

**SUMMIT AUTHORITY INFORMATIONAL MEETING  
FEBRAURY 18, 2025**

The Summit Authority informational meeting was held on Tuesday, February 18, 2025 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

David Barry called the meeting to order at 9:00 a.m.

**PLEDGE OF ALLEGIANCE**

All persons stood to recite the Pledge of Allegiance.

**ROLL CALL**

Authority members present were David Barry and Rick Green. Members who were absent were Robert Thompson and Larry Osche. Also present was the Authority Secretary, Roxann Stickney and Authority engineer, Drew Null. There was no public present.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There was no public present.

**APPROVAL OF JANUARY 21, 2025 ORGANIZATIONAL AND REGULAR MEETING MINUTES**

The January 21, 2025 organizational meeting minutes and regular meeting minutes were not approved due to lack of quorum and will be presented for approval at the next meeting.

**ENGINEER'S REPORT**

Engineer, Drew Null, presented the attached report.

The Act 537 will need updated if a plant is not built and the discharge is sent to PA American Water Company. The DEP review will take 6 months to 1 year.

**TREASURER REPORT**

Treasurer, Roxann Stickney, presented the following report.

There were no deposits or disbursements. The account balance is \$216,039.68.

The Treasurer report could not be approved due to a lack of quorum.

**INVOICES**

There were no invoices submitted for approval.

**ADDITIONAL BUSINESS**

David Barry announced an executive session was held with Authority board members, Township Supervisors, representatives from PA American Water and their respective engineers on February 4, 2025 at 1:30 p.m. No decisions were made.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There was no public present.

**ADJOURNMENT**

With there being no further business to come before the board, the informational meeting ended at 9:55 a.m.

Respectfully Submitted, Roxann L. Stickney, Secretary  
**NEXT REGULAR AUTHORITY MEETING WILL BE HELD ON MARCH 13, 2025 AT 9:00 A.M.**



846 Fourth Avenue, Coraopolis, PA 15108  
(412) 264-4400 • (412) 264-1200 Fax  
info@lsse.com • www.lsse.com

## ENGINEER'S REPORT

TO: Summit Township Authority  
Board

DATE: February 18, 2025

S. O. No.: 675-001

FROM: L. J. Lennon, Jr., P.E.  
D. I. Null, P.E.

cc: File

SUBJECT: February 2025 Meeting

### 1. Project Design

- A. **Permitting:** Status of project related permits is identified below. The NPDES Permit for the Sewage Treatment Discharge was submitted to PADEP by cover letter December 19, 2024 (Attachment A). LSSE has contacted PADEP to request status of renewal, PADEP response not received to date.

Notice was received from PennDOT on February 11, 2025 that permits are set to expire (Attachment B). Permit supplement to request extension was prepared and submitted on February 11, 2025. Extension is pending PennDOT approval.

| Permit Name   | Permit Number  | Issued Date      | Expiration Date   |
|---|--|------------------|---|
| PennDOT Highway Occupancy Permit (HOP)                                  | 10025415   | March 15, 2023   | March 22, 2025<br>(Extension was Requested)                   |
| PennDOT Highway Occupancy Permit (HOP)                                  | 10025419   | March 12, 2023   | March 22, 2025<br>(Extension was Requested)                   |
| Butler County Conservation District General Permit                      | GP-041000221-004<br>GP-051000221-022<br>GP-081000221-011 | March 4, 2022    | June 30, 2026<br>(extension to be requested by June 30, 2025) |
| NPDES Part 1 (Discharge Permit)   | PA0272043  | December 2, 2019 | December 31, 2024<br>(Extension was Requested)                |
| PaDEP Individual NPDES for Discharges of Stormwater During Construction | PAD100019  | August 2, 2023   | August 1, 2028  |
| PaDEP Water Quality Management Part II                                  | 1024401  | May 7, 2024      | May 7, 2029   |

- B. **Project Easements:** *Exhibits have been drafted and issued to the Solicitor for agreement preparation.* Listing included 471 properties, it was determined that 327 properties require easements. Exhibits were transmitted in batches of 50 exhibits as follows:

1. Batch No. 1 sent October 2, 2024
2. Batch No. 2 sent October 2, 2024
3. Batch No. 3 sent October 14, 2024
4. Batch No. 4 sent October 14, 2024
5. Batch No. 5 sent October 17, 2024
6. Batch No. 6 sent November 5, 2024
7. Batch No. 7 sent November 5, 2024
8. Batch No. 8 sent November 18, 2024
9. Batch No. 9 sent November 19, 2024

Solicitor provided comments on December 19, 2025 related to property owner information for 22 properties. LSSE response and revised exhibit drawings were issued on January 23, 2025 (Attachment C).

Public Meeting schedule to be coordinated with Authority/Solicitor, pending funding coordination. As discussed with Board on February 4, 2025, LSSE suggested the Public Meeting be scheduled after a funding alternative is selected such that a conceptual user rate can be determined.

- C. **Planning:** LSSE assisted with planning efforts related to the Etzel Property (117 Herman Road): *PaDEP advised on July 24, 2024 that a Planning Module Component 3 is required.* Letter was transmitted to Butler Township on December 13, 2024 to request a meeting to discuss the Etzel Property (Attachment D). Butler Township response received (Attachment E), meeting was held with Butler Township on January 7, 2025. Butler Township advised that they are generally not agreeable, Township Supervisors to discuss at their January 20, 2025 meeting. Response not received to date, no action related to this alternative is anticipated or proposed.

- D. **Pennsylvania American Water Company Bulk Treatment:** LSSE attended the introductory meeting with PAWC representatives on February 4, 2025. Options for PAWC to serve Authority as a bulk customer through the BASA system were discussed. PAWC advised that the Authority would be responsible for any costs required to upgrade the BASA/PAWC system. PAWC advised that they will review and anticipate providing information for discussion prior to the March 18, 2025 Authority Board Meeting.

## 2. Project Funding

- A. **PENNVEST:** PENNVEST advised of application requirements on January 9, 2025 (Attachment F). Following the meeting with Butler Township, PENNVEST was advised that the Authority will not be making application for the February 5, 2025 Application Cut-Off. PENNVEST Board Meeting Dates and Application Cut-off Deadlines are noted below:

| <b>Application Cut-Off Dates</b> | <b>Board Meeting Dates</b>     |
|----------------------------------|--------------------------------|
| February 5, 2025                 | April 23, 2025                 |
| May 7, 2025 (approx, TBD)        | July 16, 2025 (approx, TBD)    |
| July 31, 2025 (approx, TBD)      | October 15, 2025 (approx, TBD) |
| October 29, 2025 (approx, TBD)   | January 2025 (approx, TBD)     |

Application, permits, Act 537 Plan and PADEP review including any modifications are required prior to the application cut-off date. These are subject to change after a funding alternative is selected.

PENNVEST advised that proof of agreement for other funding sources is required to be submitted at the time of application cut-off date.

- B. **FY2025 Community Project Funding:** *Congressman Kelley FY 2025 Appropriations: Kelley's office advised on June 28, 2024 that the project was included in the FY25 Interior Appropriations Bill for funding in the amount of \$750,000.00. Project is listed in the FY2025 U.S. Congress Committee spending items.*
- C. **2024 PA DCED Statewide Local Share Account Program:** *Applications were submitted in November 2024 to request funding for Phase I and Phase II project. PENNVEST recently advised applicants that funding award is anticipated in September 2025.*
- D. **Bond Finance:** *LSSE coordinated project financing with prospective bond counsel. A sample bond analysis was provided and is being incorporated with projection of funding alternatives (Attachment G).*
- E. **Overall Funding Alternatives Projection:** *LSSE is preparing a project for review with Board. A sample operating budget is included with the projection. Draft is provided for review with Board (Attachment H).*