lane was requested. The motorized wheel chair, washer, dryer and bed will be removed from the property within the next two weeks.

The Kaiser Road driveway is on the road department's schedule.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:27 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, SEPTEMBER 6, 2017 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary