

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
DECEMBER 20, 2017**

The Summit Township Board of Supervisors public meeting was held on Wednesday, December 20, 2017 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors were present. Also, in attendance for the meeting, Secretary, Roxann Stickney, Township’s Solicitor, Michael Gallagher, Township’s Engineer, Michael Elisco, Wilfred Balentine, William C. LaFisca and Dave Barry.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE DECEMER 6, 2017 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the December 6, 2017 public meeting minutes as presented. Larry Osche seconded the motion. Rick Green voted “yes. Larry Osche voted “yes”. Willie Adams abstained due to being absent from the meeting. Motion Carried.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

<b>FUND BALANCE AS OF 12/20/17</b>	
Capital Fund	\$247,258.29
CDBG	\$1.00
Fire Hydrant Fund	\$4,502.94
General Fund	\$525,814.70
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$7,880.72
State Fund	\$65,867.52
<b>Available Funds</b>	<b>\$863,576.94</b>
Capital Fund CD	\$302,033.95
General Fund CD	\$201,254.95
<b>Total Funds</b>	<b>1,366,865.84</b>

<b>ACTIVITY</b>	
Available Funds as of 12/06/17	\$863,719.52
CD Total	\$503,288.90
Deposits	\$18,709.41
Disbursements	\$18,851.99
<b>Total Funds Available as of 12/20/17</b>	<b>\$1,366,865.84</b>

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Larry Osche motioned to approve for payment Bronder Technical Services invoice C-4040-15989 for the 4<sup>th</sup> Quarter 2017 Maintenance Agreement for \$1,300.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green seconded the motion to approve for payment the Tax Collector’s 4-year bond for \$115.02. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Purvis Brothers, Inc. invoice A509611 for off-road fuel for \$1,081.70 and invoice A509610 for off-road fuel for \$1,822.72. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment the QuickBooks Intuit payroll renewal for \$430.36. Larry Osche seconded the motion. Motion Carried Unanimously.

**SOLICITOR REPORT**

Jefferson Township Bonniebrook Road Agreement - Rick Green motioned for Summit Township to submit a joint application for the Multimodal Transportation Fund Grant with Jefferson Township for the reconstruction of Bonniebrook Road from Route 422 to Route 356. Larry Osche seconded the motion. Motion Carried Unanimously.

The grant will not be awarded until 2018. The Solicitor recommended waiting until the grant approval is closer before entering into an Intergovernmental Agreement with Jefferson Township.

Casinos – It was determined that the Planning Commission will be requested to address casinos in the Zoning Ordinance.

Sewage Authority – The Sewage Authority is the starting point to begin the funding mechanism for the borrowing source for the sewage treatment plant. A Sewage Authority needs to be incorporated and have by-laws.

Larry Osche motioned to authorize the Solicitor, Michael Gallagher, to file for the incorporation of a Sewage Authority for Summit Township and implement by-laws for the authority. Rick Green seconded the motion. Motion Carried Unanimously.

Joel Hilliard from Pennsylvania Water Company has been contacted by residents concerned that they will not be able to meet the mandatory tap-in deadline for the installation of their water line due to the weather. It was determined that Joel Hilliard submit a request to the Supervisors for an extension of the mandatory tap-in be June 1, 2018.

Tony Gagliardi has not filed his Operation and Maintenance Agreement, submitted his Financial Guarantee or reimbursed the Township for the engineer review fee for his stormwater management plan. It was determined that a letter will be sent to him requesting that these items be completed within 15 days or the Township will proceed to the magistrate.

**ENGINEER'S REPORT**

The Fry Lot Line Revision was reviewed. A comment letter was submitted to the Township.

There was nothing to report for stormwater management.

The Act 537 comment letter was submitted to the Township for review. It was determined that the letter be submitted to the DEP.

**2017-12 BUDGET RESOLUTION**

Larry Osche motioned to approve the 2018 budgets for all Township's funds. Rick Green seconded the motion. Larry Osche voted "yes". Rick Green voted "yes". Willie Adams voted "no". Motion Carried.

**2017-13 BONNIEBROOK ROAD GRANT RESOLUTION**

Willie Adams motioned to approve the submission of a joint application of the Multimodal Transportation Fund Grant with Jefferson Township. Rick Green seconded the motion. Motion Carried Unanimously.

**WORKER'S COMPENSATION POLICY**

Willie Adams motioned to have Argonaut Insurance Agency & Wesco Insurance Company for the worker's compensation carrier for the Township's fire departments and Township's employees. Rick Green seconded the motion. Motion Carried Unanimously.

**DENTAL RENEWAL**

Rick Green motioned to renew the Guardian dental plan. Willie Adams seconded the motion. Motion Carried Unanimously.

**CENSUS LIASON**

Willie Adams motioned to have Roxann Stickney be the Census liaison for the Township. Rick Green seconded the motion. Motion Carried Unanimously.

**BOTTLED WATER SERVICE**

Rick Green motioned to have Lou Negley's Bottled Water Service, Inc. provide the Township's bottled water service. Larry Osche seconded the motion. Motion Carried Unanimously.

**RE-ZONING APPROVAL**

Casinos are not included in the updated Zoning Ordinance. Michael Lincheck of Michael Baker International and the Planning Commission will be contacted to address casinos in the ordinance. The updated ordinance will be submitted to the Supervisors for review and upon the Supervisors' approval, Michael Lincheck will be authorized to proceed with a Public Hearing.

**THIRD ROAD DEPARTMENT EMPLOYEE**

Larry Osche motioned to hire a full-time employee for the road department. Rick Green seconded the motion. Larry Osche voted "yes". Rick Green voted "yes". Willie Adams voted "no". Motion Carried.

Larry Osche motioned to hire Randy Collins as a full-time employee for the road department effective January 1, 2018 at the rate of \$18.30 with one week's vacation and health insurance. Rick Green seconded the motion. Larry Osche voted "yes". Rick Green voted "yes". Willie Adams voted "no". Motion Carried.

**UNION CONTRACT**

Larry Osche motioned to accept a three-year contract for the road department's union. Rick Green seconded the motion. Larry Osche voted "yes". Rick Green voted "yes". Willie Adams voted "no". Motion Carried.

**ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following road department report:

1. Snow removal completed.
2. Patched pot holes.
3. Catch basin maintenance.

Larry Osche motioned to hire a part-time, on call winter employee due to the road department currently having only two employees. The rate will be \$15.00 for an individual with a CDL license and \$13.00 without a CDL license. Rick Green seconded the motion. Rick Green voted "yes". Larry Osche voted "yes". Willie Adams voted "no". Motion Carried.

Derailleur Café parking area is overflowing that causing a safety issue on Dittmer Road for emergency responders access to the area. Larry Osche motioned for the Solicitor to send Derailleur Café a letter informing them that they are to keep the road open for traffic flow. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche had five core samples done for McGrady Hollow Road CDBG project. The design should be completed by the end of January or beginning of February.

Larry Osche submitted on December 9, 2017 the Dirt and Gravel Grant for Keck Road. The grant should be awarded at the beginning of 2018.

**ADDITIONAL BUSINESS**

An overweight truck received a fine from the State Police on Bonniebrook Road. The State Police have requested a copy of the Weight Limit Ordinance.

Willie Adams announced that Executive Sessions were held on December 11, 2017 for the union contract and December 13, 2017 with Summit Academy.

**OPEN TO THE FLOOR**

Jack Buckler mailbox was damaged during the recent snow removal event. He requested that the Township repair the mailbox. The Supervisors will make a determination upon reviewing the information.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:13 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, JANUARY 2, 2018 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary