

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
DECEMBER 15, 2021**

The Summit Township Board of Supervisors public meeting was held on Wednesday, December 15, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 7:10 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Rick Green and Larry Osche were present. Also in attendance, Township Solicitor, Michael Gallagher, Township Secretary/Treasurer, Roxann Stickney, Regis E. Karch, Dave Barry, Jim Henry, Jeff Leech, Walter Widenhofer, Patricia Shuler, Lee Ann Parisi, and Matthew Carbin.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no questions or comments from the floor.

DECEMBER 1, 2021 REGULAR PUBLIC MEETING MINUTES

Rick Green motioned to approve the December 1, 2021 public meeting minutes as presented. Willie Adams seconded the motion. Larry Osche abstained due to being absent from the meeting. Motion Carried.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 12/15/2021	
American Rescue Plan	\$243,822.77
Capital Fund	\$363,521.28
Fire Hydrant Fund	\$4,507.61
General Fund	\$749,255.28
Sewage Escrow Fund	\$28,614.77
Sewage Permit Fund	\$12,599.42
State Fund	\$86,212.68
Available Funds	\$1,488,533.81
General Fund CD #64	\$210,438.88
Total Funds	\$1,698,972.69

ACTIVITY	
Available Funds as of 12/01/2021	\$1,508,611.82
CD Total	\$210,438.88
Deposits	\$26,788.87
Disbursements	\$46,866.88
Total Funds Available as of 12/15/2021	\$1,698,972.69

The Treasurer presented the following report.

Deposits included Earned Income Taxes, Local Services Taxes and Real Estate Taxes.

Disbursements included 2009 Peterbilt repairs and volunteer fire companies Worker’s Compensation policy renewal.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve for payment Butler Petroleum Corp. invoice 570368 for on-road fuel for \$2,434.61 and invoice 570369 for off-road fuel for \$1,999.67 for a total of \$4,434.28. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2702 for the Township's liability insurance for \$1,470.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2719 for the Township's worker's compensation policy for \$3,070.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment PPC Lubricants, Inc. invoice 1978524 for hydraulic oil for \$525.90. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment State Worker's Insurance Fund volunteer fire companies worker's compensation renewal for \$4,411.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment invoice 18048167 for the Ford F-550 hydraulic repair for \$306.60. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority submitted a payment request for the following invoices totaling \$11,245.25 for the public sewage project. The Authority will reimburse the Township for the invoices upon receiving funding.

Rick Green motioned to approve for payment Gallagher Law Group invoice 1077 for the Promissory Note revision for \$504.00. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering Company invoice 60387 for the public sewage project for \$10,741.25. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion.

ADDITIONAL AGENDA ITEM: WIDENHOFER CONDITIONAL USE HEARING VOTE

Willie Adams motioned to add to the Agenda the Board of Supervisors' vote for the Walter Widenhofer Conditional Use Hearing Case #01. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the Conditional Use for Walter Widenhofer to utilize a vacant lot on Kaiser Road (Tax Map Parcel 290-1F102-15K) for landscaping equipment storage with the stipulations presented at the Conditional Use Hearing held at 6:30 p.m. on Wednesday, December 15, 2021 at the Township municipal building. Larry Osche seconded the motion. Motion Carried Unanimously.

CARBIN LOT LINE REVISION

The Board of Supervisors reviewed the Matthew Carbin lot line revision plan, Butler County Planning Commission review letter, and the Township's Planning Commission recommendation letter of approval.

Willie Adams motioned to approve the Matthew Carbin lot line revision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR REPORT

The Promissory Note for the Summit Authority public sewage project was discussed.

SHULER HARDSHIP AGREEMENT

Willie Adams motioned to approve the 2022 Hardship Agreement for William Shuler at 3447 Beck Road, Butler, PA. The required documentation for the Agreement was submitted. Rick Green seconded the motion. Motion Carried Unanimously.

SAXONBURG POLICE AGREEMENT

Rick Green motioned to approve the 2022 Saxonburg Police Services Agreement. Larry Osche seconded the motion. Motion Carried Unanimously.

BUTLER AREA SEWER AUTHORITY (BASA)

Willie Adams motioned to send a letter to the Butler Area Sewer Authority (BASA) disapproving the sale of the sewage facility treatment plant. The proposed rate increase will negatively impact the Township's residents that have public sewage provided by BASA. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2021-16 HAZARDOUS MITIGATION PLAN UPDATE

Willie Adams motioned to table the 2021 Hazardous Mitigation Plan until Butler County adopts the plan. Larry Osche seconded the motion. Motion Carried Unanimously.

LICK HILL VFD

Willie Adams motioned to send a letter to Lick Hill Volunteer Fire Department requesting documentation of the number of hoses pressured tested and the number of failed hoses for 2021. Hoses have to be professional test annually by a third-party company beginning 2022. Documentation of the professionally tested hoses have to be submitted to the Township by October 15th of each year. Rick Green seconded the motion. Motion Carried Unanimously.

LICK HILL VFD EARNED INCOME TAX CREDIT

Clair C. Gold, Kara Gold, and Timothy, Jr. submitted an Earned Income Tax Credit request. The Township Secretary confirmed that they are eligible for the credit through the Lick Hill Volunteer Fire Department's qualifying list.

Willie Adams motioned to approve Clair C. Gold, Kara Gold, and Timothy Gold, Jr. for the Earned Income Tax Credit. Rick Green seconded the motion. Motion Carried Unanimously.

2022 BUTLER COUNTY CHAMBER AND COMMUNITY DEVELOPMENT CORPORATION MEMBERSHIP

Rick Green motioned to approve for payment the 2022 Butler County Chamber and Community Development Corporation membership for \$500.00. Larry Osche seconded the motion. Motion Carried Unanimously.

2022 MANUFACTURER & BUSINESS ASSOCIATION MEMBERSHIP

Willie Adams motioned to approve for payment the 2022 Manufacturer & Business Association membership for \$295.00. Rick Green seconded the motion. Motion Carried Unanimously.

2022 PENNSYLVANIA STATE ASSOCIATION OF TOWNSHIP SUPERVISORS MEMBERSHIP

Rick Green motioned to approve for payment the 2022 Pennsylvania State Association of Township Supervisors (PSATS) for \$1,414.00. Larry Osche seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

The engineer had no activity to report.

NEW TRUCK

Larry Osche motioned to purchase a 2023 Mack truck to update the fleet. Rick Green seconded the motion. Larry Osche voted "yes". Rick Green voted "yes". Willie Adams voted "no". Motion Carried.

Willie Adams motioned for Larry Osche to sign the Tri-County Truck Center proposal for the 2023 Mack truck. Rick Green seconded the motion. Motion Carried Unanimously.

FUEL QUOTES

Larry Osche motioned for the Township Secretary, Roxann Stickney, to obtain fuel quotes for 2022. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Winter road maintenance performed.
2. Cleaning of catch basins and ditches.
3. Storm damage clean-up.
4. Installation of snow fencing.

Larry Osche is going to contact the gas company regarding the status of construction on Beck Road. If the construction is completed, it will be request that the construction sign be removed.

The Stutz Road pipe will require a recorded Easement Agreement since it will be permanent.

ADDITIONAL BUSINESS

Rick Green motioned to begin the court proceedings for the zoning violations at 230 Pine Drive, Butler, PA. No progress has been made with the property clean-up. Willie Adams seconded the motion. Motion Carried Unanimously.

The property owner at 145 Portman Road, Butler, PA will receive a Final Notice letter to clean the property. If it is not cleaned, court proceedings will begin.

The property owner at 174 Portman Road, Butler, PA will receive a letter that marginal progress has been made for the property clean-up. The property must be completely cleaned by April 15, 2022 or court proceedings will begin.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Herman Volunteer Fire Company's generator for the cooling/warming center for emergencies is not working. Replacement parts are not available. A new generator costs \$30,000.00. It needs to be determined if American Rescue Funding can be used for the generator replacement.

ADDITIONAL AGENDA ITEM – CDS

Larry Osche motioned to add to the Agenda CDs. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned for \$150,000.00 from the Capital Fund be transferred to a six-month CD. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned for \$300,000.00 from the General Fund be transferred to a six-month CD. Willie Adams seconded the motion. Motion Carried Unanimously.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:55 p.m.

Respectfully Submitted,
Roxann L. Stickney, Secretary

**NEXT MEETING WILL BE AT 6:45 P.M. ON MONDAY, JANUARY 3, 2022
IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING**