

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
OCTOBER 19, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, October 19, 2022, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, and Rick Green were present. Supervisor, Larry Osche, was absent. Also, present Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Jim Henry, Regis Karch, Bambi L. Lynn, Jim Rettig, David Barry, and Chris Cox.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

OCTOBER 5, 2022 PUBLIC MEETING MINUTES

Rick Green motioned to approve the October 5, 2022 public meeting minutes as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE	
AMERICAN RESCUE PLAN	190,846.26
CAPITAL FUND	304,956.42
FIRE HYDRANT FUND	5,905.45
GENERAL FUND	891,210.07
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	12,316.64
STATE FUND	85,228.94
AVAILABLE FUNDS	1,519,078.55
CAPITAL FUND - SAVINGS	150,143.68
GENERAL FUND SAVINGS	210,720.08
TOTAL FUND	1,879,942.31

ACTIVITY	
BALANCE AS OF 10/05/2022	1,611,059.06
SAVINGS ACCOUNT	360,863.76
DEPOSITS/DEBITS	11,552.15
DISBURSEMENTS	103,532.66
AVAILABLE FUNDS 10/19/2022	1,879,942.31

The Treasurer presented the following report.

Deposits included the Earned Income Taxes and Local Services Taxes.

Disbursements included the engineering fees for the public sewage project, purchase of a dump body for the 2022 Ford F-550 truck, and the annual Fire Relief Aid for Herman Volunteer Fire Company and Lick Hill Fire Department.

Rick Green motioned to approve the Treasurer report as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Rick Green motioned to approve for payment Blacks Auto Parts invoice 23718 for diesel fuel and gasoline treatment for \$687.50. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Butler Petroleum Corporation invoice 586206 for gasoline for \$1,469.10. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Butler Petroleum Corporation invoice 586207 for on-road fuel for \$2,641.38. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 3140 for insurance coverage for the 2022 Ford F-550 truck for \$477.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment State Workers' Insurance Fund worker's compensation insurance for the volunteer fire companies for \$1,048.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment West Central Equipment invoice 1120742 to repair the John Deere tractor transmission hydraulic leak for \$933.81. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Williams & Willman Line Painting, Inc. invoice 21832 for the road lines painting project for \$18,977.70. Willie Adams seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

Rick Green motioned to approve the following invoices on behalf of Summit Authority for the public sewage project for a total of \$4,731.50. Summit Authority will reimburse the Township upon receiving funding.

Gallagher Law Group invoice 1521 for the Rails-To-Trails Agreement for \$111.00.

Senate Engineering Company invoice 61940 for the public sewage project for \$4,620.50.

Willie Adams seconded the motion. Motion Carried Unanimously.

COX LOT LINE REVISION

The Supervisors reviewed the Chris Cox and Melanie Cox lot line revision plan for 125 Kemar Drive, Butler, PA, and the Township's Planning Commission recommendation letter of approval. Butler County Planning Commission reviewed the plan and had no comments.

Willie Adams motioned to approve the Chris Cox and Melanie Cox Lot Line Revision at 125 Kemar Drive, Butler, PA as administratively correct contingent all fees are paid for the lot line revision. Rick Green seconded the motion. Motion Carried Unanimously.

PLAN REVIEW FEES

The Township's Fee Schedule will be updated at the next public meeting to include the engineer review fee of \$150.00 for residential minor subdivisions/lot line revisions be paid at the time the application is submitted. If the engineer review fee exceeds \$150.00, the applicant is responsible for the additional costs.

SOLICITOR REPORT

PA Games of Skills will be further researched.

ADVERTISEMENT 2023 BUDGETS

Willie Adams motioned to approve the advertisement of the 2023 American Rescue Plan budget, Capital Fund budget, Fire Hydrant budget, General Fund budget, Sewage Escrow budget, Sewage Permit Fund budget and State Fund budget. Rick Green seconded the motion. Motion Carried Unanimously.

PA SKILL GAMES

PA Skill Games was discussed in the Solicitor section.

ENGINEER REPORT

The engineer submitted review letters for the West Penn Power transmission line project and the Cox lot line revision.

NEW BUILDING

The new building will be discussed at the next meeting when the Roadmaster is present.

ROADMASTER REPORT

No report given due to Roadmaster being absent from the meeting.

ADDITIONAL BUSINESS

Emergency Management Coordinator, David Barry, contacted the American Red Cross regarding a blood drive. Availability for a blood drive is early 2023.

Willie Adams announced the following executive sessions were held.

October 14, 2022. at 10:00 a.m. an informational meeting at the Township building regarding Medicare insurance options. No decisions were made

Immediately following the insurance informational meeting on October 14, 2022, the Supervisors met with property owners at Dittmer Road, Butler, PA regarding a water issue. No decisions were made.

Immediately following the Dittmer Road, Butler, PA informational meeting on October 14, 2022 the Supervisors met with property owners at Lyn-Mar Drive, Butler, PA regarding a water issue. The water issue has no impact on the Township. It is a private matter amongst the property owners.

October 19, 2022 at 10:00 a.m. an informational meeting was held with the Township's Solicitor, Michael Gallagher, Summit Academy's attorney, Jim Norris, Herman Volunteer Fire Company President, Larry Shuler, and the Township's Secretary regarding Summit Academy's fire safety, general business trends, and the public sewage project. No decisions were made.

October 24, 2022 a zoom meeting is scheduled with the Supervisors, Summit Authority board members, Township's engineer, Penn Vest, and State representatives regarding financing for the public sewage project.

Willie Adams motioned for the adjoining properties at Chicora Road, Butler, PA that have disabled vehicles, junk and debris be placed on the property clean-up schedule. Rick Green seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

A resident from Ringneck Lane, Butler, PA and Route 422 East, Butler, PA attended the meeting regarding fireworks debris coming onto their house roofs and property from a neighboring property. The Township does not have a fireworks ordinance.

ADJOURN

Rick Green motioned to adjourn the meeting at 7:55 p.m. Willie Adams seconded the motion. Motion Carried Unanimously.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, NOVEMBER 2, 2022