

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
SEPTEMBER 1, 2021**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 1, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:47 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Rick Green and Larry Osche were present. Also in attendance, Township Secretary/Treasurer, Roxann Stickney, Dave Barry, George Yost, Chuck Montag, Rob McClafferty, Monty Edgar, and Pete Gall.

.OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

AUGUST 18, 2021 REGULAR PUBLIC MEETING MINUTES

Rick Green motioned to approve the August 18, 2021 regularly scheduled public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 09/01/2021	
American Rescue Plan	\$243,761.99
Capital Fund	\$729,158.79
Fire Hydrant Fund	\$7,920.40
General Fund	\$684,563.63
Sewage Escrow Fund	\$26,114.77
Sewage Permit Fund	\$12,269.62
State Fund	\$141,417.58
Available Funds	\$1,845,206.78
General Fund CD #64	\$210,279.87
Total Funds	\$2,055,486.65

ACTIVITY	
Available Funds as of 08/18/2021	\$1,614,931.73
CD Total	\$210,279.87
Deposits	\$306,262.17
Disbursements	\$75,987.12
Total Funds Available as of 09/01/2021	\$2,055,486.65

The Treasurer presented the following report.

Deposits included Jefferson Township’s portion of Multimodal Transportation Fund Grant for the paving of Bonniebrook Road. Earned Income Taxes, Local Services Taxes and Recorder of Deeds.

Disbursement included the payment for the seal coat project.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 102324074 cold patch for Bonniebrook Road and stockpile for \$476.10. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 2592 for the Township's liability insurance policy for \$1,470.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Saxonburg Police for the month of August for \$1,813.32. Larry Osche seconded the motion. Motion Carried Unanimously.

CAPITAL FUND – BONNIEBROOK ROAD MULTIMODAL TRANSPORTATION FUND GRANT

Larry Osche motioned to approve for payment Shields Asphalt Paving, Inc. application number 2 for the Multimodal Transportation Fund Grant paving project for Bonniebrook Road for \$662,219.92. Jefferson Township has submitted to the Township their portion of the invoice. Rick Green seconded the motion.

Summit Township and Jefferson Township will receive a partial reimbursement for the invoice through the Multimodal Transportation Fund Grant for the Bonniebrook Road paving project.

AMERICAN RESCUE PLAN INVOICES

Willie Adams motioned to approve for payment Hampton Concrete Products, Inc. invoice 19397 for angle grates for Kemar Drive for \$1,722.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Interstate Pipe & Supply Company invoice 5842299 for Kemar Drive woven fabric and pipe materials for \$1,195.12. Larry Osche seconded the motion. Motion Carried Unanimously.

CDBG COOPERATION AGREEMENT

Willie Adams motioned to authorize Willie Adams to sign the Community Development Block Grant (CDBG) Cooperation Agreement with Butler County for the grant funding. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2021-13 PENN DOT WITNER MAINTENANCE AGREEMENT

Willie Adams motioned to table the approval of Resolution 2021-13 for the Penn DOT winter maintenance agreement until the Green Plan Policy requirements are reviewed by the Supervisors. Rick Green seconded the motion. Motion Carried Unanimously.

PENSION PLAN MMO

Willie Adams motioned to approve the 2022 Minimum Municipal Obligation (MMO) for the pension plan. Rick Green seconded the motion. Motion Carried Unanimously.

SECURITY CAMERAS

Larry Osche motioned to table the approval for security cameras for the municipal building until a meeting is held with the road department employees regarding the location of the cameras in the garage. Rick Green seconded the motion. Motion Carried Unanimously.

FALL-WINTER NEWSLETTER

Willie Adams motioned to approve the Fall-Winter newsletter. The newsletter will be approved by the Supervisors before being mailed. Rick Green seconded the motion. Motion Carried Unanimously.

MITCHELL HILL ROAD

A resident requested the installation of a school bus stop sign on Mitchell Hill Road. The resident has to contact Butler Area School to request the sign. Once the school district approves the sign, determines the location of the sign, and pays for the sign. The Township will install the sign.

Larry Osche motioned for the Township to install school bus signs that Butler Area School District has approved and paid for on Mitchell Hill Road. Willie Adams seconded the motion. Motion Carried Unanimously.

BONNIEBROOK ROAD PROPERTY

Monty Edgar has a Sales Agreement for 928 Bonniebrook Road. It is located in an Agricultural (A-1) Zoning District. He requested the requirements for a garage. If the garage is used for the storage of business vehicles and equipment, a Conditional Use Hearing before the Board of Supervisors is required for approval. A garage for personal use is permitted in this zoning district.

KEMAR DRIVE

A resident requested for the Township to fix his yard and put topsoil down because of the paving project on Kemar Drive. The Township does not fix yards.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Catch basin maintenance.
2. Cutting of grass.
3. Painted lines on Simon Drive
4. At the intersection of Herman Road and Simon Drive, bushes were removed, and the property owner will trim the trees.

ADDITIONAL BUSINESS

George Yost discussed with the Board of Supervisors a driveway issue from the paving project on Bonniebrook Road. The Supervisors will meet with Mr. Yost on September 7, 2021 to view his driveway.

Rick Green contacted Saxonburg Police regarding vehicles parking on road when the road department performing road work. A police officer can be dispatched due to the vehicle interfering with government infrastructure.

Willie Adams announced an executive session was be held after the meeting with Herman Volunteer fire Company, Lick Hill Fire Department, East Butler Fire Station, Township’s Emergency Management Coordinator and Rob McClafferty from Butler County Emergency Services/911.

After all qualifying residents for the mandatory tap-in fee for public sewage have been approved for the Community Development Block Grant (CDBG) funding, any remaining funding that expires in 2022 will need a project.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:03 p.m.

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, SEPTEMBER 15 , 2021

Respectfully Submitted,
Roxann L. Stickney, Secretary