

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
SEPTEMBER 6, 2023**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 6, 2023, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:50 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche and Rick Green were present. Township Secretary, Roxann Stickney, Regis E. Karch, Helen Osche, William Lage from PA American Water, David Barry and Irina Bucur.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

AUGUST 16, 2023 REGULAR PUBLIC

Rick Green motioned to approve the August 16, 2023 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER’S REPORT

FUND BALANCE		ACTIVITY	
AMERICAN RESCUE PLAN	0.00	BALANCE AS OF 08/16/2023	849,133.54
CAPITAL FUND	238,718.73	CDs	504,995.20
FIRE HYDRANT FUND	5,367.32	SAVINGS ACCOUNTS	625,501.06
GENERAL FUND	360,067.73	DEPOSITS/DEBITS	89,245.72
SEWAGE ESCROW FUND	28,614.77	DISBURSEMENTS	207,244.04
SEWAGE PERMIT FUND	13,005.12	AVAILABLE FUNDS 09/06/2023	1,861,631.48
STATE FUND	85,361.55		
AVAILABLE FUNDS	731,135.22		
CAPITAL FUND - SAVINGS	152,982.14		
GENERAL FUND SAVINGS	472,518.92		
GENERAL FUND CD #6157	151,498.56		
GENERAL FUND CD #6158	353,496.64		
TOTAL FUND	1,861,631.48		

The treasurer presented the following report.

Deposits included Earned Income Taxes, Local Services Taxes, and insurance reimbursement for guiderails repair/replacement due to an accident on Bonniebrook Road.

Disbursements included payment for the seal coat project and engineering fees for the public sewage project. Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve payment for Butler Motor Transit, Inc. invoice 20423703.693 for 2016 Peterbilt repairs for \$1,444.62. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Butler Motor Transit, Inc. invoice 20423686 for 2023 Ford F-550 repairs for \$2,047.19. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motion to approve payment for Hampton Concrete Products, Inc. invoice 23825 for stockpile 2' x 4' grates for \$1,635.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Hovis Auto & Truck Supply invoice 11-1322702 for small tools for \$330.04. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motion to approve payment for Interstate Pipe & Supply Company invoice 5948567 for Moran Road pipe for \$1,740.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Interstate Pipe & Supply Company invoice 5948776 for stockpile pipe for \$400.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3526 for the Township's liability insurance for \$1,690.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for McKinney Hauling and Excavating Incorporated invoice 1316 for 2A stockpile stone for \$3,623.01. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Saxonburg Police services from July 31,2023 through September 1, 2023 for \$3,062.33. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Williams & Wilman invoice 22508 for Stutz Road fog lines for \$2,051.46. Rick Green seconded the motion. Motion carried unanimously.

SPECIAL MEETING AUGUST 9, 2023 OVERVIEW

Clarification was given for the August 9, 2023 Special Meeting that was advertised in the Butler Eagle and the agenda was posted on the Township's website. The purpose of the meeting was to review overall emergency responses from area volunteer fire companies at the recent accidents that occurred in Summit Township. The review was not for any specific fire company.

LICK HILL VFD

Rick Green motioned to send Lick Hill Volunteer Fire Department a letter requesting a meeting with the Board of Supervisors before the September 20, 2023 public meeting. Willie Adams seconded the motion. Motion carried unanimously.

RAILS-TO-TRAIL AGREEMENT

Larry Osche motioned to authorize the Board of Supervisors chairman to sign the First Addendum to Sanitary Sewer Easement with Buffalo Township for the public sewage project. Rick Green seconded the motion. Motion carried unanimously.

RESOLUTION 2023-09 PENSION MEMO CORRECTION TO PENSION MMO MEMO

Willie Adams motion to approve the 2024 Minimum Municipal (MMO) for the Summit Township Pension Plan. Rick Green seconded the motion. Motion carried unanimously.

CDBG COOPERATION AGREEMENT

Willie Adams motioned to approve the Cooperation Agreement for Butler County to be the 2023 Community Development Block Grant (CDBG) administrator for Summit Township. Rick Green seconded the motion. Motion carried unanimously.

BCATO ANNUAL SAFETY TRAINING

Larry Osche motioned for the Road Department employees, Emergency Management Coordinator and Secretary to attend the Annual Safety Day training on October 11, 2023. Willie Adams seconded the motion. Motion carried unanimously.

UPGRADE PA WATER SYSTEM ON PORTMAN ROAD

Willie Adams motioned to table until the next meeting with PA American Water Fire Hydrant Service Upgrade on Portman Road. Rick Green seconded the motion. Motion Carried Unanimously.

SHIELDS ASPHALT PAVING, INC.

Rick Green motioned to table until the next meeting Shields Asphalt Paving, Inc. working in Summit Township. Willie Adams seconded the motion. Motion carried unanimously.

STUTZ ROAD GUIDERAILS

Larry Osche motioned to ratify the decision to award Green Acres Contacting, Company Inc. the phone quote for the installation of guiderails on Stutz Road. Rick Green seconded the motion. Motion carried unanimously.

FREEMPORT ROAD PROPERTY SCHOOL DISTRICT

The property at 393 Freeport Road is taxed to Summit Township, and the school district is Butler Area School District.

SAXONBURG POLICE SERVICES

Willie Adams motioned to approve the Saxonburg Police services rate increase so to attract and maintain personnel. Rick Green seconded the motion. Motion carried unanimously.

BINSEY ROAD COMMITMENT LETTER

Willie Adams motioned for a commitment letter from the Township to be submitted to the Department of Community and Economic Development (DCED) for the Community Development Block Grant (CDBG) Binsey Road project. Rick Green seconded the motion. Motion Carried Unanimously.

MUNICIPAL CODE ASSOCIATION

Larry Osche motioned not to retain Municipal Code Association for the 2024 for building code enforcement. Willie Adams seconded the motion. Willie Adams voted "yes". Larry Osche voted "yes". Rick Green voted "no". Motion carried.

ADDITIONAL AGENDA ITEM: TEMPORARY ROAD FOREMAN

Larry Osche motioned to add temporary road foreman to the agenda. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned for the temporary road foreman wage be increased to the foreman wage whenever the foreman is off work for more than one week. Rick Green seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

The Roadmaster presented the following Report:

- 1. Moran Road repair work was performed.
- 2. Tire replaced on the 2016 Peterbilt truck.
- 3. Trees were removed.
- 4. Drainage work was performed at Schnur Road.
- 5. Cutting of grass performed.

Options for the Stutz Road drop-off will be researched.

Trees will be trimmed on Carbon Center Road.

An application for the Local Share Account Grant will be submitted for a skid loader.

Binsey Road has been accepted for a Community Development Block Grant (CDBG) project.

Electronic speed signs were researched.

ADDITIONAL BUSINESS

Willie Adams announced an information meeting was held at 246 Carbon Center Road for the property clean-up progress on August 29, 2023 at 10:00 a.m. No decisions were made.

Willie Adams announced an informational meeting was held on August 29, 2023 at 6:30 p.m. with Lick Hill Volunteer Fire Department. No decision was made.

Willie Adams announced an executive session was held before this public meeting at 6:40 p.m. for a personnel matter. No decision was made.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

David Barry announced Community Day will be held at the Herman Volunteer Fire Company on September 9, 2023.

Irina Bucur of the Butler Eagle requested clarification regarding various topics.

ADJOURN

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting adjourned at 8:08 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, SEPTEMBER 20, 2023