

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
SEPTEMBER 20, 2017**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 20, 2017 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present. Also, in attendance for the meeting, Township Solicitor, Michael Gallagher, Township Engineer, Michael Elisco, Secretary, Roxann Stickney, Wilfred Balentine, W.C. LaFisca, James Day, Randall W. Feehan, Sharon M. Feehan, David J. Barry, William F. Mitch, Jeff Leech and Gabriel Ford.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE AUGUST 16, 2017 PUBLIC MEETING MINUTES

Rick Green motioned to approve the August 16, 2017 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

FUND BALANCE AS OF 09/20/17	
Capital Fund	\$247,165.84
CDBG	\$1.00
Fire Hydrant Fund	\$6,480.04
General Fund	\$535,158.63
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$8,493.93
State Fund	\$176,923.83
Available Funds	\$986,475.04
Capital Fund CD	\$301,464.13
General Fund CD	\$200,875.21
Total Funds	1,488,814.38

ACTIVITY	
Available Funds as of 08/16/17	\$981,730.76
CD Total	\$502,339.34
Deposits	\$87,481.50
Disbursements	\$82,737.22
Total Funds Available as of 09/20/17	\$1,488,814.38

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment from the State Fund invoice 0518565 for \$2,634.77 and invoice 0518575 for \$1,276.55 for a total of \$3,911.32 from American Rock Salt Company, LLC for rock salt. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment from the State Fund invoice 1010355 for the seal coat project for \$111,095.09. Rick Green seconded the motion. Motion Carried Unanimously.

The following invoices were approved to be paid from the General Fund.

Rick Green motioned to approve for payment Bronder Technical Service invoice C-4040-15534 for the repair of Route 422 and Bonniebrook Road traffic lights ants' infestation for \$224.14. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to ratify Hampton Concrete Products, Inc. invoice 10583 for approval for three additional catch basins for the Hinchberger Road project for \$2,748.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 70816007 for cold patch for \$415.18. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hunter Truck Sales & Service, Inc. invoice X10101542-01 for the 2009 Peterbilt truck steering assembly for \$577.48. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency the 2017-2018 liability insurance policy for \$3,743.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to ratify Key Precast & Supply, Inc. invoice 122786 for approval for three additional catch basin tops for the Hinchberger Road project for \$966.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Kirk Heavy Truck & Trailer invoice 7718 for the Ford F-250 repairs for \$1,083.29. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Kirk Heavy Truck & Trailer invoice 7720 for the 2009 Peterbilt truck repairs for \$892.88. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime, Co., Inc. invoice CS229090117 for stone for Harris Road and Keck Road for \$267.96. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Purvis Brother, Inc. invoice A506233 for on-road fuel for \$1,757.10. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment SWIF installment payment 10 of 11 for the fire departments' worker's compensation policy for \$937.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wine Concrete Products, Inc. invoice 79026 for catch basins for \$2,966.10. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR'S REPORT

The Solicitor did not have anything to report.

FOUR WHEELERS FOR LESS ADDITION

William Mitch from Four Wheelers for Less presented to the Supervisors plans for an addition onto his business building. The Supervisors reviewed the plans and the Planning Commission's recommendation letter that the addition meets the Township's setback requirements and found no issues with the addition. Rick Green motioned to approve the addition contingent upon receiving Butler County's Planning Commission recommendation letter for the addition. Willie Adams seconded the motion. Motion Carried Unanimously.

STAUGH-HUNCHECK-BERGBIGLER LOT LINE REVISION

James Day presented the Staugh-Huncheck-Bergbigler lot line revision. The Supervisors reviewed the lot line plan, the Township's Planning Commission recommendation letter and Butler County Planning Commission recommendation letter. Rick Green motioned to approve the lot line revision contingent upon the plot plan having

a notation for a right-of-way maintenance agreement and the signatures of all property owners that have access to the right-of-way. Larry Osche seconded the motion. Motion Carried Unanimously.

RESOLUTION 2017-09 CDBG COOPERATION AGREEMENT WITH BUTLER COUNTY

Willie Adams motioned to approve Resolution 2017-09 for the Cooperation Agreement for Butler County to submit the CDBG Application and be the Administrator of the grant. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2017-10 CDBG E-YEAR PLAN

Willie Adams motioned to approve Resolution 2017-10 for the CDBG Three-Year Plan. Rick Green seconded the motion. Motion Carried Unanimously.

2018 MMO OBLIGATION

Willie Adams motioned to approve the 2018 Minimum Municipal Obligation (MMO) for the Township's pension plan. Rick Green seconded the motion. Motion Carried Unanimously.

BCATO ANNUAL SAFETY SEMINAR

Larry Osche motioned for John Marra, Larry Wahler, Randy Collins, Roxann Stickney and the Supervisors to attend the BCATO Safety Seminar on October 11, 2017 at the Tanglewood Center-Coleman Hall. Rick Green seconded the motion. Motion Carried Unanimously.

BCATO FALL CONVENTION

Willie Adams motioned for the Township Supervisors, Secretary/Treasurer, Tax Collector, Auditors and Zoning Officials to attend the BCATO Fall Convention on October 24, 2017 at the Slippery Rock municipal center. Rick Green seconded the motion. Motion Carried Unanimously.

PUBLIC OUTREACH COMMUNITY MEETING

Willie Adams motioned for Roxann Stickney to attend the Public Outreach Meeting on October 17, 2017 at the Butler Township municipal building. Rick Green seconded the motion. Motion Carried Unanimously. The Planning Commission members will be invited to attend.

NEWSLETTER

Rick Green motioned to approve the Fall 2017-Winter 2018 Newsletter contingent upon the Supervisor approval. Willie Adams seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

Michael Elisco from Senate Engineering Company presented the following report:

1. The Staugh-Huncheck-Bergbigler lot line revision was reviewed and recommendation letter was submitted to the Township.
2. Stormwater
 - A. Gagliardi stormwater comments have been reviewed and a comment letter sent to the Township and the applicant's engineer.
 - B. PTV, Dollar General – The Engineer has forwarded questions to the applicant and is waiting for a response.
3. DEP provided comments to the Act 537 Plan which the Engineer addressed.

LINE PAINTING

Larry Osche motioned to ratify to accept Williams & Wilman Line Painting, Inc. quote for \$4,934.80 for line painting. Rick Green seconded the motion. Motion Carried Unanimously.

TREE TRIMMING

Larry Osche motioned to ratify to advertise for bid the tree trimming of 50 yards of Keck Road and the entirety of Highland Drive. Rick Green seconded the motion. Motion Carried Unanimously.

HINCHBERGER ROAD

Larry Osche motioned to ratify \$8,358.85 for materials for Hinchberger Road to include 500 feet of pipe, three catch basins and road oil. Rick Green seconded the motion. Motion Carried Unanimously.

KECK ROAD

Larry Osche motioned to ratify for the installation of 500 feet of pipe and two catch basins for Keck Road. Rick Green seconded the motion. Motion Carried Unanimously.

ROAD PROJECTS

Larry Osche presented the following road projects.

1. He is coordinating with the railroad company the repairs at the Keck Road railroad crossing.
Mike Elisco will have an inspector go Keck Road to advise the Township on the repairs for the remainder of the road.
2. Work will begin on Geibel Road due to a determination has not been made on the repairs for Keck Road.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following road department report:

1. Equipment has been repaired.
2. Trees were removed due to storm damage.
3. Working on road projects.

A letter will be sent to the residents on Kemar Drive requesting that the reflectors that have been placed on the Township’s right-of-way be removed.

A letter will be sent to residents that if the Township trims a tree that has disease and the tree dies after trimming, the Township will not be responsible for the tree.

ADDITIONAL BUSINESS

The Supervisor met on August 28, 2017 to discuss personnel matters.

OPEN TO THE FLOOR

Dave Barry’s property has developed a ruts due to the installation of the public water line. Whenever the contractor is the area, Larry Osche will inform them of the ruts.

A resident inquired about the requirements for the installation of a fence. Fences over six feet tall require inspections. It is the property owner’s responsibility to ensure that the fence is on their property.

A resident has a neighbor that has an installed a water retention pond on his property without permission. It was recommended that the property owner contact Butler County Conservation District for this matter.

A resident requested that an embankment on Karnes Road be mowed.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:32 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, OCTOBER 4, 2017 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary