

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
NOVEMBER 3, 2021**

The Summit Township Board of Supervisors public meeting was held on Wednesday, November 3, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams and Rick Green were present. Supervisor, Larry Osche, was absent. Also in attendance, Township Secretary/Treasurer, Roxann Stickney, Dave Barry, Pete Gall, Jason Bresnahan, and Regis E. Karch.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no questions or comments from the floor.

OCTOBER 20, 2021 REGULAR PUBLIC MEETING MINUTES

Rick Green to approve the October 20, 2021 public meeting minutes as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 11/03/2021	
American Rescue Plan	\$243,801.40
Capital Fund	\$583,138.89
Fire Hydrant Fund	\$6,159.03
General Fund	\$653,325.29
Sewage Escrow Fund	\$28,614.77
Sewage Permit Fund	\$12,868.62
State Fund	\$86,201.34
Available Funds	\$1,614,109.34
General Fund CD #64	\$210,279.87
Total Funds	\$1,824,389.21

ACTIVITY	
Available Funds as of 10/20/2021	\$1,218,416.48
CD Total	\$210,279.87
Deposits	\$422,764.91
Disbursements	\$27,072.05
Total Funds Available as of 11/03/2021	\$1,824,389.21

The Treasurer presented the following report.

Deposits included the final reimbursement from the State for the Multimodal Transportation Fund Grant for Bonniebrook Road, Earned Income Taxes and Local Services Taxes.

Disbursements included payment for the Peterbilt truck repair and general operating expenses.

Rick Green motioned to approve the Treasurer report as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Rick Green motioned to approve for payment Hunter Truck invoice X101167483:01 for 2003 Peterbilt truck and 2016 Peterbilt truck filters and exhaust support for \$282.85. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Hunter Truck invoice X101167403:01 for the 2003 Peterbilt oil pan and gasket for \$615.45. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Larry Grabe invoice 983130 for the Chicora Road tree removal for \$2,000.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment PPC Lubricants, Inc. invoice 1964221 for 15W40 oil for \$728.40. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Saxonburg October police services for \$2,125.01. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment West Central Equipment invoice 1038861 for oil and filters for the backhoe and John Deere tractor for \$470.40. Willie Adams seconded the motion. Motion Carried Unanimously.

CAPITAL FUND INVOICE

Rick Green motioned to approve for payment Jefferson Township final reimbursement for their portion of the Bonniebrook Road Multimodal Transportation Fund Grant for \$131,306.88. Willie Adams seconded the motion. Motion Carried Unanimously.

BRESNAHAN AGRICULTURAL SECURITY

Jason Bresnahan presented a letter requesting that 35.290 acres at 278 ½ Chicora Road, Butler, PA become an Agricultural Security area.

2022 BUDGETS

Willie Adams motioned to adopt the 2022 budgets for the General Fund, American Rescue Plan Fund, Capital Fund, Fire Hydrant Fund, Sewage Escrow Fund, Sewage Permit Fund and State Fund as presented. Rick Green seconded the motion. Motion Carried Unanimously.

CD RENEWAL

Rick Green motioned to renew the CD for three months or six months depending, whichever has the highest interest rate. Willie Adams seconded the motion. Motion Carried Unanimously.

VFC FIRE RELIEF AID

Willie Adams motioned to table the VFC relief aid until after a meeting with East Butler VFD, Herman VFC and Lick Hill VFD. Rick Green seconded the motion. Motion Carried Unanimously.

SAXONBURG POLICE SERVICES

A meeting will be scheduled with Saxonburg Borough to discuss the renewal of the Saxonburg Police Services Agreement.

CELL PHONES

Rick Green motioned to increase the data package to the most cost-effective plan for the cell phones and to inquire the cost savings for autopay. Willie Adams seconded the motion. Motion Carried Unanimously.

ROUTE 356 COAL RUN CROSS PIPE

Rick Green motioned to table until the next meeting the signing of the acknowledgement letter for General Permit Registration for the Route 356 Coal Run cross pipe until clarification is received. Willie Adams seconded the motion. Motion Carried Unanimously.

NEW TRUCK

Larry Osche was to present information pertaining to a new truck but was unable to attend the meeting. Willie Adams motioned to table the new truck due to Larry Osche's absence. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

There was no report due to the Roadmaster being absent from the meeting.

ADDITIONAL BUSINESS

Willie Adams announced on October 21, 2021 the Supervisors held a conference call to discuss a driveway issue. No decisions were made.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

A resident requested the status of new municipal building due to the fumes issue in the current building. The Township is looking into building options.

Dittmer Road drainage was discussed.

MEETING RECESSED

Rick Green motioned to recess the meeting due a meeting with East Butler VFD, Herman VFC and Lick Hill VFD. Willie Adams seconded the motion. Motion Carried Unanimously. Meeting recessed at 7:30 p.m.

MEETING RECONVENED

Meeting reconvened at 9:00 p.m.

VFC FIRE RELIEF AID

Rick Green motioned to split evenly the 2021 Volunteer Fire Relief funding between Herman VFC and Lick Hill VFD. The 2022 Volunteer Fire Relief funding will be split between Herman VFC and Lick Hill VFD contingent upon the completion of required equipment tests by October 1, 2022 by a third-party testing company. Documentation of the testing must be submitted to the Township by October 15, 2022. This testing must be done annually to qualify for future Volunteer Fire Relief funding. Willie Adams seconded the motion. Motion Carried Unanimously.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Willie Adams seconded the motion. Motion Carried Unanimously. Meeting adjourned at 9:23 p.m.

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, NOVEMBER 17, 2021

Respectfully Submitted,
Roxann L. Stickney, Secretary