

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
OCTOBER 17, 2018**

The Summit Township Board of Supervisors public meeting was held on Wednesday, October 17, 2018 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors present were Willie Adams and Larry Osche. Supervisor, Rick Green, was absent. Also, in attendance for the meeting, Secretary, Roxann Stickney, Gary Miller, Sr., Ray Bates, Russ Scott, Gail Scott and David Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE OCTOBER 3, 2018 PUBLIC MEETING MINUTES

The October 3, 2018 public meeting minutes was not approved due to lack of Quorum. Larry Osche was absent from the meeting.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

FUND BALANCE AS OF 10/03/18	
Capital Fund	\$338,222.04
CDBG	\$1.00
Fire Hydrant Fund	\$5,075.67
General Fund	\$481,112.16
Sewage Escrow Fund	\$17,551.77
Sewage Permit Fund	\$7,700.64
State Fund	\$13,487.59
Available Funds	\$863,150.87
Capital Fund CD	\$303,731.40
General Fund CD	\$202,386.01
Total Funds	1,369,268.28

ACTIVITY	
Available Funds as of 10/03/18	\$827,501.04
CD Total	\$506,117.41
Deposits	\$58,139.17
Disbursements	\$22,489.34
Total Funds Available as of 10/17/18	\$1,369,268.28

Larry Osche motioned to approve the Treasurer’s Report. Willie Adams seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 81002006 for cold patch for \$349.16. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 978 for the Township’s liability insurance for \$1,076.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Slippery Rock Materials, Inc. invoice 00036542 for Anti-Skid materials for \$4,249.94. Willie Adams seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority submitted a request for the Township to pay Jerich Insurance Agency invoice 967 for the Authority’s liability insurance for \$583.00. The Authority will reimburse the Township upon receiving funding.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 967 for \$583.00 for the Authority's liability insurance. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

SOLICITOR REPORT

The Solicitor recommends due to unforeseen circumstances not to allow property owners to have the sewage tap-in but not have service activated. Summit Authority will make the determination if sewage tap-ins without service will be permitted.

Gail Scott and Russ Scott attended the meeting for the location of the proposed sewage service line at their Bonniebrook Road property.

ORDINANCE 77 SEWAGE MANDATORY TAP-IN

Willie Adams motioned to adopt Ordinance #77 to update the sewage mandatory tap-in distance be 150 feet from the service line. Larry Osche seconded the motion. Motion Carried Unanimously.

This distance is consistent with the PA tap-in laws.

ORDINANCE 78 EARNED INCOME TAX CREDIT – VOLUNTEER SERVICES

Ordinance #78 for the Earned Income Tax Credit for Volunteer Fire Companies was reviewed. The Solicitor confirmed that Section 2D can be updated to include that the eligibility period be no less than six months of active service.

Larry Osche motioned to adopt Ordinance #78 for Earned Income Tax Credit for Volunteer Fire Companies with the addition that members have to be active for no less than six months to be eligible for the credit. Willie Adams seconded the motion. Motion Carried Unanimously.

RESOLUTION 2016-06 EARNED INCOME TAX CREDIT – VOLUNTEER SERVICES

Willie Adams motioned to approve Resolution 2018-06 for the criteria for volunteer fire companies earned income tax eligibility. Larry Osche seconded the motion. Motion Carried Unanimously.

2019 BUDGET ADVERTISEMENT

Willie Adams motioned to advertise the 2019 Budgets. Larry Osche seconded the motion. Motion Carried Unanimously.

CHANGE ORDER McGRADY HOLLOW ROAD

Larry Osche motioned to approve the Change Order request for the McGrady Hollow Road project. Willie Adams seconded the motion. Motion Carried Unanimously.

HARDSHIP AGREEMENT UPDATE

Willie Adams motioned for the Shuler Hardship Agreement renewal letter be sent. Larry Osche seconded the motion. Motion Carried Unanimously.

SHIELDS ASPHALT PAVING, INC. – Mc GRADY HOLLOW ROAD DRIVEWAY

Larry Osche motioned to approve the letter to Shields Asphalt Paving, Inc. with the update of having ten (10) days to repair the McGrady Hollow Road issue that was caused from milling. Willie Adams seconded the motion. Motion Carried Unanimously.

QUICKBOOKS PAYROLL RENEWAL

Willie Adams motioned to approve the renewal of QuickBooks Payroll for \$450.00. Larry Osche seconded the motion. Motion Carried Unanimously.

FIRST AID KIT

Willie Adams motioned for each Township vehicle be equipped with a first aid kit. Larry Osche seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

The Engineer did not have anything to report.

ROADMASTER REPORT

The Roadmaster, Larry Osche, presented the Roadmaster report:

1. Pot holes were patched.
2. Catch basins maintenance.
3. Shoulders were completed on McGrady Hollow Road.

A water issue at 130 McGrady Hollow Road is causing an issue with the Township's right-of-way and road. Larry Osche motioned for a letter be sent to the property owner requesting the driveway be brought up to the Township's specifications. Willie Adams seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

A meeting with Forta Corporation that provides asphalt additives will be cancelled. It was determined that the Township does not have a need for asphalt additives at this time.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Ray Bates from 248 Carbon Center Road has a water problem that is impacting the Township's right-of-way and road. His driveway abuts the neighbor's driveway. It was determined that the Supervisors will meet with Ray Bates and his neighbor to discuss the water issue.

A resident contacted the Township requesting that the Township enter into a garbage service contract. It was determined at this time the Township will not enter into a garbage service contract.

ADJOURN

With there being no further business to come before the Board of Supervisors Larry Osche made the motion to adjourn. Willie Adams seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:58 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, NOVEMBER 7, 2018 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary