

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
OCTOBER 16, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, October 16, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Solicitor, Michael Gallagher, Secretary, Roxann Stickney, Walter J. Strain, Jr., David J. Barry, Jason Wolf and Shannon Moretti.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda

APPROVAL OF THE OCTOBER 2, 2019 PUBLIC MEETING MINUTES

Rick Green motioned to approve the October 2, 2019 public as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 10/16/19	
Capital Fund	\$305,004.09
Fire Hydrant Fund	\$6,324.37
General Fund	\$303,940.40
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$9,328.27
State Fund	\$76,801.64
Available Funds	\$719,783.54
Capital Fund CD	\$309,705.22
Capital Fund CD	\$300,000.00
General Fund CD	\$206,494.56
Total Funds	\$1,535,983.32

ACTIVITY	
Available Funds as of 10/02/19	\$832,059.41
CD Total	\$816,199.78
Deposits	\$8,038.19
Disbursements	\$120,314.06
Total Funds Available as of 10/16/19	\$1,535,983.32

The Treasurer reported that deposits included Earned Income Taxes and Local Services Taxes.

Disbursements included \$10,000.00 payment each to Herman Volunteer Fire Company and Lick Hill Fire Company for emergency radios. The quarterly Local Services Tax disbursements to Herman Volunteer Fire Company and Lick Hill Volunteer Fire Company. Payments for road projects were made.

Larry Osche motioned to approve the Treasurer’s Report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Blacks Auto Parts invoice for a power lube with battery for \$465.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5737143 for pipe for Kennedy Lane and stockpile for \$2,369.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 5260 for rip rap for Old East Butler Road for \$172.40. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 5261 for stockpile stone for \$2,298.46. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 5262 for stone for Old East Butler Road for \$2,215.33. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Intuit QuickBooks payroll service renewal for \$450.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Sir Speedy invoice 40862 for the Fall-Winter Newsletter for \$1,279.63. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18021696 for pipe for \$1,110.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment United Rentals invoice 167719541-010 for the roller rental for \$1,941.98. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment West Central Equipment, LLC invoice 858173 for John Deere Tractor filters for \$436.88. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

Rick Green motioned to approve Summit Authority's payment request for Jerich Insurance Agency invoice 1517 for the Authority's liability insurance for \$618.00. The Township will be reimbursed for this invoice upon the Authority receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

SOLICITOR'S REPORT

The Solicitor presented the procedure for the mortgage and promissory note for the interim financing for Summit Authority public sewage project.

CDBG APPLICATION SIGNATURE PAGE

Rick Green motioned to authorize Chairman, Willie Adams, to sign the 2019 CDBG application. Larry Osche seconded the motion. Motion Carried Unanimously.

2019-12 WOLF SMALL FLOW SEWAGE SYSTEM DEP RESOLUTION

Willie Adams motioned for the Secretary/Treasurer, Roxann Stickney, to sign Resolution 2019-12 the DEP Plan Revision for New Land Development for Jason Wolf small flow sewage treatment system. Rick Green seconded the motion. Motion Carried Unanimously.

2019-13 WOLF SMALL FLOW SEWAGE SYSTEM TOWNSHIP RESOLUTION

Willie Adams motioned for approval of Resolution 2019-13 for Jason Wolf small flow treatment system for the recording of the Installation and Maintenance Agreement and posting of the escrow account for the sewage system. Rick Green seconded the motion. Motion Carried Unanimously.

NEBEL PLANNING WAIVER & NON-BUILDING DECLARATION

Rick Green motioned to authorize Secretary/Treasurer, Roxann Stickney, to sign the Donald Nebel and Josi Nebel subdivision Planning Waiver and Non-Buildable Declaration for agricultural purposes. Willie Adams seconded the motion. Motion Carried Unanimously.

ANIT-SKID QUOTES

The following Anti-Skid quotes were reviewed for 500 tons.

1. Slippery Rock Materials, Inc. at \$14.75 per ton for a total of \$7,375.00
2. Dale McClymonds, Inc. at \$15.75 per ton for a total of \$7,875.00
3. McClymonds Supply & Transit Co., Inc. at \$16.05 per ton for a total of \$8,025.00
4. Glacial Sand & Gravel Co. at \$16.80 per ton for a total of \$8,400.00
5. Ridge Limestone Quarry chose not to submit a quote.

Larry Osche motioned to accept the lowest quote from Slippery Rock Materials, Inc. for 500 tons anti-skid at \$14.75 per ton for a total of \$7,375.00. Rick Green seconded the motion. Motion Carried Unanimously.

SALT BIDS

Larry Osche motioned to advertise for bid 700 tons of road salt. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The engineer reviewed the Donald and Josi Nebel subdivision plan and submitted a recommendation letter the Township's Planning Commission.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Kennedy Lane project in progress.
2. Equipment maintenance performed.

Signs on Kemar Drive and Grohman Road were re-installed due to being knocked down.

Larry Osche motioned to purchase a single slope measuring tool for \$1,327.00. The rental fee will be deducted from the purchase price. Rick Green seconded the motion. Motion Carried Unanimously.

The Butler County blight program was discussed. It was determined that the County will be contacted for additional information.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

A petition from the residents requesting two stops installed at the intersection of Bricker Avenue and Shepperd Drive was presented. Rick Green motioned for the installation to specifications of two stop signs at the intersection of Bricker Avenue and Shepperd Drive and a traffic study be completed if required. Larry Osche seconded the motion. Motion Carried Unanimously.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:10 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, NOVEMBER 6, 2019 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary