

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
SEPTEMBER 16, 2020**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 16, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Regis E. Karch, Debra Shiver, Joe Shiver, Robert Ray, Jim Stickney, Dave Barry, Curt Hortsman, Jacob Trufley and Josh Trufley.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the Agenda

**APPROVAL OF THE SEPTEMBER 2, 2020 REGULARLY SCHEDULED MEETING MINUTES &  
SEPTEMBER 9, 2020 EMERGENCY MEETING MINUTES**

Rick Green motioned to approve the September 2, 2020 regularly scheduled Board of Supervisors meeting as presented. Larry Osche second the motion. Motion Carried Unanimously.

Rick Green motioned to approve the September 9, 2020 emergency meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 09/16/2020</b>	
Capital Fund	\$232,893.31
Fire Hydrant Fund	\$7,274.29
General Fund	\$592,486.12
Sewage Escrow Fund	\$22,484.77
Sewage Permit Fund	\$10,773.39
State Fund	\$96,211.34
<b>Available Funds</b>	<b>\$962,123.22</b>
Capital Fund CD #66	\$313,957.60
General Fund CD #64	\$209,729.72
<b>Total Funds</b>	<b>\$1,485,810.54</b>

<b>ACTIVITY</b>	
Available Funds as of 09/02/2020	\$965,361.07
CD Total	\$523,687.32
Deposits	\$384,298.57
Disbursements	\$387,536.42
<b>Total Funds Available as of 09/16/2020</b>	<b>\$1,485,810.54</b>

The Treasurer presented the following report:

Deposits included the Summit Academy in lieu of taxes payment, Jefferson Township payment for their portion of the drainage phase for the Bonniebrook Road Multimodal Transportation Fund Grant, Earned Income Taxes and Local Services Taxes.

The disbursements included the design phase of the Act 537 Plan for the public sewage project and the payment on behalf of Jefferson Township to the contractor for the Bonniebrook Road Multimodal Transportation Fund Grant project.

Rick Green motioned to approve the Treasurer’s report. Larry Osche seconded the motion. Motion Carried Unanimously.

**GENERAL FUND INVOICE APPROVAL**

Larry Osche motioned to approve for payment Blacks Auto Parts invoice for fuel treatment for \$300.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Butler County Assessment Office invoice 2020-216 for the 2020 tax processing for \$877.36. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve to reimburse Herman Volunteer Fire Company for their auto insurance payment to CW Howard Ins. Agency, Inc. invoice 6560 for \$1,539.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Glassmere Fuel Service invoice 1324539 for on-road fuel and off-road fuel for \$2,592.64. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2078 for the Township worker’s compensation policy for \$837.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 7496 for stone for the Philmar Drive project for \$5,588.72. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment the 10<sup>th</sup> installment for the Herman Volunteer Company and Lick Hill Volunteer Fire Company worker’s compensation policy for \$1,803.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18032209 for school bus signs for \$203.56. Rick Green seconded the motion. Motion Carried Unanimously.

**SUMMIT AUTHORITY PAYMENT REQUEST**

Larry Osche motioned to approve the payment request from the Summit Authority for the following invoices totaling \$8,290.75. The Authority will reimburse the Township upon receiving funding.

Murrin, Taylor & Gallagher	Invoice 501	Rails-to-Trail Agreement	\$ 51.00
Senate Engineering Company	Invoice 57837	Act 537 Plan Design Phase	\$4,537.50
Senate Engineering Company	Invoice 57929	Act 537 Plan Design Phase	<u>\$3,702.25</u>
		Total	\$8,290.75

Rick Green seconded the motion. Motion Carried Unanimously.

**SHIVER/SCHAKE LOT LINE REVISION**

The Joseph Shiver, Debra Shiver and Mary C. Schake lot line revision plan was reviewed. The Township’s engineer reviewed the plan. The Planning Commission reviewed the plan and found it to be administratively correct.

Willie Adams motioned to approve the Joseph Shiver, Debra Shiver and Mary C. Schake lot line revision to be administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

**SOLICITOR REPORT**

Jacob Trufley and Josh Trufley attended the meeting regarding property clean-up at 262 Chicora Road, Butler, PA. Jacob Trufley authorized the Township to go onto the property to determine the extent of the clean-up.

The Solicitor will draw-up a Settlement Agreement for the property clean-up. The Agreement must be signed by Jacob Trufley for the next Board of Supervisors meeting. If it is not, the Township will proceed to Court of Common Pleas.

**ENGINEER REPORT**

The Joseph Shiver, Debra Shiver and Mary C. Schake lot line revision was reviewed, and a recommendation letter submitted to the Township's Planning Commission.

**ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Grass cut.
2. Property maintenance.
3. Road patching.
4. Brake repair for 2003 Peterbilt truck.
5. Trees removed due to storms.

Larry Osche motioned for the application of MC-70 on Binsey Road before winter for road improvement. Rick Green seconded the motion. Motion Carried Unanimously.

**ADDITIONAL BUSINESS**

Rick Green motioned to extend the state of emergency due to the Coronavirus for another week. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams announced that an information meeting was held with Saxonburg Borough on September 16, 2020 at 8:45 a.m. to discuss police coverage for the Township. The Borough seems to be flexible with coverage options.

The Board of Supervisors are working on options to resolve the fumes issue with the Township building. One option that will be explored is to move the office into a construction trailer.

If there is no progress made at the Lockaton Junk Yard regarding the debris and parking safety issue, the Township will file an emergency motion for injunctive relief at the Court of Common Pleas.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION.**

Regis Karch presented to the board the plan for a veteran memorial on Dittmer Road. The Planning Commission determined the project meets the zoning requirements.

Regis Karch brought to the Township's attention that a home being constructed on Dittmer Road may not meet the zoning ordinance setback requirements. The Zoning Field Officer will go the property to confirm the homes setbacks for compliance with the zoning ordinance.

The Authority will be having a meeting with the Township's Community Development Block Grant (CDBG) administer to determine if the grant funding can be placed in an escrow account for low-moderate income residents mandatory public sewage tap-in fee.

Anthony Gagliardi, Delores Gagliardi and Louis Gagliardi was served the paperwork for the lawsuit. The Gagliardis have sought legal council and have two weeks to file preliminary objections.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:03 p.m.

**NEXT MEETING WILL BE HELD ON WEDNESDAY, OCTOBER 7, 2020 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary