

**SUMMIT AUTHORITY MEETING MINUTES
NOVEMBER 19, 2019**

The Summit Township Authority meeting was held on Tuesday, November 19, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

All Authority members were present, Willie Adams, David Barry, Rick Green, Larry Osche and Robert Thompson were present. . Also, in attendance, Engineer, Rick Barnett, Assistant Secretary, Roxann Stickney, Robert Ray, Mark Fritz, Curt Horstman, Roni Horstman, Tony Gagliardi, Alice Horstman, Carole Boice, Jim Henry, Doug Kriley and Cynthia Kramer.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF JULY 16, 2019 MEETING MINUTES

Willie Adams motioned to approve the July 16, 2019 meeting minutes as presented. Dave Barry seconded the motion. Rick Green and Robert Thompson abstained from voting due to being absent from the meeting. Motion Carried.

APPROVAL OF OCTOBER 15, 2019 MEETING MINUTES

Willie Adams motioned to approve the October 15, 2019 meeting minutes as presented. Rick Green seconded the motion. David Barry abstained from voting due to being absent from the meeting. Motion Carried.

ENGINEER'S REPORT

The Authority's Engineer presented the attached report.

Robert Thompson motioned to approve for Senate Engineering Company to submit to NextTier Bank the Self-Liquidating Debt Report Addendum. Larry Osche seconded the motion. Motion Carried Unanimously.

After Senate Engineering Company reviewed Kozik Lane being added to the service area, it was determined that it is financially feasible to have the properties in the service area. Willie Adams motioned to add Kozik Lane to the service area. Robert Thompson seconded the motion. Motion Carried Unanimously.

A comparison of the original cost estimate to the current cost estimate for the overall project will be presented at the next meeting.

Grant applications can be submitted for each phase of the project.

INVOICE APPROVAL

Rick Green motioned to approve for payment Senate Engineering Company invoice 56132 for the design phase of the sewage project. The Authority will reimburse the Township for this invoice upon receiving funding. A payment request letter will be submitted to the Summit Township Board of supervisors for this amount. Robert Thompson seconded the motion. Motion Carried Unanimously.

WEBSITE UPDATE COMPLETED

The Township's website was updated to include the Authority's contact information and minutes.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Residents inquired if the Authority will operate the sewage plant or if it will be contracted out. A determination has not been made yet.

Operation and maintenance of the sewage system is calculated in the Act 537 Plan.

Senate Engineering Company is exploring options to address the DEP's effluent limits such as larger tankage, additional filter equipment and additional chemicals.

The mandatory tap-in fee is \$6,000.00. Community Development Block Grant (CDBG) funding will be available to assist low income residents with the tap-in fee.

The monthly cost will be based upon on the amount of grant funding received. The DEP sets the financial feasibility amount.

A Rollingstone Lane resident attended the meeting with concerns with being able to financially afford the public sewage. Her sewage system is functioning.

Eminent domain property will be based upon fair market value.

The plan does allow for a certain amount of future development. It will be the developer responsibility to access the service line.

The property owner is responsible for the cost of the line from the home to the public service line.

Approximate start date of the construction phase is 2 years and approximately 18 months to complete to the construction phase.

ADJOURN

With there being no further business to come before the Summit Township Authority, Robert Thompson made a motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 9:52 a.m.

THE NEXT MEETING WILL BE HELD ON TUESDAY, DECEMBER 17, 2019 AT 9:00 A.M.

Respectfully Submitted
Roxann L. Stickney, Assistant Secretary

SUMMIT TOWNSHIP AUTHORITY
ENGINEER'S REPORT
SENATE #12068

November 19, 2019

Work in Progress

1. The draft NPDES Part I permit for the WWTP discharge permit was reviewed by Senate and comments submitted back to DEP on 11/1/2019. The comments addressed the following:
 - a. A request was made that the current stream classification (perennial) be considered in the new limits rather than the ephemeral/intermittent stream requirements
 - b. The limited dilution factor 1.35:1 should be considered in setting the new limits
 - c. The stricter limits would add cost to the project and further impact the affordability of the cost to users.
2. Senate is continuing to work with vendors on alternatives to meet the lower effluent limits if they are not revised by DEP. The alternatives include larger tankage, additional filter equipment and additional chemical treatment to reduce the effluent phosphorus values. Depending on the final WWTP layout a setback variance may be needed for several of the structures to fit the facilities on the site without encroaching on the 100-year flood area.
3. The geotechnical fieldwork and laboratory soil analyses are done. A draft report should be available in the next 2 weeks.
4. The Self Liquidating Debt Report was provided to NexTier Bank. An addendum has been prepared as requested discussing the service life of the project.
5. Contact was previously made with Chris Zeigler, President of the Butler Freeport Community Trail Council. A meeting was requested by Ms. Zeigler to discuss their concerns with locating the sewer line in or near the trail such as maintenance, restoration, drainage impacts, trail closures, etc. Discussion at the last Board meeting indicated some uncertainty over who should be the point of contact for the trail-related issues, i.e. the BFCTC or South Buffalo Township. Senate is waiting on clarification from Authority/Solicitor on who is the point of contact for trail coordination issues.
6. Senate met with Mr. Larry Kozik to discuss if service was desired for the 5 or 6 residences in his area, since it is located outside the current project limits.
 - a. Mr. Kozik indicated sewer service was desired and stated they could construct the sewers on the Kozik properties at their expense and connect to the public sewer at a point on the north end of the Boice property.
 - b. If the Kozik homes are served it is even less cost effective to move the pipe alignment off of the Boice property and into Brinker Road, as requested by the Boice family.
7. The initial wetlands delineation fieldwork has been completed. The WWTP and pump station sites are not affected by wetlands. Impacts to the pipeline design include 53 areas of emergent wetlands and 11 areas of emergent/shrub/scrub wetlands. The pipelines have been rerouted to avoid wetlands that require mitigation.
8. The initial Phase 1 Archaeological Investigation is complete. The approximately 1400 lf of required pipeline routing adjustments have been checked by the archaeological experts CDA. After the report is submitted a 30-day review period will be needed by the State.

9. The project cost estimate is being updated based on the revised pipe layouts and additional design information.
10. A revised layout of the collection system will be provided to the Authority for review and comment once the State comments are received and prior to any public review or meetings.
11. Senate received additional information for proposed sewer alignment revisions from Mr. Gagliardi but the information has not been reviewed at this time.
12. The WQM Part II permit application, General information form, Engineers Report, sewage modules, specifications, drawings, GP-5, Chapter 102 (construction stormwater NPDES) and other permit applications are in progress.

Data/Information Requested

1. Approval to send service life addendum to NexTier
2. Direction on point of contact for coordination with trail property issues
3. Direction on potential service to Kozik properties and sewer alignment on Boice property

END OF ENGINEER'S REPORT