

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
AUGUST 21, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, August 21, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Solicitor, Michael Gallagher, Secretary, Roxann Stickney, and David Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE AUGUST 7, 2019 PUBLIC MEETING MINUTES

Rick Green motioned to approve the August 7, 2019 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 8/21/19	
Capital Fund	\$694,251.41
Fire Hydrant Fund	\$7,811.51
General Fund	\$351,778.76
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$9,103.39
State Fund	\$201,854.17
Available Funds	\$1,283,184.01
Capital Fund CD	\$309,705.22
General Fund CD	\$206,494.56
Total Funds	\$1,799,383.79

ACTIVITY	
Available Funds as of 08/07/19	\$1,274,179.48
CD Total	\$516,199.78
Deposits	\$29,794.56
Disbursements	\$20,790.03
Total Funds Available as of 08/21/19	\$1,799,383.79

The Treasurer reported that deposits included Earned Income taxes and Local Services taxes.

Disbursements included road projects.

Larry Osche motioned to approve the Treasurer’s Report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Bronder Technical Services invoice C-422-C007 for traffic pole base repairs at the intersection of Route 422, Route 68 and Route 38 for \$791.00. Roxann Stickney will submit the invoice to PennDOT for 50% reimbursement through the Highway Maintenance Agreement. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment the Caruso & Spencer invoice for the 2018 Audit for \$4,100.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned for the following Hei-Way, LLC invoices for cold patch be paid from the Capital Fund for a total of \$8,402.87.

- Invoice 90805020 for \$2,321.04
- Invoice 90806021 for \$1,588.41
- Invoice 90806026 for \$ 692.85
- Invoice 90812016 for \$1,410.41
- Invoice 90807034 for \$1,575.69
- Invoice 90808014 for \$ 814.47
- Total \$8,402.87

Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment PL & T Enterprises invoice for the Kennedy Lane Tree Trimming Project for \$1,600.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment United Rentals invoice 167719541-008 for the roller rental for \$1,941.98. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

Rick Green motioned to approve the Summit Authority payment request for the following invoices. The Authority will reimburse the Township upon receiving funding.

Jerich Insurance Agency	Invoice 1433	Authority’s liability insurance.	\$ 618.00
Senate Engineering Company	Invoice 55800	Design phase of the sewage project.	<u>\$32,934.00</u>
		Total	\$33,552.00

Larry Osche seconded the motion. Motion Carried Unanimously.

SOLICITOR’S REPORT

The Solicitor presented the following report.

There is an empty in-ground swimming pool without fencing and large weeds growing in the hole. The Solicitor determined that the pool is in violation of Zoning Ordinance #74 Section 14.17(B) because the hole is causing a danger. The Zoning Officer will send a letter to the property owner stating that the hole must be filled in.

Act 13 Impact Fees can be used for sewage systems. The Solicitor researched whether Summit Authority can reimburse the Township for Act 13 funds that are used for the sewage project. Attorney Sean Gallagher will contact Butler County’s Solicitor for an opinion regarding the reimbursement of Act 13 Impact funds.

Trees at the intersection of Hinchberger Road and Freeport Road are causing a sight safety issue for motorists. The trees are located in the State’s right-of-way. A determination from PennDOT needs to be made if the State or the Township is responsible for the trimming of the trees. If the Township trims the trees, a Right-of-Way Agreement with the property owner must be obtained before the project can begin.

MMO PENSION OBLIGATION

Willie Adams motioned for the approval of the 2020 Minimum Municipal Obligation Worksheet for the pension. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER’S REPORT

The Engineer had nothing to report.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. The 2009 Peterbilt truck fuel tank was repaired.

2. Roads were prepared for the seal coat project.
3. Catch basin pipes were cemented.
4. The seal coat project was completed. The following roads were seal coated:
 - Brinker Road
 - Carbon Center Road
 - Fallecker Road
 - Great Belt Road
 - Hesidenz Road
 - Highland Drive
 - Lindsay Lane
 - Lower Simon Drive
 - Valley View Drive

Rick Green motioned to grant access to a catch basin for 611 Great Belt Road that has a water issue that is impacting the Township’s road. A letter with the Township’s specifications for the project will be sent to the property owners. Larry Osche seconded the motion. Motion Carried Unanimously.

Summit Township will reimburse Oakland Township for the cost to repair a section of the Eyth Road that is located in Summit Township.

Oakland Township is repairing a portion of Fallecker Road that is located in Summit Township.

The Phil Mar Drive cross pipe project has begun.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

There were no public questions or comments.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:03 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, SEPTEMBER 4, 2019 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary