

**SUMMIT TOWNSHIP  
PLANNING COMMISSION MEETING MINUTES  
NOVEMBER 9, 2021**

Summit Township Planning Commission meeting was held on November 9, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Cynthia Kramer called the meeting to order at 7:03 p.m.

**ROLL CALL**

Members were present Cynthia Kramer, Dennis Randolph, and Gary Miller. Kriss Simmons attended the meeting via telephone conference. Member absent was Tom Brugere. Also in attendance, Recording Secretary, Roxann Stickney, Mike Ogin from Gateway Engineers, David Hunter, Kaci Dupe, Nick Dupe and Willie Adams.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments.

**APPROVAL OF THE OCTOBER 12, 2021 MEETING MINUTES**

Cynthia Kramer motioned to approve the October 12, 2021 meeting minutes as presented. Dennis Randolph seconded the motion. Motion Carried Unanimously.

**DUPE SUBDIVISION**

The Tammie Dupe Minor Subdivision was reviewed and the engineer's review letter. The Butler County Planning Commission review letter was received.

Cynthia Kramer motioned to approve the minor subdivision as administratively correct contingent the final plan will have the proper names clerical errors corrected and the electrical supplier is indicated on the plan. Dennis Randolph seconded the motion. Cynthia Kramer voted "yes". Gary Miller voted "yes". Dennis Randolph voted "yes". Kriss Simmons abstained due to attending via telephone and he did not have the plan before him to review. Motion Carried.

A recommendation letter of approval will be submitted to the Township Supervisors.

**HUNTER LOT LINE REVISION**

The Hunter Realty Co., LP lot consolidation plan and engineer's review letter was reviewed. Butler County Planning Commission review letter has not been received.

Cynthia Kramer motioned approve the Hunter Realty Co., LP lot consolidation as administratively correct. Gary Miller seconded the motion. Motion Carried Unanimously.

A recommendation letter of approval will be submitted to the Township Supervisors.

**OPEN TO THE FLOOR**

There were no questions or comments from the floor.

**ADDITIONAL BUSINESS**

Butler County Recorder of Deeds office will be contacted regarding the preference of plans to be submitted on a mylar or paper and this information will be submitted to the Supervisors.

**ADJOURN**

With there being no further business to come before the Planning Commission, Cynthia Kramer motioned to adjourn the meeting. Gary Miller seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:45 p.m.

Respectfully Submitted, Roxann Stickney, Recording Secretary  
**NEXT MEETING DATE DECEMBER 14, 2021 AT 7:00 P.M.**