

**MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
NOVEMBER 16, 2016**

The regular meeting of the Summit Township Board of Supervisors was held on Wednesday, November 16, 2016 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Larry Osche and Willie Adams were present. Supervisor, Rick Green was absent. Also, in attendance for the meeting, Roxann Stickney, township secretary, Dave Barry, Matt Dreher, Ashlee Dreher and Jeff Leech.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no questions or comments on the agenda.

APPROVAL OF THE MINUTES OF THE NOVEMBER 2, 2016 PUBLIC MEETING MINUTES

Larry Osche motioned to approve the November 2, 2016 public meeting minutes as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

The fund balance totals are as follows:

| FUND BALANCE | |
|---------------------|-----------------------|
| Capital Fund | \$455,462.30 |
| CDBG | \$1.00 |
| Fire Hydrant Fund | \$4,820.06 |
| General Fund | \$575,511.88 |
| Sewage Escrow Fund | \$12,251.77 |
| Sewage Permit Fund | \$6,901.84 |
| State Fund | \$102,579.92 |
| Total | \$1,157,528.77 |

| ACTIVITY | |
|-------------------------------|-----------------------|
| BALANCE AS OF 11/02/16 | \$1,227,876.04 |
| DEPOSITS/DEBITS | \$56,192.79 |
| DISBURSEMENTS | \$126,540.06 |
| BALANCE AS OF 11/16/16 | \$1,157,528.77 |

Larry Osche motioned to approve the treasurer’s report. Willie Adams seconded the motion. Motion Carried Unanimously.

SOLICITOR’S REPORT

Solicitor, Michael Gallagher, presented the following report:

1. The Solicitor met with the Township’s Sewage Enforcement Officer, Doug Duncan, to update the Holding Tank Ordinance.

Willie Adams motioned for the Solicitor to advertise the updated Holding Tank Ordinance. Larry Osche seconded the motion. Motion Carried Unanimously.

2. The Solicitor emailed Summit Academy’s attorney requesting that their employees use the crosswalk lights because it is causing a safety issue for motorists.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Bronder Technical Services invoice C-3835-14772 for the 4th Quarter maintenance agreement for \$1,245.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Butler County CDC invoice 17-107 for the 2017 membership for \$250.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Denny's Welding invoice 1921 for the 2009 Peterbilt tailgate repair for \$255.00. Willie Adams seconded the motion. Motion carried Unanimously.

Larry Osche motioned to approve for payment Fire Fighter Sales & Service Co. work order 79811 for the fire extinguishers and emergency lighting annual inspection for \$392.25. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hunter Truck Sales & Service, Inc. invoice 1-1085095 for the 2003 Peterbilt truck exhaust repair and inspection for \$1,534.66. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Jerich Insurance Agency invoice 64410 for the 2017-2018 township's worker's compensation policy for \$2,151.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Key Precast Supply, Inc. invoice 121207 for Bonnie Drive catch basin for \$403.07. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Key Precast Supply, Inc. invoice 121296 for Kaiser Road catch basin for \$251.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Knickerbocker Russell Co., Inc. invoice 1035710 for the water transfer pump for \$699.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Co., Inc. invoice CS229110116 for stone for the stock pile for \$6,454.04. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve a partial payment to Olar's Tree Service & Shaping no invoice number given for the Kaiser Road tree trimming project for \$10,500.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Purvis Brothers, Inc. invoice A496132 for on-road fuel for \$1,460.90. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Thomas V. Giel Corporation work order 16114-71 for garage door repairs for \$611.50. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 17819 for Dittmer Road repairs for \$256.64. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Youngblood Paving, Inc. invoice 2016-1384 for Binsey Road Super Pave hot mix for \$4,927.50. Willie Adams seconded the motion. Motion Carried Unanimously.

DREHER SUBDIVISION MYLAR

The Planning Commission submitted a recommendation letter of approval for the Dreher subdivision. It was found to be administratively correct.

Willie Adams motioned to approve the Dreher subdivision as administratively correct. Larry Osche seconded the motion. Motion Carried Unanimously

2016-16 GENERAL FUND CD RESOLUTION

Willie Adams motioned to approve Resolution 2016-16 to transfer \$200,000.00 from the General Fund into a 3-month CD at NexTier Bank. Larry Osche seconded the motion. Motion Carried Unanimously.

2016-17 CAPITAL FUND CD RESOLUTION

Willie Adams motioned to approve Resolution 2016-17 to transfer \$300,000.00 from the Capital Fund into a 6-month CD at NexTier Bank. Larry Osche seconded the motion. Motion Carried Unanimously.

SALDO UPDATE

The Planning Commission submitted a recommendation letter to update the township's SALDO Section 304.I.7 and 304.I.14 pertaining to acreage measurement size, square footage and soils type requirements.

Willie Adams motioned to approve the revision of the SALDO Ordinance Section 304.I.14 that contour and soil types not be on the plan that is recorded at the courthouse. Instead the DEP Site Plan that shows the contour and soil types be the requirement. Section 304.I.7 acreage measurement be changed from nearest 1,000th of an acre to nearest 100th of an acre. The removal of Section 304.I.7 square footage requirement is contingent upon Senate Engineering Company recommendation that the removal is acceptable since Summit Township does not have lot sizes that pertain to square footage. The changes to the SALDO Ordinance will be approved for advertisement with the Zoning Ordinance update or up to six month. Larry Osche seconded the motion. Motion Carried Unanimously.

2009 PETERBILT TIRES

Larry Osche motioned to purchase four tires for the 2009 Peterbilt truck for \$1,567.00. Willie Adams seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

Michael Elisco representing Senate Engineering presented a report on the Act 537 Plan.

- A. EDU count has been completed.
- B. Tabulation for the 2014 Sanitary Survey is being compiled.
- C. The Act 537 Plan draft is being internally reviewed.
- D. The Pennsylvania Historical and Museum Commission indicated that a Phase 1 Archaeological Study be conducted for the Act 537 Plan.
- E. Senate Engineering received a quote of \$34,780.00 for the Archaeological Study.
- F. Senate Engineering is working with the State to determine the scope of the study.

ROADMASTER REPORT

Larry Osche presented the Road Department's report:

- 1. Snow fencing has been installed on Bonniebrook Road.
- 2. The entrance to Dittmer Road was patched with hot mix.
- 3. Lick Hill VFC flushed a pipe on Kaiser Road and a catch basin was installed.
- 4. The salt spreader needs repaired.
- 5. A sink hole developed on Bonnie Drive. It was determined that the hole is not on the township's right-of-way. The property owner was contacted and will complete the repair.
- 6. A fiber optic cable that was installed on Sullivan Drive a couple of years ago is not buried deep enough. It is causing an issue with being able to berm the road.
- 7. The paving on Sullivan Drive may have to wait until next year due to the week of Thanksgiving being the last week of the year for Wiest Asphalt Products & Paving, Inc. to provide paving services.
- 8. Sullivan Drive has an issue with residents parking on the township's right-of-way. This interferes with the road department's ability to maintenance the road. A letter will be sent the residents requesting them not

park their vehicles on the township's right-of-way. The township will not be responsible if their vehicles get plowed in. They are parking at their own risk.

9. Whenever the road department was working on Kaiser Road, a boulder rolled into the 2009 Peterbilt damaging five hydraulic lines.
10. The Keck Road project requires a transient. The township spent approximately \$600.00 to rent a laser transient. The cost to purchase a transient is approximately \$1,990.00. A determination will be made at the next meeting whether to purchase a laser transient or continue to rent one.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR

Jeff Leech wanted to publicly thank the township for installing a new catch basin on Kaiser Road.

He brought a concern regarding the trimming of his oak tree on Kaiser Road. He prefers that the township trim only 20 feet to 30 feet of his tree instead of up to 70 feet. The purpose of trimming the tree is for the road to get sunlight to keep the road dry. Larry Osche will mark the right-of-way with white paint so the tree trimmer will know where to trim.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Willie Adams seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:45 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, DECEMBER 7, 2016 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary