

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
SEPTEMBER 2, 2020**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 2, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Township Secretary, Roxann Stickney, Regis E. Karch, Jim Henry, and David Barry.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the Agenda

**APPROVAL OF THE AUGUST 19, 2020 REGULARLY SCHEDULED MEETING MINUTES &  
AUGUST 26, 2020 EMERGENCY MEETING MINUTES**

Rick Green motioned to approve the August 19, 2020 regularly scheduled Board of Supervisors meeting as presented. Larry Osche second the motion. Motion Carried Unanimously.

Rick Green motioned to approve the August 26, 2020 emergency meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 09/02/2020</b>	
Capital Fund	\$224,824.07
Fire Hydrant Fund	\$8,163.17
General Fund	\$602,954.33
Sewage Escrow Fund	\$22,484.77
Sewage Permit Fund	\$10,723.39
State Fund	\$96,211.34
<b>Available Funds</b>	<b>\$965,361.07</b>
Capital Fund CD #66	\$313,957.60
General Fund CD #64	\$209,729.72
<b>Total Funds</b>	<b>\$1,489,048.39</b>

<b>ACTIVITY</b>	
Available Funds as of 08/19/2020	\$1,205,438.02
CD Total	\$523,687.32
Deposits	\$40,085.31
Disbursements	\$280,162.26
<b>Total Funds Available as of 09/02/2020</b>	<b>\$1,489,048.39</b>

The Treasurer presented the following report:

Deposits included the Earned Income Taxes and Local Services Taxes.

The disbursements included the design phase of the Act 537 Plan for the public sewage project, Bonniebrook Road Multimodal Transportation Fund Grant project and the seal coat project.

Rick Green motioned to approve the Treasurer’s report. Larry Osche seconded the motion. Motion Carried Unanimously.

### **GENERAL FUND INVOICE APPROVAL**

Larry Osche motioned to approve for payment Bruce & Merrilees invoice 3713 for the location of Route 422 and Route 68 traffic lines for \$375.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 00826003 for cold patch for \$289.76. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich insurance Agency invoice 2062 for the Township's liability insurance for \$1,330.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Kirk Heavy Truck & Trailer invoice 8989 for the 2003 Peterbilt light and air conditioner repair for \$1,201.38. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Oakland Township invoice for the Eyth Road and Fallecker Road seal coating for \$1,125.37. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Williams & Willman invoice 17250 for the road line painting project for \$9,702.56. Rick Green seconded the motion. Motion Carried Unanimously.

### **PENSION MMO**

Willie Adams motioned to approve the 2021 Minimum Municipal Obligation for the pension plan. Rick Green seconded the motion. Motion Carried Unanimously.

### **CDBG RESOLUTION 2020-11 ADMINISTRATOR COOPERATION AGREEMENT**

Willie Adams motioned to approve Resolution 2020-11 for the Community Development Block Grant (CDBG) application submission and for Butler County to be the grant's administrator. Rick Green seconded the motion. Motion Carried Unanimously.

### **CDBG ADMINSTRATOR COOPERATION AGREEMENT**

Willie Adams motioned for the acceptance of the Cooperation Agreement with Butler County to administer the CDGB grant. Rick Green seconded the motion. Motion Carried Unanimously.

### **CDBG APPLICATION CERTIFICATION**

Willie Adams motioned for the authorization for him to sign the CDBG application certification. Rick Green seconded the motion. Motion Carried Unanimously.

### **RESOLUTION 2012-12 CDBG 3-YEAR PLAN**

Willie Adams motioned to approve Resolution 2020-12 for the CDBG 3-year plan to designate the fund for low-moderate income residents mandatory tap-in fee for public sewage. Rick Green seconded the motion. Motion Carried Unanimously.

### **FALL-WINTER NEWSLETTER**

Rick Green motioned for the publication of a Fall 2020 -Winter 2021 newsletter. The newsletter will be reviewed by the Supervisors before being mailed. Larry Osche seconded the motion. Motion Carried Unanimously.

### **STUTZ ROAD**

Butler County Conservation District and DEP met with Larry Osche regarding funding for Stutz Road from the Dirt, Gravel, and Low Volume grant. The grant requires approval from all Supervisors.

Larry Osche made a motion to apply for the Dirt, Grave and Low Volume Grant for Stutz Road. Rick Green seconded the motion. Motion Carried Unanimously.

### **BINSEY ROAD**

The condition of Binsey Road was discussed.

**HEADLAND ROAD**

Headland Road is having an issue with stone on the road due to vehicles turning into the berm when turning from Freeport Road onto Headland Road. White road markers will be installed to deter motorists from using the berm to turn onto Headland Road.

**McGRADY HOLLOW ROAD**

A letter will be sent to the logging company that damaged McGrady Hollow Road. If the road is not fixed to the Township's specification within thirty (30) days, the Township will use the logging company's bond for the repairs.

**TRUCK TIRE QUOTE**

Larry Osche motioned to approve Elliott's Tire Service, Inc. quote for the Ford F-550 tires for \$1,816.80. Rick Green seconded the motion. Motion Carried Unanimously.

**ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Storm clean-up.
2. Property maintenance.
3. Grass cutting.
4. Equipment maintenance.
5. 2003 Peterbilt truck needs a brake pedal repair.

Larry Osche contacted several contractors for the garage fumes issue to enclose the furnace area. Marra Brother was the only company to respond. A quote will be obtained for the project.

**ADDITIONAL BUSINESS**

Rick Green motioned to extend the State of Emergency for another week. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams announced an informational meeting with Butler Township regarding police services was held on August 26, 2020 at 2:00 p.m. This may not be a feasible due to coverage options and cost. A meeting with Saxonburg Borough is to be scheduled.

Willie Adams motioned to renew the electricity option with Direct Energy. Rick Green seconded the motion. Motion Carried Unanimously.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION.**

Rege Karch is scheduled to attend the Planning Commission meeting regarding a Veteran Memorial at Dittmer Road.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:20 p.m.

**NEXT MEETING WILL BE HELD ON WEDNESDAY, SEPTEMBER 16, 2020 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary