

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
OCTOBER 2, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, October 2, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Secretary, Roxann Stickney, Jim Henry, David J. Barry and Shannon Moretti.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda

APPROVAL OF THE SEPTEMBER 18, 2019 PUBLIC MEETING MINUTES

Rick Green motioned to approve the September 18, 2019 public meeting minutes with the addition that the Girl Scouts may use the Township building for their meetings as long as there is no interference with Township business. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 10/02/19	
Capital Fund	\$386,006.83
Fire Hydrant Fund	\$6,924.41
General Fund	\$334,889.49
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$9,052.27
State Fund	\$76,801.64
Available Funds	\$832,059.41
Capital Fund CD	\$309,705.22
Capital Fund CD	\$300,000.00
General Fund CD	\$206,494.56
Total Funds	\$1,648,259.19

ACTIVITY	
Available Funds as of 09/18/19	\$1,283,960.54
CD Total	\$816,199.78
Deposits	\$44,202.72
Disbursements	\$496,103.85
Total Funds Available as of 10/02/19	\$1,648,259.19

The Treasurer reported that deposits included Summit Academy’s annual payment in lieu of taxes, Earned Income Taxes and Local Services Taxes.

Disbursements included the transfer from the Capital Fund \$300,000.00 into a 3-month CD. The Seal Coat Project was paid from the State Fund. Designs fees for the Act 537 Sewage Project were paid from the General Fund. The Summit Authority will reimburse the Township for this payment upon receiving funding.

Larry Osche motioned to approve the Treasurer’s Report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICE APPROVAL

Larry Osche motioned to approve for payment AIM Worldwide invoice DP91916-6 for a backhoe bucket for \$1,244.12. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Bronder Technical Services invoice 18594 for traffic light line location for \$416.32. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Petroleum Corp. invoice 586702 for off-road fuel for \$2,065.52. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Petroleum Corp. invoice 586703 for on-road fuel for \$1,280.69. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5731767 for end caps and soil tight for Old East Butler Road project for \$321.98. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 1517 for Summit Authority's liability insurance for \$618.00. Summit Authority will reimburse the Township for this payment upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 1521 for the Township's liability insurance for \$1,118.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Kirk Heavy Truck & Trailer invoice 8591 for brakes and tires for the 2009 Peterbilt truck for \$3,084.13. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Knickerbocker Russel Co., Inc. invoice 1152092 for the rental of a slope laser for \$1,096.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Mobiletech Computers invoice 17877 for network repair and equipment for \$529.97. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment postage for the Fall-Winter newsletter for \$428.55. Larry Osche seconded the motion. Motion Carried Unanimously.

CAPITAL FUND INVOICE APPROVAL

Rick Green motioned to pay the following invoices from the Capital Fund. Larry Osche seconded the motion. Rick Green voted "yes". Larry Osche voted "yes". Willie Adams voted "no". Motion Carried.

Hampton Concrete Products, Inc. invoice 14969 for grates for the Kennedy Lane project for \$1,548.00.

Hampton Concrete Products, Inc. invoice 15094 for grates for the Kennedy Lane project and stockpile for \$1,290.00.

Interstate Pipe & Supply Company invoice 5735212 for pipe for the Kennedy Lane for \$1,030.00.

Wiest Asphalt Products & Paving, Inc. for 19688 for superpave for the Old East Butler Road project for \$49,094.74.

Wiest Asphalt Products & Paving, Inc. invoice 19690 for equipment rental for the Old East Butler road project for \$14,500.00.

Wine Concrete Products, Inv. for invoice 85596 for catch basins for the Kennedy Lane project for \$3,540.00.

EMERGENCY RADIO INVOICES

The Treasurer presented copies of invoices and confirmation pages of payment from the Butler County Treasurer that Herman Volunteer Fire Company and Lick Hill Volunteer Fire Company paid for emergency radios.

Rick Green motioned to approve for payment \$10,000.00 from the General Fund to Herman Volunteer Fire Company for a contribution towards the costs of emergency radios. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment \$10,000.00 from the Capital Fund to Lick Hill Volunteer Fire Company for a contribution towards the costs of emergency radios. Larry Osche seconded the motion. Motion Carried Unanimously

BCATO FALL CONVENTION

Willie Adams motioned for the Supervisors, Secretary/Treasurer, Planning Commission members and Zoning Field Officer attendance to the Butler County Association of Township Officials Fall Convention. Rick Green seconded the motion. Motion Carried Unanimously.

2-1-1 TRAINING

Willie Adams motioned for the Secretary/Treasurer to attend the 2-1-1 Informational Session on October 24, 2019. Rick Green seconded the motion. Motion Carried Unanimously.

BOORY MAINTENANCE AGREEMENT

Willie Adams motioned for Rick Green to be authorized to sign a Maintenance Agreement for Boory's Business Machine, Inc. to service the Township's copier. Rick Green seconded the motion. Motion Carried Unanimously.

TRICK-OR-TREAT DATE

Willie Adams motioned for Trick-or-Treat be held on October 31, 2019 from 6:00 p.m. to 8:00 p.m. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Kennedy Lane project in progress.
2. Old East Butler Road is finished except for shooting the berm.
3. Equipment maintenance performed.

A discussion with a resident requesting two stop signs at Bricker Avenue and Shepperd Drive. A determination will be made at the next meeting.

The Great Belt Road water drainage project has been completed.

Larry Osche, Supervisor/Roadmaster, will calculate the cost for materials, labor and equipment for the Valley View Drive waster issue. He will contact the property owner with the cost estimate.

Larry Osche motioned for the installation of a new cross-pipe that will be completely on the Township's right-of-way at Phil Mar Drive. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned for Larry Osche, Supervisor/Roadmaster, to hire a part-time, on-call with no benefits road department employee upon passing a CDL drug test. Larry Osche seconded the motion. Motion Carried Unanimously.

A Dirt, Gravel Low Volume Grant application will be submitted for Vogleyville Road.

Larry Osche will contact Knickerbocker Russell Co., Inc. for the price to purchase a slope laser if the rental fee can be deducted from the purchase price.

ADDITIONAL BUSINESS

Rick Green motioned for the Secretary/Treasurer to research and execute best price the Township's electric service. Willie Adams seconded the motion. Motion Carried Unanimously.

Rege Karch requested for the Township to level pile of dirt on his Schnur Road property. It will be determined if dirt is from a Township project. If it is, a Hold Harmless Agreement will be required to signed by Mr. Karch before the Township will level the dirt.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

Dave Barry inquired if a portion of the Capital Fund could be designated for the Township's volunteer fire companies. The Supervisors will review the request.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:05 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, OCTOBER 16, 2019 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary