

**SUMMIT AUTHORITY MEETING MINUTES
OCTOBER 17, 2023**

The Summit Authority meeting was held on Tuesday, October 17, 2023 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:05 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

Authority members present were David Barry, Jim Henry, Rick Green, Robert Thompson, and Larry Osche. Also present was the Authority Engineer, Rick Barnett, and Authority Secretary, Roxann Stickney. There was no public present.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no public present.

APPROVAL OF SEPTEMBER 26, 2023 REGULAR MEETING MINUTES

Robert Thompson motioned to approve the September 26, 2023 regular meeting minutes as presented. Rick Green seconded the motion. Motion carried unanimously.

ENGINEER'S REPORT

Authority engineer, Rick Barnett, informed the Board that Senate Engineering Company has become a division of Lennon, Smith, Souleret Engineering, Inc. (LLSE).

The engineer submitted the attached report. The following items were discussed.

1. The Authority will apply for the Local Share Account Grant.
2. Rick Green motioned for the Authority's engineer, Rick Barnett, to contact Senator Kelly regarding federal funding opportunities whether via meeting or written correspondence. David Barry seconded the motion. Motion carried unanimously.
3. Rick Barnett will research the requirements for the federal WIFIA grant.
4. Work will continue with design and permitting while the revised budget is prepared.
5. A project timeline was submitted. Tentatively, the project will be completed by April 2026.

TREASURER REPORT

The Treasurer presented the following report.

There were no deposits or disbursements. The checking account balance is \$174,039.68.

Rick Green motioned to approve the Treasurer report as presented. Robert Thompson seconded the motion. Motion carried unanimously.

INVOICES

David Barry motioned to approve payment for Senate Engineering Company invoice 63797 for the public sewage project for \$7,387.50. Robert Thompson seconded the motion. Motion carried unanimously.

David Barry motioned for a payment request to be submitted to the Summit Township Board of Supervisors for the above approved invoice totaling \$7,387.50. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion carried unanimously.

ADDITIONAL BUSINESS

The engineer is unable to attend the next regularly scheduled meeting on November 14, 2023. Rick Green motioned to advertise that the next meeting will be held on November 21, 2023 at 9:00 a.m. David Barry seconded the motion. Motion carried unanimously.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There was no public present.

ADJOURN

With there being no further business to come before the Summit Township Authority, Rick Green made a motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. The meeting was adjourned at 9:40 a.m.

Respectfully Submitted, Roxann Stickney, Secretary

SUMMIT AUTHORITY NEXT MEETING WILL BE HELD NOVEMBER 21, 2023

**SUMMIT AUTHORITY
ENGINEER'S REPORT**
SENATE #12068

October 17, 2023

Discussion Items	Board Consideration/ Action Items
<p>1. Collection System Drawings</p> <p>a. A final draft set of the collection system drawings was submitted to the Authority for review and comment.</p> <p>2. Funding Sources</p> <p>a. Pennvest – funding application will be prepared during DEP review of WQM Part 2 application</p> <p>b. The PA DCED is now accepting applications for grant funding from the Statewide Local Share Account program through 11/30/2023.</p> <p>c. Federal grants – to be discussed at meeting (Community Project Funding, WIFIA, Senator Kelly's office)</p> <p>3. Easements and Rights of Way</p> <p>a. Senate is contacting appraisers for proposals to determine fair market value for easements. (Keffalas, Bodnar, Lopresti)</p> <p>4. Ongoing Design and Permitting Work</p> <p>a. Work continues on the WWTP and PS design drawings, specifications and permit modules and other Part 2 permit application components</p> <p>b. Continuing to collect information to update unit costs and phase limits based on \$11M funding per phase.</p> <p>5. Status of Permits</p> <p>a. The PNDI Clearance and driveway HOPs at the WWTP/ parking area are completed</p> <p>b. The NPDES Part 1 permit for effluent discharges, the DEP General Permits GP-4 (outfall), GP-5 (stream crossings), and GP-8 (temp road crossings), and the USA COE GP6 and the Construction Stormwater NPDES (Ch 102) permit are approved</p> <p>c. The DEP WQM Part 2 is in progress and will be completed as a single application for all phases</p> <p>6. Budget</p> <p>a. Original estimated planning/permitting/design budget will be exceeded. A revised budget to complete the design/permit/funding application is being prepared.</p>	<p><i>Approval of proposed alignments</i></p> <p><i>Does the Authority want to apply to LSA program and begin federal contacts?</i></p> <p><i>Approval to continue with design and permitting work while revised budget is prepared</i></p>

End of Engineer's Report