

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
DECEMBER 20, 2023**

The Summit Township Board of Supervisors public meeting was held on Wednesday, December 20, 2023, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present Willie Adams, Rick Green, and Larry Osche. Also, present was, Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Helen Osche, Regis E. Karch, Cameron Salfel, Jim Henry, Bob Rankin, and Kim House.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

DECEMBER 6, 2023 REGULAR PUBLIC MEETING MINUTES

Rick Green motioned to approve the December 6, 2023 regular public meeting minutes as presented. Willie Adams seconded the motion. Motion carried unanimously.

TREASURER’S REPORT

FUND BALANCE	
AMERICAN RESCUE PLAN	0.00
CAPITAL FUND	186,391.84
FIRE HYDRANT FUND	2,556.68
GENERAL FUND	400,556.80
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	9,888.98
STATE FUND	86,012.30
AVAILABLE FUNDS	714,021.37
CAPITAL FUND - SAVINGS	154,453.28
GENERAL FUND SAVINGS	477,062.87
GENERAL FUND CD #6157	153,026.00
GENERAL FUND CD #6158	357,060.66

ACTIVITY	
BALANCE AS OF 12/06/2023	762,636.22
CDs	510,086.66
SAVINGS ACCOUNTS	631,516.15
DEPOSITS/DEBITS	35,213.61
DISBURSEMENTS	83,828.46
AVAILABLE FUNDS 12/20/2023	1,855,624.18

The treasurer presented the following report.

Deposits included Recorder of Deeds, earned income taxes and local services taxes.

Disbursements included engineering and application fees for the public sewage project, Herman VFC automobile liability insurance, guiderails for Carbon Center Road and tires for the 2013 Ford F-550.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche made a motion to approve payment for BioFab Products, Inc. invoice 18316 for the 2003 Peterbilt tailgate repair for \$325.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green made a motion to approve payment for Butler County Chamber of Commerce 2024 membership for \$300.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green made a motion to approve payment for Howard Insurance Agency invoice 8230 for Herman Volunteer Fire Company automobile liability insurance for \$2,028.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche made a motion to approve payment for Hunter Truck invoice X101242131:02 for a valve control for the 2009 Peterbilt for \$488.68. Rick Green seconded the motion. Motion carried unanimously.

Willie Adams made a motion to approve payment for Jerich Insurance Agency invoice 3637 for the Township worker's compensation insurance for \$3,950.00. Motion carried unanimously.

Rick Green made a motion to approve payment for Manufacturer & Business Association 2024 membership for \$319.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green made a motion to approve payment for Pennsylvania State Association of Township Supervisors (PSATS) 2024 membership for \$1,504.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche made a motion to approve payment for State Worker's Insurance Fund invoice for the volunteer fire companies worker's compensation insurance for \$4,561.00. Rick Green seconded the motion. Motion carried unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority submitted payment requests for the following invoices. The Authority will reimburse the Township upon receiving funding.

Rick Green made a motion to approve payment for the following invoices from LSSE Civil Engineers and Surveyors for the public sewage project.

Invoice 202309884 for \$ 3,209.65

Invoice 202310745 for \$ 188.00

Invoice 202310744 for \$27,057.73

Total \$30,455.38

Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche made a motion to approve payment for Senate Engineering Company invoice 63971 for the public sewage project for \$4,669.50. Rick Green seconded the motion. Motion carried unanimously.

Rick Green made a motion to approve payment for the Pennsylvania Municipal Authorities Association 2024 membership for \$200.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche made a motion to approve payment for the application fee for WQM Part II permit for \$5,000.00. Rick Green seconded the motion. Motion carried unanimously.

SOLICITOR REPORT

The Solicitor presented the following report:

1. A Status Conference will be held on December 29, 2023 at 12:00 p.m. for the Gagliardi stormwater litigation case.
2. A Status Conference will be held on January 2, 2024 for the Sportsman's Supply Company storage containers litigation case.
3. The Shuler Hardship case is scheduled to return to the District Magistrate on January 10, 2024.
4. A Status Conference is scheduled for April 24, 2024 for the Geibel property clean-up litigation case.

HERMAN VOLUNTEER FIRE DEPARTMENT EARNED INCOME TAX CREDIT

The Secretary confirmed that Darren Osche is listed on the Earned Income Tax Credit eligibility list for Herman Volunteer Fire Company.

Willie Adams motioned to approve the Earned Income Tax Credit to Darren Osche for Herman Volunteer Fire Company. Rick Green seconded the motion. Willie Adams voted “yes”. Rick Green voted “yes”. Larry Osche abstained. Motion carried.

LICK HILL VOLUNTEER FIRE DEPARTMENT EARNED INCOME TAX CREDIT

The Secretary confirmed that Clair Gold and Douglas Gildner are on Earned Income Tax Credit eligibility list for Lick Hill Volunteer Fire Department.

Willie Adams motioned to approve the Earned Income Tax Credit request to Clair Gold and Douglas Gildner for Lick Hill Volunteer Fire Department. Rick Green seconded the motion. Motion carried unanimously.

LICK HILL VFD SAFETY EQUIPMENT

Douglas Gildner presented a safety equipment request for Lick Hill VFD. No action was taken.

LICK HLL VFD SERVICES

The Township met on multiple occasion over the past 2 ½ years with Lick Hill VFD regarding various issues the fire department has. Lick Hill VFD failed multiple times to meet the requirements to provide services to the Township. Attorney Kim Houser attended the meeting with the vice-president of Lick Hill VFD, Douglas Gildner, and discussion took place regarding Lick Hill VFD continuing service to Summit Township.

Larry Osche motioned that Summit Township contact 911 stating as of 12:01 a.m. on January 1, 2024 that Lick Hill VFD will no longer be on the call list for fire or emergency calls for Summit Township. Also, as of 12:01 a.m. on January 1, 2024 Summit Township will no longer provide worker’s compensation insurance, auto liability insurance, or any other financial benefits to Lick Hill VFD. Willie Adams seconded the motion. Willie Adams voted “yes”. Rick Green voted “yes”. Larry Osche voted “yes”. Motion carried unanimously.

HERMAN VFC SERVICES

Larry Osche motioned that Summit Township contact 911 stating as of 12:01 a.m. on January 1, 2024 that Herman VFC will be on the call list for fire or emergency calls for Summit Township. Also, as of 12:01 a.m. on January 1, 2024 Summit Township will provide worker’s compensation insurance, auto liability insurance, or any other financial benefits to Herman VFC. Willie Adams seconded the motion. Willie Adams voted “yes”. Larry Osche voted “yes”. Rick Green voted “yes”. Motion carried unanimously.

APPOINT CPA

Willie Adams motioned to appoint Hosack, Specht, Muetzel & Wood, LLP as the certified public accountant for Summit Township to provide the 2023, 2024 and 2025 financial audit. Rick Green seconded the motion. Motion carried unanimously.

GARAGE BID

Larry Osche motioned to approve Ashlar Architecture & Engineering, LLC to compile the bid packet for a Township office/garage building. Rick Green seconded the motion. Larry Osche voted “yes”. Rick Green voted “yes”. Willie Adams voted “no”. Motion Carried.

CHAMBER OF COMMERCE 2024 MEMBERSHIP

The membership was approved in the invoice section.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Cutting of grass performed.

2. Removal of brush from roads.
3. Catch basins cleaned.
4. Traffic control was provided at an accident at Bonniebrook Road and Brinker Road.
5. CDL training is being provided for the new employee.
6. Roads were salted.

The electronic speed sign arrived.

The Township will provide 10 hours of CDL training with Moore CDL Driving Academy at \$150.00 per hour for preparation of the test. The employee will enter into a reimbursement contract with the Township for the training.

ADDITIONAL BUSINESS

Willie Adams announced the following executive sessions were held with no decisions made.

December 12, 2023 at 10:00 a.m. a meeting with State Police regarding pending litigation.

December 13, 2023 at 9:30 a.m. a meeting with Bright Speed that purchased Century Link regarding the updating of their infrastructure.

December 20, 2023 at 6:15 p.m. a meeting with Shields Asphalt Paving regarding Bonniebrook Road and McGrady Hollow Road projects.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

A Spring clean-up day will be researched.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:08 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD TUESDAY, JANUARY 2, 2024