

**SUMMIT AUTHORITY MEETING MINUTES
OCTOBER 20, 2020**

The Summit Township Authority regularly scheduled meeting was held on Tuesday, October 20, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

All Authority members were present David Barry, Robert Thompson, Willie Adams, Rick Green and Larry Osche. Also, in attendance, Authority Secretary, Roxann Stickney, and Jim Henry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

SEPTEMBER 15, 2020 MEETING MINUTES APPROVAL

Robert Thompson motioned to approve the September 15, 2020 meeting minutes as presented. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The engineer was absent, and no report was submitted.

INVOICE APPROVAL

Rick Green motioned to approve for payment Gallagher Law Group invoice 613 for the Kozik Agreement for \$170.00. Larry Osche seconded the motion. Motion Carried Unanimously.

David Barry motioned to send a payment request to the Summit Township Board of Supervisors for the above invoice for \$170.00. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT MANDATORY TAP-IN ASSISTANCE

Wendy Leslie the Township's administrator for the Community Development Block Grant (CDBG) funding attended the meeting to give an overview of the process for low-moderate income residents to receive assistance with the mandatory sewage tap-in fee.

The Township has been allotted from 2018 through 2020 a total of \$241,217.00 from CDBG. This equates to approximately 40 property owners receiving assistance for the \$6,000.00 mandatory tap-in fee.

A letter will be mailed to all properties in the sewage service area regarding the process to apply for the assistance and the income limits. All financial information is held confidential. The application is sent directly to Wendy Leslie at Butler County.

A public meeting will be held for the residents pertaining to the application process. The meeting will be advertised in the Butler Eagle, the Herman Volunteer Fire Company's sign and the Township's sign will advertise meeting date and the Township's website will have information regarding the meeting. The date has not been determined.

Wendy Leslie also submitted to the Board for review information regarding Xylem treatment system. This information will be forwarded to the Authority's engineer for review.

ADDITIONAL BUSINESS

A letter was submitted to the Board of Supervisors regarding the opening of Shindigs from Charles Bauer. The business is in the sewage service area. Until sewage is available, the business will need a temporary holding tank. The business is unable to open because approval has not been received from the DEP. Tomissa

Kiskadden or Cindy Selby from the DEP will be emailed giving an update on the Act 537 Plan and requesting the status of the temporary holding tank approval.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Resident, Jim Henry, confirmed that the mailing and advertising of the CDBG funding meeting is a good way to reach the residents.

ADJOURN

With there being no further business to come before the Summit Township Authority, Robert Thompson made a motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10 ;10 a.m.

THE NEXT MEETING WILL BE HELD ON TUESDAY, NOVEMBER 17, 2020 AT 9:00 A.M.

Respectfully Submitted, Roxann Stickney, Assistant Secretary