

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
NOVEMBER 15, 2023**

The Summit Township Board of Supervisors public meeting was held on Wednesday, November 15, 2023, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Rick Green, and Larry Osche were present. Also, present was Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Irina Bucur from the Butler Eagle, Darren Osche, Rob Shuler, Logan Wells, Richard Witt, Bob Rankin, Dave Barry, Rob McClafferty, Rob Shuler, and Helen Osche.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

NOVEMBER 1, 2023 REGULAR PUBLIC MEETING MINUTES

Rick Green motioned to approve the November 1, 2023 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER’S REPORT

FUND BALANCE		ACTIVITY	
AMERICAN RESCUE PLAN	0.00	BALANCE AS OF 11/01/2023	689,053.33
CAPITAL FUND	227,147.30	CDs	510,086.66
FIRE HYDRANT FUND	3,356.95	SAVINGS ACCOUNTS	631,516.15
GENERAL FUND	351,323.00	DEPOSITS/DEBITS	78,816.26
SEWAGE ESCROW FUND	28,614.77	DISBURSEMENTS	60,570.47
SEWAGE PERMIT FUND	11,059.88	AVAILABLE FUNDS 11/15/2023	1,848,901.93
STATE FUND	85,797.22		
AVAILABLE FUNDS	707,299.12		
CAPITAL FUND - SAVINGS	154,453.28		
GENERAL FUND SAVINGS	477,062.87		
GENERAL FUND CD #6157	153,026.00		
GENERAL FUND CD #6158	357,060.66		
TOTAL FUND	1,848,901.93		

The treasurer presented the following report.

Deposits included PennDOT winter maintenance agreement payment for Herman Road, Armstrong quarterly payment, insurance reimbursement for Bonniebrook Road and Route 422 traffic lights repairs, earned income taxes and local services taxes.

Disbursements included Fire Relief Aid to Herman VFC and Lick Hill VFD, tree trimming, electronic speed limit sign and truck repairs.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve payment for Blacks Auto Parts invoice 23951 for oil, def fluids and filters for \$755.10. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Butler Motor Transit, Inc. invoice 20423858 for the 2009 Peterbilt bumper repair for \$1,043.33. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Butler Petroleum Corp., invoice 585436 for on-road fuel for \$2,830.71. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3587 for Township’s liability insurance for \$1,690.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Larry Grabe invoice 186212 for the trimming of trees at Carbon Center Road for \$3,700.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Point Spring & Driveshaft Company invoice S-INV-04938 for \$252.40. Rick Green seconded the motion. Motion carried unanimously.

SOLICITOR REPORT

The Solicitor had nothing to report.

2023-11 RESOLUTION 2024 BUDGETS

Willie Adams motioned to approve Resolution 2023-11 for the 2024 General Fund budget, Capital Fund budget, Fire Hydrant budget, Sewage Escrow Fund budget, Sewage Permit Fund budget and State Fund budget as presented. Rick Green seconded the motion. Motion carried unanimously.

RESOLUTION 2023-12 FIRE TAX MILLAGE

Willie Adams motioned to approve Resolution 2023-12 for a half mill increase for the Fire Hydrant Tax for properties that are within the proximity requirement for the tax. Rick Green seconded the motion. Motion carried unanimously.

CPA ADVERTISEMENT

Willie Adams motioned to advertise that a CPA firm will conduct the Township’s 2023 financial audit. Rick Green seconded the motion. Motion carried unanimously.

TOWNSHIP PROPERTY LOT LINE REVISION

Larry Osche motioned for Land Surveyors, Inc. to complete a lot line revision for the Township’s Bonniebrook Road property not to exceed \$3,500.00. Rick Green seconded the motion. Motion carried unanimously.

LICK HILL VFD

Residents attended the meeting to discuss concerns with Lick Hill Volunteer Fire Department (VFD). Residents requested that a mutual aid fire department be dispatched along with Lick Hill VFD. The Lick Hill VFD representative, Logan Wells, stated that three other fire companies are alerted along Lick Hill VFD on the first alert.

Multiple meetings over the past 2 ½ years have been held with Lick Hill VFD regarding equipment standards and procedures. Requirements were put into place for Herman VFC and Lick Hill VFD regarding equipment testing for Fire Relief Aid eligibility. Lick Hill VFD documentation this year did not meet the eligibility requirements. Herman VFC met all the eligibility requirements.

Lick Hill VFD state audit had deficiencies.

LICK HILL VFD SAFETY EQUIPMENT REQUEST

The Lick Hill VFD representative, Logan Wells, had to leave the meeting due to an emergency call. Larry Osche motioned to table Lick Hill VFD Safety equipment request due to lack of representation and documentation. Rick Green seconded the motion. Motion carried unanimously.

ENGINEER REPORT

The engineer had nothing to report.

TIRES FOR THE 2013 FORD F-550

Larry Osche motioned to purchase six tires for the 2013 Ford F-550. Rick Green seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

The Roadmaster presented the following Report:

1. Catch basins were cleaned.
2. A safety sign was painted on Carbon Center Road at the bend near the railroad tracks.
3. Training has begun for the new road department employee.
4. Cutting of grass was performed.
5. Equipment maintenance was performed.

Guiderails on Carbon Center Road were replaced.

ADDITIONAL BUSINESS

Willie Adams announced that on November 9, 2023 at 8:30 a.m. the Supervisors held an executive session with John Zotter a student enrolled in the IUP police academy. Summit Township's police services were discussed for Mr. Zotter's academy project. No decisions were made.

Willie Adams announced that on November 10, 2023 at 10:00 an informational meeting was held with PA American Water Representatives and the Summit Authority regarding the public sewage project. No decisions were made.

Willie Adams announced the Supervisors held an executive session with the Township's Solicitor, Michael Gallager, on November 15, 2023 at 6:00 p.m. regarding pending litigation. No decisions were made.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Larry Osche seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:55 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, DECEMBER 6, 2023