

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
DECEMBER 2, 2020**

The Summit Township Board of Supervisors public meeting was held on Wednesday, December 2, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams, Larry Osche, Rick Green were present. Also, in attendance via telephone Township Secretary, Roxann Stickney, Jim Henry, David Barry, Curt Hortsman.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the Agenda.

**APPROVAL OF THE NOVEMBER 18, 2020 REGULAR PUBLIC MEETING MINUTES and  
NOVEMBER 25, 2020 EMERGENCY MEETING MINUTES**

Rick Green motioned to approve the November 18, 2020 regularly scheduled Board of Supervisors meeting minutes as presented. Larry Osche second the motion. Motion Carried Unanimously.

Rick Green motioned to approve the November 25, 2020 emergency meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 12/02/2020</b>	
Capital Fund	\$305,822.05
Fire Hydrant Fund	\$5,530.94
General Fund	\$433,335.08
Sewage Escrow Fund	\$22,484.77
Sewage Permit Fund	\$15,748.39
State Fund	\$59,053.73
<b>Available Funds</b>	<b>\$841,974.96</b>
Capital Fund CD #66	\$314,155.44
General Fund CD #64	\$209,861.88
General Fund CD #100	\$200,000.00
<b>Total Funds</b>	<b>\$1,565,992.28</b>

<b>ACTIVITY</b>	
Available Funds as of 11/18/2020	\$1,022,222.68
CD Total	\$724,017.32
Deposits	\$30,956.91
Disbursements	\$211,204.63
<b>Total Funds Available as of 12/02/2020</b>	<b>\$1,565,992.28</b>

The Treasurer presented the following report:

Deposits included the Earned Income Taxes and Local Services Taxes.

Disbursements included the transfer from the General Fund \$200,000.00 into a CD.

Rick Green motioned to approve the Treasurer’s report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

### **GENERAL FUND INVOICE APPROVAL**

Larry Osche motioned to approve for payment Central Electric Cooperative, Inc. invoice 25082647 for the installation of a light pole near the salt shed for \$450.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Fire Fighter Sales and Service invoice 100118901 for the annual fire extinguishers and emergency lighting inspection for \$369.40. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Steel City Insulation, LLC invoice 2279 for the final payment of the spray foam project for the garage ceiling for \$7,500.00. Larry Osche seconded the motion. Motion Carried Unanimously.

### **CAPITAL FUND CD**

Rick Green motioned approve for payment on behalf of the Summit Authority the Jerich Insurance Agency invoice 2163 for the Authority's liability insurance for \$660.00. The Authority will reimburse the Township for the invoice upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

### **RESOLUTION 2020-15 APPROVAL OF THE 2020 BUDGETS**

Willie Adams motioned to approve the 2021 General Fund, Capital Fund, Fire Hydrant Fund, Sewage Escrow Fund, Sewage Permit Fund and State Fund budgets. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve Resolution 2020-15 for the approval of the 2021 General Fund, Capital Fund, Fire Hydrant Fund, Sewage Escrow Fund, Sewage Permit Fund and State Fund budgets. Larry Osche seconded the motion. Motion Carried Unanimously.

### **EMERGENCY SNOW REMOVAL QUOTES**

The following companies were contacted for emergency snow removal quotes.

1. Bauer Excavating, Inc. does not have equipment for snow removal.
2. Phil Hay & Sons Excavating, Inc. did not submit a quote.
3. The Perfect Touch Landscapers Plus submitted a written quote.
4. Wiest Asphalt Products & Paving did not submit a quote

Willie Adams motioned The Perfect Touch Landscapers Plus which was the only company to submit a quote be approved for emergency snow removal for the Township. Rick Green seconded the motion. Motion Carried Unanimously.

### **ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Snow fencing was installed.
2. Trucks were converted over to have winter road maintenance equipment.

An Intergovernmental Agreement with Jefferson Township for emergency snow removal was discussed.

Larry Osche motioned to hire Johnny Marra for part-time, on-call winter road department employee with no benefits. Rick Green seconded the motion. Motion Carried Unanimously.

### **ADDITIONAL BUSINESS**

Rick Green motioned to extend the COVID-19 state of emergency for another week. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams motioned for the approval to sign the 2020 Annual Tax Collector Report. Rick Green seconded the motion. Motion Carried Unanimously.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION.**

David Barry announce 21 individuals from the Herman Volunteer Fire Company qualify for the Earned Income Tax credit.

David Barry informed the Board of Supervisors that the Butler County Treasurer submitted a letter to the Herman Volunteer Fire Company and area non-profits that have a Game of Chance License that fund raiser tickets can only be paid via cash, check or money order. No internet sales are allowed. This is will greatly impact the fire company financially. Representative Marci Mustello has been contacted regarding this issue.

Lockaton Junk Yard annual license will not be renewed if all items in the Township's Agreement and the Township's Junk Yard Ordinance is met.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:21 p.m.

**NEXT MEETING WILL BE WEDNESDAY, DECEMBER 16, 2020**

Respectfully Submitted,  
Roxann L. Stickney, Secretary