

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
DECEMBER 1, 2021**

The Summit Township Board of Supervisors public meeting was held on Wednesday, December 1, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams, Rick Green and Larry Osche were present. Also in attendance, Township Secretary/Treasurer, Roxann Stickney, Regis E. Karch, Dave Barry, Jim Henry, and David Bohin.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There was no questions or comments from the floor.

**NOVEMBER 17, 2021 REGULAR PUBLIC MEETING MINUTES**

Rick Green motioned to approve the November 17, 2021 public meeting minutes as presented. Willie Adams seconded the motion. Larry Osche abstained due to being absent from the meeting. Motion Carried.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 12/01/2021</b>	
American Rescue Plan	\$243,822.77
Capital Fund	\$364,025.28
Fire Hydrant Fund	\$4,326.51
General Fund	\$769,930.39
Sewage Escrow Fund	\$28,614.77
Sewage Permit Fund	\$11,679.42
State Fund	\$86,212.68
<b>Available Funds</b>	<b>\$1,508,611.82</b>
General Fund CD #64	\$210,438.88
<b>Total Funds</b>	<b>\$1,719,050.70</b>

<b>ACTIVITY</b>	
Available Funds as of 11/17/2021	\$1,511,840.17
CD Total	\$210,438.88
Deposits	\$86,207.08
Disbursements	\$89,435.43
<b>Total Funds Available as of 12/01/2021</b>	<b>\$1,719,050.70</b>

The Treasurer presented the following report.

Deposits included Earned Income Taxes, Local Services Taxes and Recorder of Deeds.

Disbursements included guiderails for Bonniebrook Road and engineering fees for the public sewage Act 537 Plan.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**GENERAL FUND INVOICES APPROVAL**

Larry Osche motioned to approve for payment Butler Motor Transit, Inc. invoice 204212912 for repairs to the 2009 Peterbilt truck for \$13,917.97. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Motor Transit, Inc. invoice 204213340 for oil and filters for the Ford F-550 truck or \$424.47. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Motor Transit, Inc. invoice 204213342 for repairs to the Ford F-550 truck for \$4,990.13. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 2688 for the worker's compensation audit for \$1,790.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Minuteman Press invoice 234157 for the printing/distribution of the newsletter for \$1,077.57. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment QuickBooks invoice P1-67373072 for Intuit annual payroll renewal for \$500.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment the Saxonburg Police services for November for \$2,350.11. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 180478879 for hose assembly for the 2003 Peterbilt truck salt spreader for \$218.74. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18047994 for the hose guard for the 2003 Peterbilt truck salt spreader for \$431.11. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment TJB Consulting invoice 0000527 for the 2022 website fee for \$205.99. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the U.S. Postal Service invoice for the newsletter postage for \$484.01. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **VOLUNTEER FIRE COMPANIES EARNED INCOME TAX CREDIT**

Herman Volunteer Fire Company and Lick Hill Volunteer Fire Department submitted the list of qualifying individuals for the 2021 Earned Income Tax Credit.

David Barry submitted his Earned Income Tax request. The Township Secretary confirmed that he is on Herman Volunteer Fire Companies' qualifying list.

Larry Osche motioned to grant David Barry the 2021 Earned Income Tax Credit. Rick Green seconded the motion. Motion Carried Unanimously.

#### **TAX COLLECTOR BOND**

Willie Adams motioned to approve for payment the Township's Tax Collector 4-year bond for \$140.83. Rick Green seconded the motion. Motion Carried Unanimously.

#### **2022 BCATO MEMBERSHIP**

Willie Adams motioned to approve for payment the 2022 Butler County Association of Township Officials (BCATO) membership for \$35.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve Supervisor, Larry Osche, as the Township representative for the BCATO committee Council of Governments. Rick Green seconded the motion. Motion Carried Unanimously.

#### **NEW TRUCK**

The 2009 Peterbilt truck is having constant repair issues. It was determined that the Roadmaster will obtain pricing for a new truck to replace this one.

**ROADMASTER REPORT**

The Roadmaster presented the following report.

1. Winter road maintenance performed.
2. Catch basins were cleaned.
3. Snow fencing will be installed upon the farmer harvesting the field.

It was determined that John Marra will be the point of contact for the Saxonburg Police to report snow events.

It was discussed whether protective material could be placed on the cement walls of the anti-skid bin so road salt can be stored in the bin as well.

**ADDITIONAL AGENDA ITEM – ROUTE 356 COAL RUN CROSS PIPE**

Willie Adams motioned for the Route 356 Coal Run cross pipe be added to the Agenda. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to authorize Larry Osche, Roadmaster/Supervisor, to sign the Route 356 Coal Run cross pipe acknowledgement letter. Rick Green seconded the motion. Motion Carried Unanimously.

**ADDITIONAL BUSINESS**

There was no additional business.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

David Bohin attended the meeting regarding a water drainage issue at 315 Bonniebrook Road, Butler, PA.

Emergency Management Coordinator reported that a fire extinguisher was discharge at Summit Academy. Multiple fire companies were dispatched.

Herman Volunteer Fire Company’s generator needs replaced. The approximate cost is \$30,000.00.

Residents thanked the Township for having the Saxonburg Police patrol the intersection of Bonniebrook Road and Herman Road.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:40 p.m.

**NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, DECEMBER 15, 2021**

Respectfully Submitted,  
Roxann L. Stickney, Secretary