

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
NOVEMBER 6, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, November 6, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Secretary, Roxann Stickney, Regis Karch, Roni Horstman, Curt Horstman, Rita Miller, David Barry, Geary McDevitt, Deborah Moore, Walter J. Strain and A. J. Portman.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda

APPROVAL OF THE OCTOBER 16, 2019 PUBLIC MEETING MINUTES

Rick Green motioned to approve the October 16, 2019 public as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 11/06/19	
Capital Fund	\$305,048.28
Fire Hydrant Fund	\$5,427.72
General Fund	\$303,069.81
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$9,686.76
State Fund	\$76,811.42
Available Funds	\$718,428.76
Capital Fund CD	\$309,705.22
Capital Fund CD	\$300,000.00
General Fund CD	\$206,494.56
Total Funds	\$1,534,628.54

ACTIVITY	
Available Funds as of 10/16/19	\$719,783.54
CD Total	\$816,199.78
Deposits	\$39,834.52
Disbursements	\$41,189.30
Total Funds Available as of 11/06/19	\$1,534,628.54

The Treasurer reported that deposits included Armstrong Cable quarterly franchise payment, Earned Income Taxes and Local Services Taxes.

Disbursements included road materials.

Rick Green motioned to approve the Treasurer’s Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Willie Adams motioned to approve for payment Butler County Tax Collection Committee 2020 Allocation Plan for \$305.74. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Fire Fighter Sales & Service Co. work order 107119 for the annual fire extinguisher inspection for \$284.60. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hampton Concrete Products, Inc. invoice 15220 for stockpile angle grates for \$1,548.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5739708 for spray paint for \$442.42. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5740961 for woven fabric for the Kennedy Lane project for \$315.93. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 1563 for the Township's liability insurance for \$1,118.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Knickerbocker Russell Co., Inc. for invoice 11156046 for the slope laser for \$1,026.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 5498 for stone for Kennedy Lane project for \$8,760.50. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Slippery Rock Materials, Inc. invoice 00039573 for anti-skid materials for \$3,349.91. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18022036 for signs for \$1,211.30. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 180022038 for signs for \$379.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 180022305 for snow fence ties for \$393.60. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment United Rentals invoice 167719541-011 for the roller rental for \$1,941.98. Rick Green seconded the motion. Motion Carried Unanimously.

CD RENEWALS

Rick Green motioned for the General Fund and Capital Fund CD be renewed for 6 months at NexTier Bank. Willie Adams seconded the motion. Motion Carried Unanimously.

ADVERTISEMENT OF 2020 BUDGET

Willie Adams motioned to advertise the 2020 General Fund budget, Capital Fund budget, Fire Hydrant Fund budget, Sewage Escrow Fund budget, Sewage Permit fund budget and State Fund budget for public viewing. Rick Green seconded the motion. Motion Carried Unanimously.

DRIVEWAY SIGNS

The replacement of driveway signs was discussed.

Rick Green motioned that the Township will re-install existing driveway signs when they are knocked down. The Township will install approved replacement driveway signs, but it is the property owner's responsibility for the cost of the sign. The Township will only cover the cost of a driveway replacement sign, if documentation is submitted that the Township agreed to do so. Larry Osche seconded the motion. Motion Carried Unanimously.

STOP SIGNS

Larry Osche has a meeting scheduled for November 7, 2019 with LTAP representatives to determine if the intersection of Bricker Avenue and Shepperd Drive requires a traffic study and meets the criteria for the installation of two stop signs.

DRIVEWAY PERMIT

A.J. Portman, Geary McDevitt and Deborah Moore attended the meeting regarding a driveway permit for gas well access at 365 Portman Road, Butler, PA. The permit was denied due to lack of site distance.

The Township’s Solicitor will be contacted regarding the Township’s liability if hidden driveway and no left turns signs are installed for the driveway. The property owners will pay for the signs and the Township will install the signs. A determination will be made at the next meeting.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Winter equipment was installed on the vehicles.
2. Most of the drainage is completed on the Kennedy Lane project. Work is finished for this year and will resume next year.

Equipment that is used for road improvements can be purchased with Act 13 Funds.

The Multimodal Transportation Fund Grant for Bonniebrook Road will require all bidders to be PennDOT qualified contactors with a certification number.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

Residents attended the meeting with concerns regarding Summit Academy students leaving the premises without permission. It was determined that the Township’s Solicitor will be contacted to schedule a meeting with the Township and Summit Academy to discuss this matter.

Residents attended the meeting to discuss the requirements for the hauling of shale material from a property on Herman Road that is in a residential zoning district. It was determined that the Butler Conservation District will be contacted for the requirements of such activities.

The Emergency Management Coordinator requested that properties with solar panels be clearly identified for first responders to be aware of the electrified risk. The Township’s Solicitor will be contacted to see if the Township can require the property to be clearly marked of solar panels in use.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:42 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, NOVEMBER 20, 2019 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary