

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
SEPTEMBER 17, 2025**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 17, 2025, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams and Larry Osche were present at the meeting. Supervisor Rick Green was absent. Also, present was Township Solicitor Michael Gallagher, Secretary, Roxann Stickney, Helen Osche, Dave Barry, Jim Henry, Robert Ray, Ray Bates, Marlo Bates. Annah Delgado, and Sol McCormick.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**SEPTEMBER 3, 2025 REGULAR MEETING MINUTES APPROVAL**

Larry Osche motioned to approve September 3, 2025 regular public meetings minutes as presented. Willie Adams seconded the motion. Motion carried unanimously.

**TREASURER REPORT**

| <b>FUND BALANCE</b>    |                     |
|------------------------|---------------------|
| CAPITAL FUND           | 266,391.34          |
| FIRE HYDRANT FUND      | 10,189.13           |
| GENERAL FUND           | 727,556.60          |
| SEWAGE ESCROW FUND     | 28,614.77           |
| SEWAGE PERMIT FUND     | 5,858.70            |
| STATE FUND             | 3,274.04            |
| <b>AVAILABLE FUNDS</b> | <b>1,041,884.58</b> |
| CAPITAL FUND - SAVINGS | 164,624.65          |
| GENERAL FUND SAVINGS   | 508,479.38          |
| GENERAL FUND CD #6157  | 161,952.41          |
| GENERAL FUND CD #6158  | 377,888.93          |
| <b>TOTAL FUND</b>      | <b>2,254,829.95</b> |

| <b>ACTIVITY</b>                   |                     |
|-----------------------------------|---------------------|
| BALANCE AS OF 09/03/2025          | 1,068,483.87        |
| CDs                               | 539,841.34          |
| SAVINGS ACCOUNTS                  | 673,104.03          |
| DEPOSITS/DEBITS                   | 17,624.42           |
| DISBURSEMENTS                     | 44,223.71           |
| <b>AVAILABLE FUNDS 09/17/2025</b> | <b>2,254,829.95</b> |

Treasurer, Roxann Stickney, presented the following report.

Deposits included earned income taxes and local services taxes.

Disbursements included road materials for the Valley View Drive project, cold patch, police services, and engineering for the public sewage project.

Willie Adams motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

**GENERAL FUND INVOICES APPROVAL**

Larry Osche motioned to approve the payment for Concrete Coring Company invoice 7000 for saw cuts for \$1,200.00. Willie Adams seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve the payment for Jerich Insurance Agency invoice 4121 for Township worker's compensation insurance for \$1,409.00. Larry Osche seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve the payment for Jerich Insurance Agency invoice 4299 for the Township liability insurance for \$2,578.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Saxonburg police services from August 16, 2025 through September 12, 2025 for \$3,472.70. Willie Adams seconded the motion. Motion carried unanimously.

Willie Adams motioned to approve the payment for State Worker's Insurance Fund for the Herman Volunteer Fire Company worker's compensation insurance for \$1,439.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve the payment for Youngblood Paving invoice 2025-1562 for the seal coat project for \$140,159.84. Willie Adams seconded the motion. Motion carried unanimously.

#### **SUMMIT AUTHORITY PAYMENT REQUEST**

Larry Osche motioned to approve the Summit Authority payment request for the LSSE Civil Engineers and Surveyors invoice 202509648 for Pennvest funding and project cost for \$3,519.88. The Authority will reimburse the Township upon receiving funding. Willie Adams seconded the motion. Motion carried unanimously.

#### **SOLICITOR REPORT**

The solicitor did not have anything to report but requested for an executive session to be held at the end of the meeting regarding pending litigation. No decisions will be made.

#### **ZONING HEARING BOARD MEMBERS**

Gary Neyman and Robert Ray submitted letters of consideration to serve on the zoning hearing board. The letters were reviewed.

Willie Adams motioned to appoint Gary Neyman and Robert Ray to serve on the zoning hearing board. Larry Osche seconded the motion. Motion carried unanimously.

#### **2025 VOLUNTEER FIRE RELIEF AID**

Willie Adams motioned to designate the entire 2025 Volunteer Fire Relief Association funding of \$29,420.04 to the Herman Volunteer Fire Company. Larry Osche seconded the motion. Motion carried unanimously.

#### **BCATO SAFETY DAY**

Larry Osche motioned to send five Township employees to the BCATO Safety Day seminar on October 8, 2025. Willie Adams seconded the motion. Motion carried unanimously.

#### **FALL NEWSLETTER**

Willie Adams motioned to approve the distribution of the Fall-Winter Newsletter. Larry Osche seconded the motion. Motion carried unanimously.

#### **TRICK-OR-TREAT**

Willie Adams motioned for Trick-or-Treat to be held on October 31, 2025 from 6:00 p.m. to 8:00 p.m. Larry Osche seconded the motion. Motion carried unanimously.

#### **VOGLEYVILLE ROAD COMMUNITY DEVELOPMENT BLOCK GRANT**

Larry Osche motioned to approve the Construction Agreement for the Community Development Block Grant (CDBG) for Vogleyville Road. The Township will pay the \$4,508.91 grant overage. Willie Adams seconded the motion. Motion carried unanimously.

#### **ENGINEER REPORT**

The engineer reviewed the Widenhofer subdivision plan.

### **ROADMASTER REPORT**

The Roadmaster presented the following report.

1. Grass cutting performed.
2. Equipment maintenance performed.
3. Materials for Binsey Road and Valley View Drive projects were obtained.

PA American water project at Brinker Road and Bonniebrook Road intersection has a 6-inch hump that needs repaired.

### **ADDITIONAL BUSINESS**

The DEP is aware of Louis Gagliardi seeding project for drainage at 880 Herman Road, Butler, PA.

### **OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

The Herman Volunteer Fire Company new engine is tentatively scheduled to be delivered at the end of the month.

The Lick Hill VFD and Herman VFC merger was finalized on September 9, 2025.

Ray Bates thanked the Township for the installation of guiderails and signage at the Carbon Center Road railroad crossing area.

### **ADJOURNMENT**

Meeting recessed into executive session at 7:20 p.m. No decisions were made.

Meeting readjoined at 7:48 p.m.

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting. Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:48 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary  
**NEXT BOARD OF SUPERVISORS' PUBLIC MEETING WILL BE HELD ON  
WEDNESDAY, OCTOBER 1, 2025 AT 6:45 P.M.**