

**MINUTES  
SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING  
NOVEMBER 2, 2016**

The regular meeting of the Summit Township Board of Supervisors was held on Wednesday, November 2, 2016 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors, were present. Also, in attendance for the meeting, Roxann Stickney, township secretary, and Gerard Green.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There was no questions or comments on the agenda.

**APPROVAL OF THE MINUTES OF THE OCTOBER 19, 2016 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the October 19, 2016 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

The fund balance totals are as follows:

<b>FUND BALANCE</b>	
Capital Fund	\$455,462.30
CDBG	\$1.00
Fire Hydrant Fund	\$5,481.37
General Fund	\$645,056.37
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$7,043.31
State Fund	\$102,579.92
<b>Total</b>	<b>\$1,227,876.04</b>

<b>ACTIVITY</b>	
BALANCE AS OF 10/19/16	\$1,222,487.92
DEPOSITS/DEBITS	\$32,782.66
DISBURSEMENTS	\$27,394.54
<b>BALANCE AS OF 11/02/16</b>	<b>\$1,227,876.04</b>

Rick Green motioned to approve the treasurer’s report. Larry Osche seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Willie Adams motioned to approve for payment Guardian November 2016 through January 2017 vision coverage for \$1,282.49. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 64440 for the 2016 CAT Wheel Loader for \$261.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5575135 for a special shaped pipe for Keck Road for \$1,501.25. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Key Precast Supply, Inc. invoice 121167 for a catch basin for Keck Road for \$251.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Knickerbocker Russell Co., Inc. invoice 1032680 for the repair of the generator for \$281.51. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Louis A. Gagliardi Excavating invoice 16-124 for Geibel Road and Keck Road excavation for \$2,520.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Senate Engineering Company invoice 50513 for Act 537 Update for \$4,597.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wine Concrete Products, Inc. invoice 77437 for catch basins and bicycle grates for \$1,425.00. Rick Green seconded the motion. Motion Carried Unanimously.

#### **2017 BUDGET**

Rick Green motioned for the adoption and advertisement of the proposed 2017 Capital Fund Budget, CDBG Fund Budget, Fire Hydrant Fund Budget, General Fund Budget, Sewage Escrow Fund Budget, Sewage Permit Fund Budget and State Fund Budget. The budgets will be available for public inspection at the township building. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **ANTI-SKID**

Three phone quotes for up to 1,000 tons of ASI (formerly 3B) anti-skid were obtained and the SHACOG contract price for anti-skid was reviewed. Daniel Dellich Trucking was \$16.50 per ton. Glacial Sand & Gravel Company was \$18.15 per ton. Ridge Limestone Inc. was \$17.65 per ton. SHACOG does not have a contract for ASI (formerly 3B) anti-skid. Larry Osche motioned to award the quote to Daniel Dellich Trucking for up to 1,000 tons of anti-skid at \$16.50 per ton. Rick Green seconded the motion. Motion Carried Unanimously.

#### **DIRECT ENERGY**

Rick Green motioned to renew Direct Energy Electricity Agreement. Willie Adams seconded the motion. Motion Carried Unanimously

#### **BECK LOAN – PNC BANK**

If the Beck loan is paid-off early, the township can save approximately \$4,284.39 in interest. Rick Green motioned to pay-off the Beck loan. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **WATER TRANSFER PUMP**

The road department had to rent a water transfer pump four times this year. It was determined that it is financially feasible to purchase a water transfer pump instead of renting. Larry Osche motioned to purchase a water transfer pump. Rick Green seconded the motion. Motion Carried Unanimously.

#### **WINTER COAT**

Larry Osche motioned to purchase a winter coat for \$105.00 for the part-time winter employee. Rick Green seconded the motion. Motion Carried Unanimously.

#### **ROADMASTER REPORT**

Larry Osche presented the Road Department's report:

1. Worked on Keck Road under drainage.
2. A catch basin was repaired at Bonnie Drive.
3. McClellan Drive road repair due to a sewage line installation was completed.
4. Larry Osche contacted Erie Insurance for reimbursement of guide rails on Carbon Center Road. He is waiting to hear from the insurance company as to where to submit the invoice.
5. Olar's Tree Service and Shaping began the tree trimming project on Kaiser Road. After the chipper is repaired, the project is scheduled to be completed by this Friday.
6. The road department will be installing snow fencing.
7. Weather permitting, drainage work on Keck Road will continue.

**ADDITIONAL BUSINESS**

The Tax Assessment Office will be contacted regarding the number of homes being taxed for fire hydrants.

Fire hydrants will be placed on the 2017 project schedule to be repainted.

The road department's cell phones are available for upgrade. Roxann Stickney will compare the price for flip cell phones and iPhone.

Willie Adams motioned for \$200,000.00 from the General Fund be placed in a 3-month CD and \$300,000.00 from the Capital Fund into a 6-month CD. Rick Green seconded the motion. Motion Carried Unanimously.

**OPEN TO THE FLOOR**

There were no questions or comments from the floor.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:30 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, NOVEMBER 16, 2016 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary